



April 10, 2018

**TO: INDEPENDENT SPECIAL DISTRICT BOARD MEMBERS, MANAGERS / CLERKS
For Distribution to All Members of the District Board**

FROM: NEELIMA PALACHERLA, LAFCO EXECUTIVE OFFICER

**RE: NOTICE OF INDEPENDENT SPECIAL DISTRICT SELECTION COMMITTEE MEETING
Countywide Redevelopment Agency (RDA) Oversight Board Representatives Selection**

The Executive Officer of the Local Agency Formation Commission of Santa Clara County (LAFCO) will convene a meeting of the Independent Special District Selection Committee (ISDSC).

ISDSC Meeting Date: Thursday, May 10, 2018
Time: 10:00 AM
**Location: Santa Clara Valley Water District Boardroom
5700 Almaden Expressway
San Jose**

The purpose of the ISDSC meeting is to select two representatives – one primary, and one alternate, to serve on the Countywide Redevelopment Agency Oversight Board.

This memorandum provides formal notice of the ISDSC meeting and provides information on the process for selecting the special district representatives.

COUNTYWIDE RDA OVERSIGHT BOARD

As part of the dissolution of redevelopment agencies (RDAs), oversight boards were established for each of the redevelopment successor agencies charged with winding down the affairs of the former RDAs. In September 2015, Governor Brown signed SB 107, a bill which required the consolidation of RDA oversight boards for each former RDA, which have been operational since early 2016. SB 107 mandated the consolidation of these boards by July 1, 2018, with a single new countywide board in each county. In Santa Clara County, the existing oversight boards will be consolidated into a Countywide Oversight Board. The law further directs that LAFCO convene the ISDSC in each county to appoint special district representatives to the new board. Alternates will also be appointed. **Should the ISDSC fail to appoint special district representatives by July 15, 2018, the Governor is empowered to make the appointments.**

777 North First Street, Suite 410 ▪ San Jose, CA 95112 ▪ (408) 993-4713 ▪ www.santaclaralafco.org

COMMISSIONERS: Sequoia Hall, Sergio Jimenez, Rob Rennie, John L. Varela, Mike Wasserman, Susan Vicklund Wilson, Ken Yeager

ALTERNATE COMMISSIONERS: Sylvia Arenas, Cindy Chavez, Yoriko Kishimoto, Russ Melton, Terry Trumbull

EXECUTIVE OFFICER: Neelima Palacherla

The California Association of Local Agency Formation Commissions (CALAFCO) and the California Special Districts Association (CSDA) jointly issued a report titled "Countywide RDA Oversight Board Special District Appointments," dated September 27, 2016, and an addendum of FAQ dated February 12, 2018, to provide additional guidance on the appointment process. These documents are available on the LAFCO website at this [link](#).

ISDSC MEMBERSHIP AND MEETING

The ISDSC membership is comprised of presiding officers of the following 17 independent special districts in Santa Clara County:

1. Aldercroft Heights County Water District
2. Burbank Sanitary District
3. Cupertino Sanitary District
4. El Camino Healthcare District
5. Guadalupe Coyote Resource Conservation District
6. Lake Canyon Community Services District
7. Lion's Gate Community Services District
8. Loma Prieta Resource Conservation District
9. Midpeninsula Regional Open Space District
10. Purissima Hills Water District
11. Rancho Rinconada Recreation and Park District
12. San Martin County Water District
13. Santa Clara Valley Open Space Authority
14. Santa Clara Valley Water District
15. Saratoga Cemetery District
16. Saratoga Fire Protection District
17. South Santa Clara Valley Memorial District

If the presiding officer of an independent special district is unable to attend the ISDSC meeting, the legislative body of the district may appoint one of its members to attend and vote in the presiding officer's place. District managers or other district staff members may not vote.

ISDSC members representing a majority of the independent special districts (i.e., nine districts) shall constitute a quorum. The ISDSC shall not conduct its business without a quorum of its membership.

Specifically, the ISDSC will select a primary representative and an alternate representative, in the event the primary representative is unable to attend a meeting of the Countywide RDA Oversight Board.

The agenda for the ISDSC meeting is attached.

