



**Local Agency
Formation Commission
of Santa Clara County**

777 North First Street
Suite 410
San Jose, CA 95112

SantaClaraLAFCO.org

Commissioners

Sylvia Arenas
Jim Beall
Rosemary Kamei
Yoriko Kishimoto
Otto Lee
Terry Trumbull
Mark Turner

Alternate Commissioners

Pamela Campos
Helen Chapman
Betty Duong
Zach Hilton
Teresa O'Neill

Executive Officer
Neelima Palacherla

LAFCO MEETING MINUTES

WEDNESDAY, FEBRUARY 4, 2026

The meeting was called to order at 1:18 PM

1. ROLL CALL

Commissioners

- Rosemary Kamei, Chairperson
- Yoriko Kishimoto, Vice Chairperson
- Sylvia Arenas (Arrived at 1:22 PM)
- Jim Beall
- Otto Lee
- Terry Trumbull (Absent)
- Mark Turner (Absent)

Alternate Commissioners

- Pamela Campos (Absent)
- Helen Chapman
- Betty Duong (Absent)
- Zach Hilton (Voting for Mark Turner; attended remotely from City Administration Conference Room, Gilroy City Hall)
- Teresa O'Neill

Staff

- Neelima Palacherla, Executive Officer
- Dunia Noel, Assistant Executive Officer
- Emmanuel Abello, Analyst
- Sonia Humphrey, Clerk
- Mala Subramanian, Counsel

2. PUBLIC COMMENTS

There were none.

3. APPROVE CONSENT CALENDAR

Commission Action: The Commission added agenda item numbers 8, 13 and 14 to the consent calendar and approved the Consent Calendar, including agenda item numbers 4, 8, 9, 10.1, 10.3, 11, 13 and 14.

MOTION: Lee

SECOND: Beall

AYES: Arenas, Beall, Hilton, Kamei, Kishimoto, Lee, O'Neill

NOES: None

ABSENT: None

ABSTAIN: None

4. TAKEN ON CONSENT: APPROVE MINUTES OF DECEMBER 3, 2025 LAFCO MEETING

Commission Action: The Commission approved the minutes of the December 3, 2025 meeting.

ITEMS FOR ACTION / INFORMATION

5. REVISED REQUEST FOR PROPOSALS FOR COUNTYWIDE WATER AND WASTEWATER SERVICE REVIEW

Commission Action:

1. The Commission authorized staff to issue a revised Request for Proposals (RFP) for a professional services firm to prepare a Countywide Water & Wastewater Service Review.
2. The Commission delegated authority to the LAFCO Chair to enter into an agreement with the most qualified consultant, as determined by the Consultant Interview Panel, in an amount not to exceed \$200,000, which may be amended with a contingency amount of up to \$10,000; and to execute any necessary amendments subject to LAFCO Counsel's review and approval.

MOTION: Lee

SECOND: Beall

AYES: Arenas, Beall, Hilton, Kamei, Kishimoto, Lee, O'Neill

NOES: None

ABSENT: None

ABSTAIN: None

6. REQUEST RECEIVED TO INITIATE A LAFCO STUDY OF THE SANTA CLARA COUNTY MOSQUITO AND VECTOR CONTROL DISTRICT

There were three speakers:

- Menou, Senior Technician, Santa Clara County Mosquito and Vector Control District (MVCD)
- Vincent, SEIU 521 Assistant Chief Steward for MVCD
- Kathy Tran, MVCD

Commission Action: The Commission directed staff to prepare a Draft Request for Proposal and a Scope of Services for a professional firm to conduct a service review of the Santa Clara County Mosquito and Vector Control District, for the Commission's consideration and potential approval at its June 3, 2026 meeting.

MOTION: Arenas

SECOND: O'Neill

AYES: Arenas, Beall, Hilton, Kamei, Kishimoto, Lee, O'Neill

NOES: None

ABSENT: None

ABSTAIN: None

7. FINANCE COMMITTEE FOR FISCAL YEAR 2026-2027

Commission Action: The Commission established the Finance Committee composed of Alternate Commissioners Helen Chapman, Zach Hilton and Teresa O'Neill to work with staff to develop and recommend the proposed FY 2026-2027 LAFCO work plan and budget for consideration by the full Commission.

8. AUTHORIZE THE LAFCO EXECUTIVE OFFICER TO ENGAGE THE SERVICES OF COVIVE LLC FOR LAFCO WEBSITE UPGRADE AND ACCESSIBILITY IMPROVEMENTS

Commission Action: The Commission authorized the Executive Officer to engage the services of Covive LLC to upgrade the LAFCO website and improve accessibility compliance in an amount not to exceed \$28,000.

9. TAKEN ON CONSENT: APPOINTMENT OF 2026 LAFCO CHAIRPERSON AND VICE CHAIRPERSON

For information only.

10. CALAFCO RELATED ACTIVITIES

10.1 TAKEN ON CONSENT: Report on the CALAFCO Regional/Board Restructure Working Group Efforts

For Information Only

10.2 Designation of Voting Delegate for CALAFCO's 2026 Special Corporate Business Meeting

Commission Action: The Commission appointed Chairperson Rosemary Kamei as the voting delegate for the 2026 CALAFCO Special Corporate Business meeting to be held on February 23, 2026, and for any future special CALAFCO business meetings in 2026.

MOTION: Beall

SECOND: Arenas

AYES: Arenas, Beall, Hilton, Kamei, Kishimoto, Lee, O’Neill

NOES: None

ABSENT: None

ABSTAIN: None

10.3 TAKEN ON CONSENT: 2026 CALAFCO Staff Workshop

The Commission authorized staff to attend the 2026 CALAFCO Staff Workshop and authorized travel expenses funded by the LAFCO budget.

11. TAKEN ON CONSENT: EXECUTIVE OFFICER’S REPORT

Commission Action: The Commission accepted the report.

12. COMMISSIONER REPORTS

There were none.

13. NEWSPAPER ARTICLES / NEWSLETTERS

There were none.

14. WRITTEN CORRESPONDENCE

There were none.

15. ADJOURN

The Commission adjourned at 2:24 PM to the next regular LAFCO meeting on April 1, 2026, at 1:15 PM, in the Board of Supervisors’ Chambers, 70 West Hedding Street, San Jose.


Approved on April 1, 2026

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Rosemary Kamei, LAFCO Chairperson

Prepared by:

DocuSigned by:

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Sonia Humphrey, LAFCO Clerk