



**Local Agency
Formation Commission
of Santa Clara County**

777 North First Street
Suite 410
San Jose, CA 95112

SantaClaraLAFCO.org

Commissioners

Sylvia Arenas
Jim Beall
Rosemary Kamei
Yoriko Kishimoto
Otto Lee
Terry Trumbull
Mark Turner

Alternate Commissioners

Pamela Campos
Helen Chapman
Betty Duong
Zach Hilton
Teresa O'Neill

Executive Officer

Neelima Palacherla

LAFCO MEETING MINUTES

WEDNESDAY, JUNE 3, 2026

The meeting was called to order at 1:17 PM

1. ROLL CALL

Commissioners

- Rosemary Kamei, Chairperson
- Yoriko Kishimoto, Vice Chairperson (Absent)
- Sylvia Arenas (Absent)
- Jim Beall
- Otto Lee
- Terry Trumbull
- Mark Turner

Alternate Commissioners

- Pamela Campos (Absent)
- Helen Chapman (Voting for Yoriko Kishimoto - Arrived at 1:20 PM)
- Betty Duong (Absent)
- Zach Hilton (Participated remotely under the Just Cause provision of the Brown Act due to travel while on official business of another local agency)
- Teresa O'Neill

Staff

- Neelima Palacherla, Executive Officer
- Dunia Noel, Assistant Executive Officer
- Emmanuel Abello, Analyst
- Sonia Humphrey, Clerk
- Mala Subramanian, Counsel

2. PUBLIC COMMENTS

There were none.

3. APPROVE CONSENT CALENDAR

Commission Action: The Commission approved the consent calendar including agenda item numbers 4, 8, 9 and 10.

MOTION: Lee

SECOND: Beall

AYES: Beall, Chapman, Kamei, Lee, Trumbull, Turner

NOES: None

ABSENT: Arenas

ABSTAIN: None

4. TAKEN ON CONSENT: APPROVE MINUTES OF APRIL 1, 2026 LAFCO MEETING

Commission Action: The Commission approved the minutes of the April 1, 2026 meeting.

PUBLIC HEARING

5. SANTA CLARA COUNTY CENTRAL FIRE PROTECTION DISTRICT SPHERE OF INFLUENCE AMENDMENT / ANNEXATION 2026

(Requires disclosure of ex-parte communication pursuant to LAFCO Bylaws Section 1.3.3.)

Ex-Parte Communications:

- Chairperson Kamei disclosed that she received an email inquiring if she had any questions, and she noted that she did not have any questions.
- Commissioner Turner disclosed that he had a brief conversation with a resident on his way into the meeting.

Chairperson Kamei opened the public hearing.

- Jon Maginot, Assistant City Manager, City of Los Altos provided a presentation on the proposed annexation.

Five individuals addressed the Commission:

- Maria Bautista, Los Altos Resident
- Jon Baer, Los Altos Resident
- Lynette Lee Eng, Los Altos Resident
- Alice Mansel, Los Altos Resident
- Jonathan Weinberg, Los Altos City Council Member

Chairperson Kamei closed the public hearing.

Commission Action:

1. The Commission determined that the proposal is categorically exempt from the provisions of the CEQA pursuant to State CEQA Guidelines §15320, Class 20.

2. The commission approved LAFCO Resolution 2026-01 which:
 - a. approved the Santa Clara County Central Fire Protection District (CCFD) Sphere of Influence (SOI) amendment to include all lands contained in the SOI of the City of Los Altos and adopted SOI determinations, and
 - b. approved the annexation of the City of Los Altos to CCFD, subject to the listed terms and conditions.
3. The commission directed the LAFCO Executive Officer to conduct protest proceedings pursuant to GC §57000.

MOTION: Turner

SECOND: Trumbull

AYES: Beall, Chapman, Kamei, Lee, Trumbull, Turner

NOES: None

ABSENT: Arenas

ABSTAIN: None

6. PROPOSED FY 2027 FINAL BUDGET AND AB 2561 DISCUSSION ON STATUS OF EMPLOYEE VACANCIES AND RECRUITMENT AND RETENTION EFFORTS

Commission Action:

1. The Commission adopted the Proposed Work Plan for Fiscal Year 2026-2027.
2. The Commission adopted the Proposed Budget for Fiscal Year 2026-2027.
3. The Commission found the Proposed Budget for Fiscal Year 2027 is adequate to allow the Commission to fulfill its statutory responsibilities.
4. The Commission authorized staff to transmit the Proposed Budget adopted by the Commission including the estimated agency costs as well as the LAFCO public hearing notice for adoption of the Fiscal Year 2027 Final Budget to the cities, special districts, the County, the Cities Association of Santa Clara County and the Santa Clara County Special Districts Association.

