

# APPENDIX A

## SOLID WASTE FACILITIES

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Solid waste that is generated within the cities in this MSR is disposed of in the landfills that are listed below. This detail is in addition to the information within each city's section. The facility information below has been compiled utilizing data from the California Integrated Waste Management Board.

**Altamont Landfill & Resource Recovery Facility.** This facility was located at 10840 Altamont Pass Road in the City of Livermore. The facility encompasses 1,528 acres and is permitted to accept 11,150 tons per day. The operator is the Waste Management of Alameda County. The closure date of this facility was January 1, 2005.

**Billy Wright Disposal Site.** This disposal site is located one mile west of Interstate 5 on Billy Wright Road in the City of Los Banos. The facility encompasses 172 acres and is permitted to accept 800 tons per day. The operator is the County of Merced. The estimated closure date of this facility is January 1, 2010.

**Fink Road Landfill.** This landfill is located at 4000 Fink Road in the City of Crows Landing. The facility encompasses 164 acres and is permitted to accept 1,500 tons per day. The operator is the County of Stanislaus Department of Public Works. The estimated closure date of this facility is January 1, 2011.

**Foothill Sanitary Landfill.** This landfill is located at 6484 North Waverly Road in the City of Linden. The facility encompasses 800 acres and is permitted to accept 1,500 tons per day. The operator is the Foothill Sanitary Landfill Inc. The estimated closure date of this facility is January 1, 2054.

**Forward Landfill, Inc.** This landfill is located at 9999 S. Austin Road in the City of Manteca. The facility encompasses 567 acres and is permitted to accept 8,668 tons per day. The operator is Forward, Inc./Allied Waste North America. The estimated closure date of this facility is January 1, 2020.

**Guadalupe Sanitary Landfill.** This landfill is located at 15999 Guadalupe Mines Road in the City of San Jose. The facility encompasses 411 acres and is permitted to accept 3,650 tons per day. The operator is the Guadalupe Rubbish Disposal Co., Inc. The estimated closure date of this facility is January 1, 2010.

**Hillside Class III Disposal Site.** This disposal site is located at 1 Sandfill Road (1500 Hillside Boulevard) in the City of Colma. The facility encompasses 42 acres and is permitted to accept 400 tons per day. The operator is the Cypress-Amloc Land Company, Inc. The estimated closure date of this facility is December 31, 2010.

**John Smith Road Class III Landfill.** This landfill is located at 2650 John Smith Road in the City of Hollister. The facility encompasses 47 acres and is permitted to accept 500 tons per day. The operator is the San Benito County Integrated Waste Management Department. The estimated closure date of this facility is January 1, 2024.

**Keller Canyon Landfill.** This landfill is located at 901 Bailey Road in the unincorporated area of Pittsburg. The facility encompasses 1,399 acres and is permitted to accept 3,500 tons per day. The operator is Keller Canyon Landfill. The estimated closure date of this facility is December 31, 2030.

**Kirby Canyon Recycling & Disposal Facility.** This facility is located at 910 Coyote Creek Golf Drive in the City of Coyote. The facility encompasses 827 acres and is permitted to accept 2,600 tons per day. The operator is Waste Management of California Inc. The estimated closure date of this facility is December 31, 2022.

**Monterey Regional Waste Management District/Marina Landfill.** This landfill is located two miles north of the City of Marina on Del Monte Boulevard. The facility encompasses 470 acres and is permitted to accept 1,200 tons per day. The operator is the Monterey Regional Waste Management District. The estimated closure date of this facility is May 30, 2090.

**Newby Island Sanitary Landfill.** This landfill is located at 1601 Dixon Landing Road in the City of Milpitas. The facility encompasses 342 acres and is permitted to accept 4,000 tons per day. The operator is the International Disposal Corporation. The estimated closure date of this facility is December 31, 2020.

**Ox Mountain Sanitary Landfill.** This landfill is located two miles northeast of the City of Half Moon Bay. The facility encompasses 2,786 acres and is permitted to accept 3,598 tons per day. The operator is the Allied Waste Industries, Inc. The estimated closure date of this facility is January 1, 2018.