PROCESS FOR SELECTION OF SPECIAL DISTRICT REPRESENTATIVES TO SERVE ON THE COUNTYWIDE RDA OVERSIGHT BOARD

At the May 10, 2018 ISDSC meeting, any member of an independent special district governing board may submit nominations for the two positions. The nominees need not be special district board members. Each nominee will be given an opportunity to make a brief statement. A ballot will be provided to the members of the ISDSC (i.e., to each presiding officer or voting delegate of independent special districts) present at the meeting. Each member of the ISDSC is entitled to one vote.

If only one nomination is received for a position, that nominee is selected. If more than one nomination is received, the nominee who receives the majority of the votes cast is selected. If no nominee receives a majority of the votes cast, a run-off election between the two nominees who receive the greatest number of votes is held. After votes are tallied, the results will be announced.

Each of the appointees shall serve at the pleasure of the ISDSC, there is no statutory provision for a length of term.

Attached for your information, are distribution rates and amounts that each special district receives in Santa Clara County.

FOR MORE INFORMATION

If you have any questions about this process please contact me as soon as possible at neelima.palacherla@ceo.sccgov.org or at (408) 993-4713.

ATTACHMENTS

Agenda for the May 10, 2018 ISDSC meeting

Distribution Rates and Amounts for Special Districts in Santa Clara County

INDEPENDENT SPECIAL DISTRICT SELECTION COMMITTEE (ISDSC) MEETING
Countywide RDA Oversight Board Representative Selection

Thursday, May 10, 2018

10:00 AM

Santa Clara Valley Water District Boardroom
5700 Almaden Expressway, San Jose

AGENDA

1. Roll Call and Establish Quorum
2. Overview of Role of Countywide RDA Oversight Board Members
3. Overview of Selection Process for Representatives on Countywide RDA Oversight Board
4. Selection of One Primary Representative
 - a. Call for nominations
 - b. Candidate statements (5 minutes max.)
 - c. Vote for primary representative
 - d. Count ballots
 - e. Announce results
5. Selection of One Alternate Representative
 - a. Call for nominations
 - b. Candidate statements (5 minutes max.)
 - c. Vote for alternate representative
 - d. Count ballots
 - e. Announce results
6. Next Steps
7. Adjourn

FY 2017-18 Distribution Rates

FY17-18 Special District Residual Factors							
	Campbell SA	Los Gatos SA	Milpitas SA	Morgan Hill SA	San Jose SA	Santa Clara SA	Sunnyvale SA
Santa Clara County Library			2.56%	2.63%			
Bay Area Air Quality Management District	0.25%	0.34%	0.18%	0.19%	0.25%	0.31%	0.21%
Central Fire Protection District		23.97%					
Midpeninsula Regional Open Space District		1.35%					1.74%
Guadalupe Coyote Resource Conservation District		0.00%			0.00%		
Loma Prieta Resource Conservation District				0.04%			
El Camino Hospital						0.00%	1.98%
Santa Clara Parking District No.122						0.03%	
Santa Clara Bridge District No.01						0.02%	
Santa Clara Valley Water District	1.98%	3.51%	2.47%	3.28%	2.75%	2.80%	1.89%

Amounts Received in FY 2016-17

FY16-17 Special District Residual								
	Campbell SA	Los Gatos	Milpitas SA	Morgan Hill SA	San Jose SA	Santa Clara	Sunnyvale SA	Total
Santa Clara County Library	-	-	883,986	364,806	-	-	-	1,248,791
Bay Area Air Quality Management District	8,345	12,642	63,742	26,305	-	139,955	23,214	274,203
Central Fire Protection District	-	918,552	-	-	-	-	-	918,552
Midpeninsula Regional Open Space District	-	55,814	-	-	-	-	195,393	251,207
Guadalupe Coyote Resource Conservation	-	5	-	-	-	-	-	5
Loma Prieta Resource Conservation District	-	-	-	4,837	-	-	-	4,837
El Camino Hospital	-	-	-	-	-	1,840	221,764	223,604
Santa Clara Parking District No.122	-	-	-	-	-	17,380	-	17,380
Santa Clara Bridge District No.01	-	-	-	-	-	10,529	-	10,529
Santa Clara Valley Water District	73,384	128,730	854,119	455,732	-	1,277,320	211,582	3,000,867

Provided by Santa Clara County