MOTION: Beall

SECOND: Lee

AYES: Beall, Chapman, Kamei, Lee, Trumbull, Turner

NOES: None

ABSENT: Arenas

ABSTAIN: None

ITEMS FOR ACTION / INFORMATION

7. **SANTA CLARA COUNTY MOSQUITO AND VECTOR CONTROL DISTRICT SERVICE REVIEW REQUEST FOR PROPOSALS**

There was one speaker: Vincent Ushikubo

Commission Action:

1. The Commission authorized staff to issue a Request for Proposals (RFP) for a professional services firm to prepare a Service Review of the Santa Clara County Mosquito and Vector Control District.
2. The Commission delegated authority to the LAFCO Chair to enter into an agreement with the most qualified consultant, in an amount not to exceed \$90,000, and to execute any necessary amendments subject to LAFCO Counsel's review and approval.
3. The Commission appointed Alternate Commissioner Chapman and Commissioner Turner to serve on the Santa Clara County Mosquito and Vector Control District Service Review Ad-Hoc Committee.

MOTION: Beall

SECOND: Lee

AYES: Beall, Chapman, Kamei, Lee, Trumbull, Turner

NOES: None

ABSENT: Arenas

ABSTAIN: None

8. **TAKEN ON CONSENT: AMENDMENT NO. 2 TO MOU BETWEEN COUNTY OF SANTA CLARA AND LAFCO OF SANTA CLARA COUNTY REGARDING WEBCASTING SERVICES FOR LAFCO MEETINGS**

Commission Action: The Commission approved the proposed second amendment to the Memorandum of Understanding (MOU) between County of Santa Clara and LAFCO regarding the County's provision of webcasting services for LAFCO meetings held in the County Board Chambers, extending the term, and updating the rates for reimbursable expenses.

9. **TAKEN ON CONSENT: UPDATE ON COUNTYWIDE WATER AND WASTEWATER SERVICE REVIEW**

Commission Action: The Commission accepted the report.

10. TAKEN ON CONSENT: CALAFCO RELATED ACTIVIES

10.1 2026 CALAFCO ANNUAL CONFERENCE (OCTOBER 21 – 23, 2026)

The Commission authorized commissioners and staff to attend the Annual Conference and directed that associated travel expenses be funded by the LAFCO Budget for Fiscal Year 2027.

10.2 REPORT ON THE 2026 CALAFCO STAFF WORKSHOP (MAY 6 – 8, 2026)

For information only

10.3 CALAFCO BOARD MEETING AND LEGISLATIVE COMMITTEE MEETING

For information only

10.4 CALAFCO NOW OFFERS SB 827 COMPLIANCE TRAINING

For information only

11. NEWSPAPER ARTICLES / NEWSLETTERS

There were none.

12. WRITTEN CORRESPONDENCE

There were none.

CLOSED SESSION

The Commission adjourned to Closed Session at 2:13 PM

13. CONFERENCE WITH LEGAL COUNSEL – ANTICIPATED LITIGATION

Initiation of Litigation – pursuant to Government Code §54956.9(d)(4) (1 case)

14. PERFORMANCE EVALUATION

Public Employee Performance Evaluation (Government Code §54957)

Title: LAFCO Executive Officer

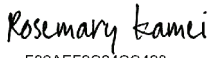
15. REPORT OUT OF CLOSED SESSION

The Commission reconvened at 3:00 PM and LAFCO Counsel reported that there was an unanimous authorization by a vote of six-zero to intervene in an action conditionally. She noted that the defendants and the other particulars shall be disclosed to any person upon inquiry, once the proceedings are formally commenced.

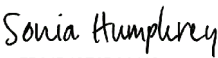
16. ADJOURN

The Commission adjourned at 3:01 PM to the next regular LAFCO meeting on August 5, 2026, at 1:15 PM, in the Board of Supervisors' Chambers, 70 West Hedding Street, San Jose.

Approved on October 7, 2026

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Rosemary Kamei, LAFCO Chairperson

Prepared by:

DocuSigned by:

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Sonia Humphrey, LAFCO Clerk