**Potrero Hills Landfill.** This landfill is located at 3675 Potrero Hills Lane in Suisun City. The facility encompasses 320 acres and is permitted to accept 4,330 tons per day. The operator is the Potrero Hills Landfill, Inc. The estimated closure date of this facility is January 1, 2058.

**Redwood Sanitary Landfill.** This landfill is located four miles northeast of the City of Novato. The facility encompasses 420 acres and is permitted to accept 2,300 tons per day. The operator is the Redwood Sanitary Landfill Inc. The estimated closure date of this facility is January 1, 2039.

**Vasco Road Sanitary Landfill.** This landfill is located at 4001 North Vasco Road in the City of Livermore. The facility encompasses 326 acres and is permitted to accept 2,518 tons per day. The operator is the Republic Services of California I, LLC. The estimated closure date of this facility is January 1, 2015.

**Zanker Material Processing Facility.** This facility is located at 675 Los Esteros Road in the City of San Jose. The facility encompasses 52 acres and is permitted to accept 350 tons per day. The operator is the Zanker Road Resource Management, Limited. The estimated closure date of this facility is December 31, 2018.

**APPENDIX B**

**SANTA CLARA LAFCO SERVICE REVIEW POLICIES**

## **SERVICE REVIEW POLICIES**

### **Background**

Section 56430 of the Cortese Knox Hertzberg Local Government Reorganization Act of 2000 (CKH Act) requires LAFCO to conduct municipal service reviews prior to establishing or updating spheres of influence. The service reviews are intended to serve as a tool to help LAFCO, the public and other agencies better understand the public service structure and evaluate options for the provision of efficient and effective public services.

These policies, along with the State Office of Planning and Research's Municipal Service Review Guidelines will provide guidance to LAFCO in preparing and conducting service reviews.

### **1. Service Review**

A service review is a comprehensive review of municipal services within a designated geographic area and includes steps to:

- Obtain information about municipal services in the geographic area,
- Evaluate the provision of municipal services from a comprehensive perspective, and
- Recommend actions when necessary, to promote the efficient provision of those services.

LAFCO is not required to initiate boundary changes based on service reviews. However, LAFCO, local agencies or the public may subsequently use the service reviews to pursue changes in jurisdictional boundaries or spheres of influence.

### **2. Services to be Reviewed**

Service reviews will cover a range of services that a public agency provides or is authorized to provide (examples include fire, water, sewer, lighting, library, police, storm water and solid waste collection/ disposal, gas and electricity). General government services such as social and health services, courts and criminal justice will be excluded from the reviews. Service reviews are triggered by requirements to create or update the Sphere of Influence (SOI) for public agencies. Therefore, LAFCO will review services that are provided by public agencies that have, or are required to have, SOIs. In doing so, LAFCO will also take into consideration other services (e.g., emergency response along with fire protection services) and the operation of other providers that service the same region (e.g., private water providers or volunteer fire crews).

### **3. Service Providers to be Included:**

Agencies that are required to have SOIs will be the focus of service reviews. The agencies with SOIs in Santa Clara County include cities (15), and special districts (30) such as but not limited to, county service areas, community service districts, fire protection districts, sanitary districts, water districts, vector control districts, open space districts and resource conservation districts. Please see attached list of cities and special districts in Santa Clara County.

Agencies that do not have SOIs include school districts, private providers, state or federal agencies and other agencies that provide complementary, joint, support or overlapping services in the region. These agencies will also be reviewed to the extent necessary to establish relationships, quantify services, designate or map service locations / facilities and provide a complete overview of services in the area. These agencies may be requested to participate and provide information necessary to conduct the review.

### **4. Service Review Preparation and Update**

- a. The first set of service reviews should be completed by 2006 to enable timely SOI updates as required by the CKH Act.
- b. Service review reports will be reviewed and updated as necessary every five years in conjunction with or prior to SOI reviews and updates. LAFCO will determine if a new service review is required or not. CKH Act requires SOIs to be updated every five years. Minor amendments of a SOI, as determined by LAFCO, will not require a service review.
- c. Service reviews may need to be updated independent of SOI reviews, to facilitate review of a pending application or other LAFCO action, unless LAFCO determines that prior service reviews are adequate for the purpose.

### **5. Service Review Boundaries**

A service review may be conducted for sub-regional areas within the county or on a countywide basis, it may review a single agency or multiple agencies and it may review a single service or multiple services. LAFCO will determine how service reviews will be organized and conducted in Santa Clara County.

