



## CITIES SERVICE REVIEW TECHNICAL ADVISORY COMMITTEE AGENDA

Wednesday, May 27, 2015

1:00 PM

Room 157, First Floor  
70 West Hedding Street, San Jose, CA 95110

**MEMBERS:** LAFCO Chairperson Linda J. LeZotte, Alternate Commissioner Yoriko Kishimoto  
Carl Cahill (SCC Cities Managers' Assn.), Andrew Crabtree & David Kornfield (SCC Assn. of Planning Officials),  
Kent Steffens (SCC Municipal Public Works Officials Association)

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### NOTICE TO THE PUBLIC

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1. Pursuant to Government Code §84308, no LAFCO commissioner shall accept, solicit, or direct a contribution of more than \$250 from any party, or his/her agent; or any participant or his /or her agent, while a LAFCO proceeding is pending, and for three months following the date a final decision is rendered by LAFCO. Prior to rendering a decision on a LAFCO proceeding, any LAFCO commissioner who received a contribution of more than \$250 within the preceding 12 months from a party or participant shall disclose that fact on the record of the proceeding. If a commissioner receives a contribution which would otherwise require disqualification returns the contribution within 30 days of knowing about the contribution and the proceeding, the commissioner shall be permitted to participate in the proceeding. A party to a LAFCO proceeding shall disclose on the record of the proceeding any contribution of more than \$250 within the preceding 12 months by the party, or his or her agent, to a LAFCO commissioner. For forms, visit the LAFCO website at [www.santaclaralafco.org](http://www.santaclaralafco.org). No party, or his or her agent and no participant, or his or her agent, shall make a contribution of more than \$250 to any LAFCO commissioner during the proceeding or for 3 months following the date a final decision is rendered by LAFCO.
2. Pursuant to Government Code Sections 56100.1, 56300, 56700.1, 57009 and 81000 et seq., any person or combination of persons who directly or indirectly contribute(s) a total of \$1,000 or more or expend(s) a total of \$1,000 or more in support of or in opposition to specified LAFCO proposals or proceedings, which generally include proposed reorganizations or changes of organization, may be required to comply with the disclosure requirements of the Political Reform Act (See also, Section 84250 et seq.). These requirements contain provisions for making disclosures of contributions and expenditures at specified intervals. More information on the scope of the required disclosures is available at the web site of the FPPC: [www.fppc.ca.gov](http://www.fppc.ca.gov). Questions regarding FPPC material, including FPPC forms, should be directed to the FPPC's advice line at 1-866-ASK-FPPC (1-866-275-3772).
3. Pursuant to Government Code §56300(c), LAFCO adopted lobbying disclosure requirements which require that any person or entity lobbying the Commission or Executive Officer in regard to an application before LAFCO must file a declaration prior to the hearing on the LAFCO application or at the time of the hearing if that is the initial contact. In addition to submitting a declaration, any lobbyist speaking at the LAFCO hearing must so identify themselves as lobbyists and identify on the record the name of the person or entity making payment to them. Additionally every applicant shall file a declaration under penalty of perjury listing all lobbyists that they have hired to influence the action taken by LAFCO on their application. For forms, visit the LAFCO website at [www.santaclaralafco.org](http://www.santaclaralafco.org).
4. Any disclosable public records related to an open session item on the agenda and distributed to all or a majority of the Commissioners less than 72 hours prior to that meeting are available for public inspection at the LAFCO Office, 70 W. Hedding Street, 11th Floor, San Jose, California, during normal business hours. (Government Code §54957.5.)
5. In compliance with the Americans with Disabilities Act, those requiring accommodation for this meeting should notify the LAFCO Clerk 24 hours prior to the meeting at (408)299-6415.

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70 West Hedding Street ▪ 11th Floor, East Wing ▪ San Jose, CA 95110 ▪ (408) 299-5127 ▪ [www.santaclaralafco.org](http://www.santaclaralafco.org)

COMMISSIONERS: Cindy Chavez, Sequoia Hall, Johnny Khamis, Linda J. LeZotte, Cat Tucker, Mike Wasserman, Susan Vicklund Wilson

ALTERNATE COMMISSIONERS: Ash Kalra, Yoriko Kishimoto, Tara Martin-Milius, Terry Trumbull, Ken Yeager

EXECUTIVE OFFICER: Neelima Palacherla

**1. PUBLIC COMMENTS**

This portion of the meeting is reserved for persons desiring to address the Technical Advisory Committee on any matter not on this agenda. All statements that require a response will be referred to staff for reply in writing.

