



**LAFCO MEETING MINUTES
WEDNESDAY, APRIL 4, 2018**

CALL TO ORDER

The meeting was called to order at 1:15 p.m.

1. ROLL CALL

The following commissioners were present:

- **Chairperson Ken Yeager**
- **Commissioner Sequoia Hall**
- **Commissioner Sergio Jimenez**
- **Commissioner Rob Rennie** (arrived at 1:17 p.m.)
- **Commissioner John L. Varela**
- **Commissioner Mike Wasserman**
- **Commissioner Susan Vicklund Wilson**
- **Alternate Commissioner Russ Melton**
- **Alternate Commissioner Terry Trumbull**

The following commissioners were absent:

- **Alternate Commissioner Sylvia Arenas**
- **Alternate Commissioner Cindy Chavez**
- **Alternate Commissioner Yoriko Kishimoto**

The following staff members were present:

- **LAFCO Executive Officer Neelima Palacherla**
- **LAFCO Assistant Executive Officer Dunia Noel**
- **LAFCO Analyst Lakshmi Rajagopalan**
- **LAFCO Clerk Emmanuel Abello**
- **LAFCO Counsel Malathy Subramanian**

2. PUBLIC COMMENTS

There was none.

3. APPROVE MINUTES OF FEBRUARY 7, 2018 LAFCO MEETING

The Commission approved the minutes of the February 7, 2018 LAFCO meeting.

Motion: Wasserman

Second: Varela

AYES: Yeager, Hall, Jimenez, Varela, Wasserman

NOES: None

ABSTAIN: Wilson

ABSENT: Rennie

MOTION PASSED

4. PROPOSED LAFCO BUDGET FOR FISCAL YEAR 2019

Ms. Palacherla expressed appreciation to Commissioners Hall, Jimenez and Rennie for participating on the Finance Committee. **Chairperson Yeager** expressed agreement.

This being the time and place for the public hearing, the Chairperson declared the public hearing open, determined that there are no speakers from the public, and closed the public hearing.

The Commission:

1. Adopted the Proposed Budget for Fiscal Year 2018-2019.
2. Found that the Proposed Budget for Fiscal Year 2019 is expected to be adequate to allow the Commission to fulfill its statutory responsibilities.
3. Authorized staff to transmit the Proposed Budget adopted by the Commission including the estimated agency costs as well as the LAFCO public hearing notice on the adoption of the Fiscal Year 2019 Final Budget to the cities, the special districts, the County, the Cities Association and the Special Districts Association.

Motion: Wasserman

Second: Varela

AYES: Yeager, Hall, Jimenez, Rennie, Varela, Wasserman, Wilson

NOES: None

ABSTAIN: None

ABSENT: None

MOTION PASSED

5. LAFCO FINANCIAL REPORTS AND INDEPENDENT AUDIT SERVICES

Ms. Palacherla presented the staff report.

Commissioner Hall informed that the Finance Committee encouraged staff to look for a lower cost option since the discrepancy in costs among auditors ranges from \$3,000 to \$15,000.

The Commission directed staff to:

1. Arrange for an annual audit of LAFCO's financial statements to be conducted by an independent auditor, beginning with the current fiscal year (FY 2018).
2. Prepare a Draft Request for Proposals (RFP) for financial audit services, for Commission consideration and approval at its June 6, 2018 meeting.

Motion: Wasserman

Second: Jimenez

AYES: Yeager, Hall, Jimenez, Rennie, Varela, Wasserman, Wilson

NOES: None

ABSTAIN: None

ABSENT: None

MOTION PASSED

6. SPHERE OF INFLUENCE DETERMINATIONS FOR THE CITY OF MONTE SERENO SPHERE OF INFLUENCE AMENDMENT

The Commission adopted the Sphere of Influence Determinations for the City of Monte Sereno Sphere of Influence Amendment, approved by LAFCO on February 7, 2018.

Motion: Wasserman

Second: Varela

AYES: Yeager, Hall, Jimenez, Rennie, Varela, Wasserman, Wilson

NOES: None

ABSTAIN: None

ABSENT: None

MOTION PASSED

7. UPDATE ON THE COMMUNICATIONS AND OUTREACH PLAN

Ms. Noel expressed appreciation to Commissioner Jimenez for hosting the workshop at San Jose City Hall.

8. EXECUTIVE OFFICER'S REPORT

8.1 SANTA CLARA COUNTY SPECIAL DISTRICTS ASSOCIATION MEETING

The Commission noted the report.

8.2 CALAFCO WHITE PAPER: STATE OF THE ART ON AGRICULTURAL PRESERVATION

The Commission noted the report.

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8.3 MEETING WITH TOWN OF LOS GATOS STAFF ON ISLAND ANNEXATIONS

The Commission noted the report.

8.4 MEETING WITH COUNTY ROADS AND AIRPORTS STAFF & TOWN OF LOS GATOS STAFF ON POTENTIAL ANNEXATION OF REMAINING PORTIONS OF SHANNON ROAD

The Commission noted the report.

8.5 INTER-JURISDICTIONAL GIS WORKING GROUP MEETING

The Commission noted the report.

9. LEGISLATIVE REPORT

Ms. Palacherla indicated that there are changes proposed to various bills that are being tracked by CALAFCO. She indicated that a detailed report will be provided at the June meeting along with recommendations for taking positions on several bills, including the LAFCO Omnibus bill and a bill that would allow affected local agencies to initiate formation of open space districts by resolution.

10. PENDING APPLICATIONS / UPCOMING PROJECTS

There was none.

11. COMMISSIONER REPORTS

There was none.

12. NEWSPAPER ARTICLES / NEWSLETTERS

There was none.

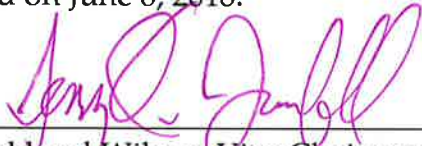
13. WRITTEN CORRESPONDENCE

There was none.

14. **ADJOURN**

The Commission adjourned at 1:24 p.m., to the regular LAFCO meeting on June 6, 2018 at 1:15 p.m., in the Board Meeting Chambers, 70 West Hedding Street, San Jose.

Approved on June 6, 2018.



TOP

Susan Vicklund Wilson, Vice-Chairperson
Local Agency Formation Commission of Santa Clara County



By: _____
Emmanuel Abello, LAFCO Clerk