Generally, LAFCO will include in a service review the geographic area and agency(ies) that best facilitate a logical, comprehensive and adequate review of services in the area. LAFCO may need to include a service provider in more than one service review area, only review services of some providers to

the extent that they affect the service review area and services under study, or only review a portion of services provided. Service reviews may extend beyond the county boundary in some cases, to provide a more useful and accurate analysis of service provision, especially where multi-county service providers are involved.

## **6. Service Review Funding**

- a. LAFCO will include the funding for LAFCO initiated service reviews in its annual work plan and budget development process. Sufficient funds necessary to satisfactorily complete the required reviews including consultant costs will be allocated in the LAFCO budget for each fiscal year service reviews are to be conducted.
- b. An application-processing fee for conducting the service reviews will be charged when LAFCO applications (such as, but not limited to sphere of influence amendments, urban service area amendments or out of agency contract for service applications) trigger the service review requirement and an applicable service review does not exist.

## **7. Stakeholder Outreach and Public Participation**

- a. LAFCO will encourage collaboration, cooperation and information sharing among service review stakeholders.
- b. LAFCO will encourage public participation in the service review process.

## **8. Service Review Process**

- a. As an initial step, LAFCO will develop and mail a questionnaire to the agencies included in the service review. The questionnaire will request information pertinent to the nine evaluation categories stated in Policy #10 herein. Meetings may be held as necessary, or additional questionnaires may be sent out to gather further input.
- b. LAFCO Executive Officer will prepare and issue a draft service review report which includes draft determinations required by state law. Notice of availability of the draft service review will be provided to all affected agencies and to interested persons who have submitted a written request for notice.
- c. LAFCO will distribute and provide a 21-day public review period for the draft service review.
- d. LAFCO will conduct a noticed public hearing to consider and accept comment on the draft service review and appropriate CEQA review. At the hearing, LAFCO may:

1. Take the necessary CEQA action and find that the draft service review report is adequate and final and adopt written determinations,
  2. Direct staff to address comments and concerns and prepare a final service review report, or
  3. Continue the hearing.
- e. A draft service review may be considered final if no substantive comments are received prior to the end of the hearing and LAFCO determines it satisfactory.
  - f. If a revised final service review is necessary, the LAFCO Executive Officer will prepare it including comments received during the public review period.
  - g. LAFCO will distribute the final service review report 21 days prior to the LAFCO public hearing
  - h. LAFCO will conduct a noticed public hearing to act on the CEQA document and adopt the service review report. Any service review determinations will be adopted by resolution. LAFCO may also adopt other staff recommendations and direct staff to further study issues raised in the service reviews.
  - i. LAFCO may also take action on a SOI update or initiate a reorganization proposal based on the approved service review at the same hearing, if the service review supports the action and if LAFCO has complied with all required processes.
  - j. LAFCO will distribute the Final Service Review Report to all participating and interested local and regional agencies for use as a resource in their work.

## **9. Applicability of CEQA to Service Reviews**

LAFCO will consider service reviews as projects for CEQA purposes. They will be processed consistent with the requirements of CEQA and LAFCO's CEQA procedures.

## **10. Service Review Evaluation Categories**

As part of the service review process, the CKH Act requires LAFCO to make written determinations on nine evaluation categories. The following is a general description of the categories and criteria used to evaluate these categories. It should be noted that how these categories apply to each of the service reviews may vary and will depend mostly on the nature of the service being reviewed

**a. *Infrastructure needs or deficiencies***

One of LAFCO's goals is to encourage the efficient provision of public services. Any area needing or planned for services must have the infrastructure necessary to support the provision of those services. Infrastructure needs and deficiencies refers to the adequacy of existing and planned infrastructure and its relationship to the level of service that is being provided or needs to be provided in an area.

Infrastructure can be evaluated in terms of capacity, condition, availability, quality and levels of service and quality of plans and programs.

**b. *Growth and population projections for the affected area***

A plan for service provision to an area should take into consideration the existing as well as future need for public services in the area. Service reviews will examine the existing and future need for public services and will evaluate whether projections for future growth and population patterns are integrated into an agency's planning function. This analysis may be used to determine whether the SOI / USA boundaries reflect the expected growth boundaries, if future SOI changes are necessary or feasible and if agencies are aware of, and planning for anticipated changes in service demand.

