



LAFCO FINANCE COMMITTEE MEETING AGENDA

FINANCE COMMITTEE MEMBERS: Pete Constant, Sequoia Hall, Mike Wasserman
10th Floor Conference Room, 70 West Hedding Street, San Jose
March 18, 2013
10:00 AM

NOTICE TO THE PUBLIC

- If you wish to participate in the following proceedings, you are prohibited from making a campaign contribution of more than \$250 to any commissioner or alternate. This prohibition begins on the date you begin to actively support or oppose an application before LAFCO and continues until three months after a final decision is rendered by LAFCO. No commissioner or alternate may solicit or accept a campaign contribution of more than \$250 from you or your agent during this period if the commissioner or alternate knows, or has reason to know, that you will participate in the proceedings. (Gov. Code §§ 84308(b) and (d).)
- If you or your agent have made a contribution of more than \$250 to any commissioner or alternate during the twelve (12) months preceding the decision, that commissioner or alternate must disqualify himself or herself from the decision. However, disqualification is not required if the commissioner or alternate returns the campaign contribution within thirty (30) days of learning both about the contribution and the fact that you are a participant in the proceedings. (Gov. Code §§ 84308(b)-(c).) Please visit www.santaclara.lafco.ca.gov for forms and information.
- Any person or group lobbying the Commission or the Executive Officer in regard to an application before LAFCO must file a written declaration at the time of filing the application, or at the time the proceeding is otherwise commenced prior to the hearing on the LAFCO application or at the time of the hearing if that is the initial contact, if the contribution was made during the twelve month period preceding the filing of the application or commencement of the proceeding, or no later than 30 days after the contribution is made if the contribution is made at any stage during the proceeding. The disclosure shall include the name of the party and any other person making the contribution, if any, the name of the recipient, the amount of the contribution, and the date the contribution was made. Any lobbyist speaking at the LAFCO hearing must so identify themselves as lobbyists and identify on the record the name of the person or entity making payment to them. (Gov. Code § 84308 and 2 Cal. Code Regs. §§ 18438.8(b)-(c).) Please visit www.santaclara.lafco.ca.gov for forms and information.
- If the proponents or opponents of a LAFCO proposal spend \$1,000 with respect to that proposal, they must report their contributions of \$100 or more and all of their expenditures under the rules of the Political Reform Act for local initiative measures to the LAFCO executive officer, in which case those expenditures shall be posted on the Commission's website. (Gov. Code §§ 56100.1; 567001.1; 57009.) Please visit www.santaclara.lafco.ca.gov for forms and information.
- Any disclosable public records related to an open session item on the agenda and distributed to all or a majority of the Commissioners less than 72 hours prior to that meeting are available for public inspection at the LAFCO Office, 70 W. Hedding Street, 11th Floor, San Jose, California, during normal business hours. (Gov. Code § 54957.5.)
- In compliance with the Americans with Disabilities Act, those requiring accommodation for this meeting should notify the LAFCO Clerk 24 hours prior to the meeting at (408) 299-6415, TDD (408) 993-8272.

70 West Hedding Street ▪ 11th Floor, East Wing ▪ San Jose, CA 95110 ▪ (408) 299-5127 ▪ www.santaclara.lafco.ca.gov

COMMISSIONERS: Pete Constant, Sequoia Hall, Margaret Abe-Koga, Linda LeZotte, Joe Simitian, Mike Wasserman, Susan Vicklund Wilson
ALTERNATE COMMISSIONERS: Johnny Khamis, Yoriko Kishimoto, Terry Trumbull, Cat Tucker
EXECUTIVE OFFICER: Neelima Palacherla

1. CALL TO ORDER

2. PUBLIC COMMENTS

This portion of the meeting is reserved for persons desiring to address the Committee on any matter not on this agenda. Speakers are limited to THREE minutes. All statements that require a response will be referred to staff for reply in writing.

3. STATUS OF CURRENT YEAR WORK PLAN AND BUDGET

Possible Action: Accept the staff report and provide direction as necessary.

4. ELECTRONIC AGENDA PACKETS FOR LAFCO MEETINGS

Possible Action: Consider the use of electronic agenda packets for LAFCO meetings, provide further direction to staff, as necessary, and forward a recommendation to the full Commission.

5. EXECUTIVE OFFICER PERFORMANCE EVALUATION PROCESS AND STAFF SALARY RANGES

Possible Action: Discuss the process for Executive Officer performance evaluation, discuss salary ranges for all LAFCO staff, provide further direction to staff, as necessary, and forward a recommendation to the full Commission.

6. PROPOSED WORK PLAN FOR FISCAL YEAR 2014

Possible Action: Consider the proposed Work Plan for Fiscal Year 2014, provide further direction to staff, as necessary, and forward a recommendation to the full Commission.

7. PROPOSED BUDGET FOR FISCAL YEAR 2014

Possible Action: Consider the proposed Budget for Fiscal Year 2014, provide further direction to staff, as necessary, and forward a recommendation to the full Commission.

8. ADJOURN