

**LAFCO MEETING MINUTES
WEDNESDAY, AUGUST 6, 2014**

CALL TO ORDER

Commissioner Mike Wasserman called the meeting to order at 1:15 p.m., and noted that Chairperson Susan Vicklund Wilson and Vice Chairperson Linda J. LeZotte are absent.

The Commission appointed Commissioner Wasserman as Acting Chairperson.

Motion: Chavez Second: Kishimoto

AYES: Chavez, Hall, Khamis, Kishimoto (Alternate), Abe-Koga, Trumbull (Alternate), Wasserman

NOES: None ABSTAIN: None ABSENT: LeZotte, Wilson

MOTION PASSED

1. ROLL CALL

The following commissioners were present:

- **Acting Chairperson Mike Wasserman**
- **Commissioner Cindy Chavez**
- **Commissioner Sequoia Hall**
- **Commissioner Johnny Khamis**
- **Commissioner Margaret Abe-Koga**
- **Alternate Commissioner Yoriko Kishimoto** (voted in place of Commissioner Linda J. LeZotte, who was absent)
- **Alternate Commissioner Terry Trumbull** (voted in place of Commissioner Susan Vicklund Wilson, who was absent)
- **Alternate Commissioner Cat Tucker**

The following staff members were present:

- **LAFCO Assistant Executive Officer Dunia Noel**
- **LAFCO Counsel Christopher Diaz**

2. PUBLIC COMMENTS

There were no public comments.

3. APPROVE MINUTES OF JUNE 4, 2014 LAFCO MEETING

The Commission approved the minutes of June 4, 2014 LAFCO meeting.

Motion: Trumbull Second: Abe-Koga

AYES: Chavez, Hall, Khamis, Kishimoto (Alternate), Abe-Koga, Trumbull (Alternate), Wasserman

NOES: None

ABSTAIN: None

ABSENT: LeZotte, Wilson

MOTION PASSED

4. CONSENT ITEM: WEST BAY SANITARY DISTRICT ANNEXATION 2014-01 (ARASTRADERO ROAD)

The Commission adopted **Resolution No. 2014-04**, providing a favorable recommendation to the Local Agency Formation Commission of San Mateo County relating to the annexation to West Bay Sanitary District of approximately 9.82 acres (APNs: 182-34-011 and 182-34-052) located at 0 and 2 Arastradero Road in unincorporated Santa Clara County, between Portola Valley and Palo Alto.

Motion: Trumbull

Second: Abe-Koga

AYES: Chavez, Hall, Khamis, Kishimoto (Alternate), Abe-Koga, Trumbull (Alternate), Wasserman

NOES: None

ABSTAIN: None

ABSENT: LeZotte, Wilson

MOTION PASSED

5. CONSENT ITEM: WEST VALLEY SANITATION DISTRICT ANNEXATION 2014-01 (CYPRESS WAY)

The Commission adopted **Resolution No. 2014-05**, approving the annexation to the West Valley Sanitation District of approximately 3.95 acres (APNs 532-26-055 and 532-26-003) located at 16355 & 16340 Cypress Way in the Town of Los Gatos.

Motion: Trumbull

Second: Abe-Koga

AYES: Chavez, Hall, Khamis, Kishimoto (Alternate), Abe-Koga, Trumbull (Alternate), Wasserman

NOES: None

ABSTAIN: None

ABSENT: LeZotte, Wilson

MOTION PASSED

6. CITIES SERVICE REVIEW: DRAFT REQUEST FOR PROPOSALS

Dunia Noel, Assistant Executive Officer, presented the staff report. Ms. Noel also reported that, since the distribution of the agenda and staff reports, the Santa Clara County Association of Planning Officials reported to LAFCO staff that it has designated David Kornfield, Planning Manager for the City of Los Altos, and Andrew Crabtree, Planning Manager for the City of Morgan Hill, as its representatives on the Technical Advisory Committee for LAFCO's Cities Service Review.

In response to an inquiry by **Alternate Commissioner Kishimoto**, Ms. Noel advised that composting service will be included in the service review.

In response to another inquiry by **Alternate Commissioner Kishimoto**, Ms. Noel advised that LAFCO has not worked with any other LAFCO on service reviews, but that this approach may be appropriate for some special districts, particularly those with

boundaries that extend into other counties. **Alternate Commissioner Kishimoto** inquired as to LAFCO's role in reviewing the efficiency of transit services delivered, including the Santa Clara Valley Transportation Authority and Caltrain. Ms. Noel noted that the 2013 Special Districts Service Review: Phase 1 included a review of the Santa Clara Valley Transportation Authority.

The Commission (1) authorized staff to issue a Request for Proposals (RFP) for a professional service firm to prepare a service review of cities in Santa Clara County; and (2) delegated authority to the LAFCO Executive Officer to enter into an agreement with the most qualified consultant in an amount not to exceed \$75,000 and to execute any necessary amendments subject to LAFCO Counsel's review and approval.