In order to examine the existing and future levels of demand for a service, the service review will contain and consider existing and projected population changes and their relationship to agency plans, planning boundaries and existing and proposed land uses.

**c. *Financing constraints and opportunities***

A community's public service needs should be viewed in light of the resources available to fund the services. Through a service review, the financing constraints and opportunities affecting service provision will be identified and analyzed to determine if agencies are capitalizing on financing opportunities and collaborative strategies to deal with financial constraints will also be identified. The service review will contain information on current and planned financing mechanisms, funding practices and revenue sources.

**d. Cost avoidance opportunities**

Efficient delivery of services depends, in part, on eliminating unnecessary costs. The service reviews will explore cost avoidance opportunities including but not limited to:

1. Reducing or eliminating duplicative services;
2. Reducing high administration to operation cost ratios;
3. Replacing outdated or deteriorating infrastructure and equipment;
4. Reducing inventories of underutilized equipment, buildings and facilities;
5. Redrawing overlapping or inefficient service boundaries;
6. Implementing economies of scale; and
7. Efficiently using outsourcing opportunities.

**e. Opportunities for rate restructuring**

When applicable, service reviews may identify strategies to positively impact rates charged for public services, without adversely affecting service quality. In order to examine opportunities for rate restructuring, the service reviews will consider information such as but not limited to:

1. Rate setting methodologies;
2. Relationship between service rates, service boundaries and district boundaries; and
3. Rates per unit and reasons for rate variances among service providers.

**f. Opportunities for shared facilities**

The service review will identify opportunities for service providers to share facilities with the intent of lowering current and potential infrastructure / capital improvement costs. When applicable, the service review will inventory facilities within the study area to determine if facilities are currently being utilized to capacity and whether efficiencies can be achieved by accommodating the facility needs of adjacent agencies. Options for planning for future shared facilities and services may also be considered.

**g. Government structure options, including advantages and disadvantages of consolidation or reorganization of service providers**

The objective is to study existing and future public service conditions and evaluate organizational alternatives for accommodating growth, preventing urban sprawl and ensuring efficient delivery of services. While the service review does not require LAFCO to initiate any changes

of organization as part of the review, LAFCO, the public or local agencies may pursue subsequent changes to government structure. LAFCO may evaluate the advantages and disadvantages of amending or updating the SOI, annexations to or detachments from cities or special districts, formation of new special districts, incorporation of cities, dissolutions, mergers, consolidations and other reorganization options found in the CKH Act.

***h. Evaluation of management efficiencies***

Management efficiency refers to the effectiveness of an agency's internal organization to facilitate the provision of efficient public services. An efficiently managed local entity implements improvement plans and strategies for, among others:

1. Budgeting, managing costs and maintaining adequate contingency reserves;
2. Training, maintaining and utilizing qualified personnel;
3. Customer service; and
4. Encouraging public involvement.

The service review will evaluate management efficiencies taking into consideration local circumstances, resources and issues identified during review of other evaluation categories.

***i. Local accountability and governance***

Local accountability and governance refers to a public agency's decision making processes and operational and management practices. Ideal local government is marked by processes and actions that:

1. Include accessible and accountable elected or appointed decision-making body and agency staff;
2. Encourage public participation;
3. Disclose budgets, programs and plans;
4. Solicit public input in the consideration of work plans, rate changes; and
5. Evaluate plans, programs, operations and disclose results to the public.

The objective of this analysis is to positively impact the public's knowledge of and involvement in local decision-making processes and actions and use this information when evaluating potential government structure changes which could improve accountability or governing practices.