**2. UPDATE ON DATA COLLECTION EFFORTS FOR THE CITIES SERVICE REVIEW**

**3. PROCESS FOR PREPARATION OF ADMINISTRATIVE DRAFT REPORT OF THE CITIES SERVICE REVIEW**

**4. DISCUSSION OF PRELIMINARY OBSERVATIONS FROM THE DATA COLLECTION EFFORTS**

**5. NEXT STEPS**

**6. ADJOURN**

# Cities Service Review Santa Clara County

## Project Update and Preliminary Observations

May 27, 2015

Management  
Partners



# Data Gathering Update

- **Interviews**

- All 15 cities nearly complete: San Jose in progress
- Moffett Field and Stanford complete

- **City Profile Workbooks**

- Waiting for profiles back from Los Gatos and San Jose

- **Service Benchmarks**

- Available data obtained and will be included in administrative draft

- **Fiscal Health Indicator Data**

- Nearly complete
- Waiting for information from seven cities

# Administrative Draft Report

- Prepare narrative profiles for LAFCO staff review based on interviews and information collected
- Following staff review and edits, distribute draft profiles to each jurisdiction for review and verification
- Use information from profiles to:
  - Make service determinations for each jurisdiction,
  - Make sphere of influence findings and recommendations for each jurisdiction, and
  - Identify options and recommendations to address shared services, agricultural land preservation, and sprawl prevention.
- Prepare Administrative Draft for LAFCO staff by June 30, 2015

# Project Schedule

Activity	Completion Status	Timeline
1: Start Project, Collect and Review Data	95% complete (waiting on final information from cities)	Finalize May 2015
2: Analyze Data	50% complete (writing analyses for each city, working with cities to verify data in profiles)	Finalize June 2015
3: Prepare Administrative Draft MSR Report	20% complete (outline approved; profiles being populated)	Due June 30, 2015
4: Finalize Draft Public MSR	Will commence upon completion of Activity 3	July to October 2015

# Preliminary Themes

- Following the Great Recession, impacts of reduced municipal staffing levels continue to be acutely felt by cities in Santa Clara County (SCC)
- Dissolution of redevelopment agencies in February 2012 has constrained SCC cities' ability to finance affordable housing
- Compliance with National Pollutant Discharge Elimination System (NPDES) requirements is challenging for all cities, especially with regard to financing
- Recent rapid economic growth has generated thousands of new jobs in the region and corresponding challenges of increased congestion and availability of affordable housing

# Preliminary Observations

- Cities have indicated overall financial, operational, and administrative ability to provide services within the County
- No interest identified in changing Sphere of Influence boundaries
- Morgan Hill and Gilroy are considering modifying their Urban Service Areas
- Few cities showed interest in annexing remaining urban islands
- Cities are engaged in various shared services and facilities, but further opportunities may exist



# Focus Area: Shared Services

- **All agencies engaging in some form of shared services or facilities**
- **Initial opportunities identified include:**
  - Adult sports facilities
  - Emergency dispatching
  - Fleet and heavy equipment sharing
  - Law enforcement
  - Parks and open space management
  - Recycled water
  - Stormwater management

# Focus Area: Agricultural Land Preservation

- Not applicable for most of the County
- Gilroy and Morgan Hill
  - Considering various options for expansion and associated potential impacts on prime agricultural land

# Focus Area: Sprawl Prevention

- Several cities pursuing infill development in planned development areas
- Transit-oriented development opportunities being pursued
- Public transportation, traffic and affordable housing concerns beginning to grow with economic expansion and job growth in County

# Next Steps

- Send draft profiles to jurisdictions for verification
- Develop draft determinations
- Deliver Administrative Draft Report on June 30, 2015
- Schedule summer Technical Advisory Committee meeting to discuss preliminary determinations