Motion: Kishimoto

Second: Chavez

AYES: Chavez, Hall, Khamis, Kishimoto (Alternate), Abe-Koga, Trumbull (Alternate), Wasserman

NOES: None

ABSTAIN: None

ABSENT: LeZotte, Wilson

MOTION PASSED

7. SARATOGA FIRE PROTECTION DISTRICT'S RESPONSE TO LAFCO'S RECOMMENDATIONS

The Commission accepted the report.

Motion: Trumbull

Second: Abe-Koga

AYES: Chavez, Hall, Khamis, Kishimoto (Alternate), Abe-Koga, Trumbull (Alternate), Wasserman

NOES: None

ABSTAIN: None

ABSENT: LeZotte, Wilson

MOTION PASSED

8. UPDATE ON IMPLEMENTATION OF RECOMMENDATIONS OF LAFCO'S SPECIAL DISTRICTS SERVICE REVIEW: PHASES 1 & 2

The Commission accepted the report.

Motion: Chavez

Second: Hall

AYES: Chavez, Hall, Khamis, Kishimoto (Alternate), Abe-Koga, Trumbull (Alternate), Wasserman

NOES: None

ABSTAIN: None

ABSENT: LeZotte, Wilson

MOTION PASSED

9. 2014 CALAFCO ANNUAL CONFERENCE

9.1 CALAFCO CONFERENCE ON OCTOBER 15-17

Alternate Commissioners Kishimoto and **Tucker** expressed interest in attending the Conference. In response to an inquiry by **Commissioner Khamis**, Ms. Noel advised that the LAFCO budget includes funds to allow commissioners or their alternates to attend the annual conferences.

The Commission authorized commissioners and staff to attend the 2014 Annual Conference and directed that associated travel expenses be funded by the LAFCO Budget for Fiscal Year 2015.

Motion: Abe-Koga

Second: Chavez

AYES: Chavez, Hall, Khamis, Kishimoto (Alternate), Abe-Koga, Trumbull (Alternate), Wasserman

NOES: None

ABSTAIN: None

ABSENT: LeZotte, Wilson

MOTION PASSED

9.2 NOMINATIONS TO THE 2014/2015 CALAFCO BOARD OF DIRECTORS

In response to an inquiry by **Acting Chairperson Wasserman**, Ms. Noel advised that Chairperson Vicklund Wilson and Vice Chairperson LeZotte have not indicated interest in running for a position on the CALAFCO Board of Directors.

The Commission did not take any action.

9.3 DESIGNATE VOTING DELEGATE AND ALTERNATE FOR SANTA CLARA LAFCO

The Commission discussed whether or not staff should be designated as the voting delegate and it was determined that a commissioner attending will be the voting delegate and, in their absence, staff will be the alternate voting delegate.

The Commission appointed Chairperson Susan Vicklund Wilson as the voting delegate and Neelima Palacherla as the alternate voting delegate for Santa Clara LAFCO at the 2014 CALAFCO Annual Conference.

Motion: Wasserman

Second: Chavez

AYES: Chavez, Hall, Khamis, Kishimoto (Alternate), Abe-Koga, Trumbull (Alternate), Wasserman

NOES: None

ABSTAIN: None

ABSENT: LeZotte, Wilson

MOTION PASSED

10. EXECUTIVE OFFICER'S REPORT

10.1 UPDATE ON THE CITY OF MORGAN HILL'S SOUTHEAST QUADRANT (SEQ) PROPOSAL

Mr. Doug Muirhead, a resident of Morgan Hill, noted that the City of Morgan Hill is determined to move forward with Southeast Quadrant (SEQ) project and the Agricultural Lands Preservation Program. He noted that the City Planning Commission is scheduled to hold a public hearing on these two items on August 12, that the City Council recently approved a Resolution of Intent to purchase approximately 25 acres in the SEQ area to be used as sports fields, and that the City of Morgan Hill has repeatedly directed its General Plan Advisory Committee to not consider any part of the SEQ area in the General Plan revision process. Mr. Muirhead questioned how the City's recent activities fit with the collaborative effort that is occurring between the City, the County and LAFCO staff.

Acting Chairperson Wasserman noted Items 10.1 through 10.9.

11. PENDING APPLICATIONS

Ms. Noel reported the Commission may consider at its October 1st meeting an application from the South Santa Clara County Fire Protection District for a sphere of influence amendment and annexation of a large area in the Santa Cruz Mountains.

12. COMMISSIONER REPORT

Alternate Commissioner Kishimoto announced that Measure AA (Open Space Bond – Midpeninsula Regional Open Space District) has passed.

13. NEWSPAPER ARTICLES / NEWSLETTERS

No report.

14. WRITTEN CORRESPONDENCE

Ms. Noel noted that Commissioners have been provided a flier announcing the upcoming American Farmland Trust Summit on the importance of local farmland to Santa Clara Valley's future health and well-being. Ms. Noel encouraged LAFCO commissioners to attend the event.

15. ADJOURN

The Commission adjourned the meeting at 1:46 p.m. to the next regular meeting on October 1, 2014 in the Board Meeting Chambers, County Government Center, 70 West Hedding Street, San Jose, California.

Approved:

Mike Wasserman, Acting Chairperson
Local Agency Formation Commission of Santa Clara County

By: _____
Emmanuel Abello, LAFCO Clerk