## **APPENDIX C**

# **SANTA CLARA LAFCO SPHERE OF INFLUENCE POLICIES**

## SPHERE OF INFLUENCE POLICIES

### A. GENERAL GUIDELINES

1. Pursuant to Government Code Section 56425, LAFCO must adopt and maintain a Sphere of Influence (SOI) for each local governmental agency.
2. Santa Clara LAFCO shall use SOIs to:
  - a. Promote orderly urban development
  - b. Promote cooperative planning efforts among cities, the county and special districts to address concerns regarding land use and development standards, premature conversion of agriculture and open space lands and efficient provision of services.
  - c. Serve as a master plan for future local government reorganization by providing long range guidelines for efficient provision of public services; shaping logical government entities able to provide services in the most economical manner, avoiding expensive duplication of services or facilities.
  - d. Guide consideration of proposals and studies for changes of organization or reorganization
3. Inclusion of territory within a SOI should not necessarily be seen as an indication that the city will either annex or develop to urban levels such territory. The Urban Service Area boundary will serve as LAFCO's primary means of indicating a city's intention of development and provision of urban services.
4. Each adopted SOI will be reviewed as necessary, but not less than once every five years.
5. A service review pertaining to the SOI will be prepared prior to, or in conjunction with each SOI adoption, update or amendment unless LAFCO determines that a prior service review is adequate. A minor SOI amendment will not require a service review. A minor SOI amendment is one that does not have any adverse regional, planning, economic or environmental impacts.
6. LAFCO will consider service review determinations and recommendations when rendering SOI findings.
7. While LAFCO encourages the participation and cooperation of the subject agency; the determination of the SOI is a LAFCO responsibility.

## **B. ADOPTION AND AMENDMENT POLICIES FOR SOI**

1. LAFCO will require consistency with city / county general plans and SOIs of affected local agencies when adopting or amending a SOI. Joint City/County Specific Plans and factors such as density policies, development standards, geology, and future use will be considered by the Commission when establishing Spheres of Influence.
2. Pursuant to Government Code Section 56425, LAFCO will consider and make a written finding regarding the following, in adopting or amending a SOI for a local agency:
  - a. The present and planned land uses in the area, including agricultural and open space lands
  - b. The present and probable need for public facilities and services in the area
  - c. The present capacity of public facilities and adequacy of public services, which the agency provides or is authorized to provide;
  - d. The existence of any social or economic communities of interest in the area if the Commission determines that they are relevant to the agency.
3. LAFCO will consider fiscal impacts of proposed SOI amendments upon the County, affected cities, special districts and school districts. Where such amendments may have negative fiscal impacts upon the County or other local agencies, LAFCO may require mitigations thereof from the city / district proposing the amendment.
4. LAFCO will consider city annexation proposals outside the Urban Service Areas, but within the Sphere of Influence, only if such annexations will promote LAFCO's mandate to preserve open space areas, including agricultural open space and greenbelts.
5. Spheres of Influence for cities and special districts may overlap when both agencies expect to provide different service to the area.
6. Spheres of Influence for special districts which provide urban services will generally be tied to city growth plans.
7. LAFCO will discourage duplications in service provision in reviewing new or amended SOI proposals. Where a special district is coterminous with, or lies substantially within, the boundary or SOI of a city which is capable of providing the service, the special district may be given a zero sphere of influence which encompasses no territory.

**C. ADDITIONAL REQUIREMENT FOR A CITY SOI ADOPTION / UPDATE / AMENDMENT\*\***

1. At least thirty days prior to submitting an application for a new city SOI or a city SOI update, city and County representatives must meet to discuss SOI issues, boundaries and methods to reach agreement on such boundaries, and development standards and zoning requirements within the SOI. The purpose is to consider city and county concerns and ensure orderly development within the SOI. Discussions may continue an additional 30 days, but no longer than 60 days.

If an agreement is reached, it must be forwarded to LAFCO. LAFCO will seriously consider the agreement when determining the city's SOI. If LAFCO's final SOI determinations are consistent with a city/County agreement, the city and the County must adopt the agreement at noticed public hearings. After the agreement and related General Plan amendments are adopted, County-approved development within the SOI must be consistent with the agreement terms.

If no agreement is reached, LAFCO will render determinations and enact policies consistent with its policies and the Cortese Knox Hertzberg Act.

- \*\* This requirement pursuant to Government Code section 56425 expires on January 1, 2007.

**D. ADDITIONAL REQUIREMENT FOR A SPECIAL DISTRICT SOI ADOPTION / UPDATE / AMENDMENT**

1. LAFCO shall require the special districts to provide written statements specifying the functions or classes of service provided and establish the nature, location, and extent of any functions or classes of services provided.