



**Local Agency
Formation Commission
of Santa Clara County**

777 North First Street
Suite 410
San Jose, CA 95112

SantaClaraLAFCO.org

Commissioners

Sylvia Arenas
Jim Beall
Rosemary Kamei
Yoriko Kishimoto
Otto Lee
Terry Trumbull
Mark Turner

Alternate Commissioners

Pamela Campos
Helen Chapman
Betty Duong
Zach Hilton
Teresa O'Neill

Executive Officer

Neelima Palacherla

**INDEPENDENT SPECIAL DISTRICT SELECTION COMMITTEE (ISDSC)
MEETING AGENDA**

This meeting is not subject to the Brown Act. Therefore, there will be no public comment on agenda items. However, the public is free to attend the meeting.

**Wednesday, May 14, 2025
10:00 AM**

**Headquarters Building Boardroom, Santa Clara Valley Water District
5750 Almaden Expressway, San Jose, CA 95118**

- 1. ROLL CALL AND ESTABLISH QUORUM**
- 2. OVERVIEW OF LAFCO AND ROLE OF LAFCO COMMISSIONERS**
- 3. OVERVIEW OF SELECTION PROCESS**
- 4. SELECTION OF REGULAR MEMBER FOR A NEW 4-YEAR TERM FROM JUNE 2025–MAY 2029**
 - a. Call for nominations
 - b. Candidate statements
 - c. Roll call vote
 - d. Announce results
- 5. SELECTION OF ALTERNATE MEMBER FOR A NEW 4-YEAR TERM FROM JUNE 2025–MAY 2029**
 - a. Call for nominations
 - b. Candidate statements
 - c. Roll call vote
 - d. Announce results
- 6. DETERMINE IF A MEMBER SHOULD BE DISQUALIFIED FROM VOTING ON PROPOSALS AFFECTING THE DISTRICT OF WHICH HE/SHE IS MEMBER**
- 7. NEXT STEPS**
- 8. ADJOURN**



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LAFCO AND ROLE OF LAFCO COMMISSIONERS

LAFCO PURPOSE AND AUTHORITY

LAFCO is a state mandated independent local agency established to oversee the boundaries of cities and special districts within the county. Santa Clara LAFCO's mission is to promote sustainable growth and good governance in the county by:

- preserving agricultural lands and open space,
- curbing urban sprawl,
- encouraging efficient delivery of services,
- exploring and facilitating regional opportunities for fiscal sustainability, and
- promoting accountability and transparency of local agencies.

LAFCO will be proactive in raising awareness and building partnerships to accomplish this through its special studies, programs and actions.

LAFCO regulates jurisdictional and planning boundaries of cities and special districts. Boundary change proposals that LAFCO considers may include city / district annexations, detachments, formations, dissolutions, mergers, consolidations and urban service area amendments. LAFCO also has regulatory authority over service extensions outside city and district jurisdictional boundaries. LAFCO plans for orderly growth and development through its service review program and its review and update of city / district spheres of influence. LAFCO works for the good of the whole county – protecting natural resource lands while facilitating development of vibrant communities.

LAFCO COMPOSITION AND FUNDING

Santa Clara LAFCO is composed of seven commissioners including two County supervisors appointed by the Board of Supervisors; one council member from the City of San Jose, appointed by the City Council; one council member from any of the other 14 cities, appointed by the City Selection Committee; two special district members – one appointed by the Independent Special District Selection Committee and one appointed by the Santa Clara Valley Water District (by agreement); and one public member appointed by the other members of the Commission. Five alternate commissioners are appointed, one for each of the categories.

In each member category, the alternate member shall serve and vote in place of a regular member who is absent or who disqualifies herself or himself from participating on a specific matter before the Commission at a regular/special commission meeting or in closed session. All alternate members are expected and encouraged to attend and participate in all Commission meetings, even if the regular member(s) is (are) present. Alternate members may attend and participate in closed session meetings of the Commission. However, alternate members may not vote or make a motion when the regular member is present.

LAFCO is funded jointly by the cities, the independent special districts and the County, and contracts with the County of Santa Clara for its staffing and services.

UNIQUE ROLE OF LAFCO COMMISSIONERS

Pursuant to Government Code Section 56325.1, while serving on LAFCO, all commissioners must exercise their independent judgement on behalf of the interests of the public as a whole in furthering the purposes of LAFCO, and not solely the interests of the appointing authority. All commissioners are required to sign the Commissioner Pledge acknowledging their understanding of their unique role and responsibilities as a LAFCO Commissioner.

LAFCO MEETINGS

LAFCO meets on the first Wednesday of even months at 1:15 PM at the County Government Center in San Jose. LAFCO commissioners are expected to make every effort to attend all six regular meetings. LAFCO commissioners receive a per diem of \$100 for attendance at LAFCO meetings.

Commissioners may also participate on LAFCO committees (e.g. Finance Committee) and Technical Advisory Committees for special studies. LAFCO staff will conduct an orientation/training for new commissioners prior to their first LAFCO meeting. Additionally, CALAFCO (California Association of LAFCOs) provides training on topics of relevance to LAFCOs through an annual conference and other special workshops/classes.

No LAFCO commissioner shall accept, solicit, or direct a contribution of more than \$250 from any party, or his/her agent; or any participant or his /or her agent, while a LAFCO proceeding is pending, and for three months following the date a final decision is rendered by LAFCO.

Pursuant to Government Code §84308, no LAFCO commissioner shall accept, solicit, or direct a contribution of more than \$250 from any party, or a party's agent; or any participant or the participant's agent if the commission knows or has reason to know that the participant has a financial interest, while a LAFCO proceeding is pending, and for 12 months following the date a final decision is rendered by LAFCO

MORE INFORMATION

More information is available on the LAFCO web site at www.SantaClaraLAFCO.org and in the [What is LAFCO? Brochure](#). Should you have any questions or wish to discuss further, please contact the LAFCO Office at LAFCO@ceo.sccgov.org.