

LAFCO MEETING AGENDA Wednesday, June 2, 2010 1:15 PM

Board Meeting Chambers 70 West Hedding Street, First Floor San Jose, CA 95110

CHAIRPERSON: Susan Vicklund-Wilson • VICE-CHAIRPERSON: Liz Kniss COMMISSIONERS: Pete Constant, Don Gage, Margaret Abe-Koga ALTERNATES: AI Pinheiro, Sam Liccardo, George Shirakawa, Terry Trumbull

The items marked with an asterisk (*) are included on the Consent Agenda and will be taken in one motion. At the beginning of the meeting, anyone who wants to discuss a consent item should make a request to remove that item from the Consent Agenda.

Disclosure Requirements

1. Disclosure of Campaign Contributions

If you wish to participate in the following proceedings, you are prohibited from making a campaign contribution of more than \$250 to any commissioner or alternate. This prohibition begins on the date you begin to actively support or oppose an application before LAFCO and continues until three months after a final decision is rendered by LAFCO. No commissioner or alternate may solicit or accept a campaign contribution of more than \$250 from you or your agent during this period if the commissioner or alternate knows, or has reason to know, that you will participate in the proceedings.

If you or your agent have made a contribution of more than \$250 to any commissioner or alternate during the twelve (12) months preceding the decision, that commissioner or alternate must disqualify himself or herself from the decision. However, disqualification is not required if the commissioner or alternate returns the campaign contribution within thirty (30) days of learning both about the contribution and the fact that you are a participant in the proceedings. For disclosure forms and additional information see:

http://www.santaclara.lafco.ca.gov/annexations&Reorg/PartyDisclForm.pdf

2. Lobbying Disclosure

Any person or group lobbying the Commission or the Executive Officer in regard to an application before LAFCO must file a declaration prior to the hearing on the LAFCO application or at the time of the hearing if that is the initial contact. Any lobbyist speaking at the LAFCO hearing must so identify themselves as lobbyists and identify on the record the name of the person or entity making payment to them. For disclosure forms and additional information see: http://www.santaclara.lafco.ca.gov/annexations&Reorg/LobbyDisclForm.pdf

3. Disclosure of Political Expenditures and Contributions Regarding LAFCO Proceedings

If the proponents or opponents of a LAFCO proposal spend \$1,000 with respect to that proposal, they must report their contributions of \$100 or more and all of their expenditures under the rules of the Political Reform Act for local initiative measures to the LAFCO office. For additional information and for disclosure forms see:

http://www.santaclara.lafco.ca.gov/sclafcopolicies_annex&reorg_home.html

1. ROLL CALL

2. PUBLIC PRESENTATIONS

This portion of the meeting is reserved for persons desiring to address the Commission on any matter not on this agenda. Speakers are limited to THREE minutes. All statements that require a response will be referred to staff for reply in writing.

3. APPROVE MINUTES OF APRIL 21, 2010 LAFCO MEETING

PUBLIC HEARINGS

4. SANTA CLARA COUNTY CENTRAL FIRE PROTECTION DISTRICT SPHERE OF INFLUENCE AMENDMENT AND ANNEXATION 2010-01

A request by the Santa Clara County Fire Protection District for a sphere of influence amendment to include Area 7 in its sphere of influence and for annexation of eight areas (Areas 1 through 8 totaling approximately 20,776 acres) located in the Santa Cruz Mountains.

Possible Action: Consider the request for annexation and sphere of influence amendment, and staff recommendation.

5. FINAL LAFCO BUDGET FOR FISCAL YEAR 2010-2011

Possible Action: Consider and adopt the final LAFCO budget for Fiscal Year 2010-2011.

ITEMS FOR ACTION / DISCUSSION

6. WORKERS' COMPENSATION COVERAGE FOR LAFCO COMMISSIONERS

Possible Action: Consider staff report and approve purchase of workers' compensation coverage from the Special District Risk Management Authority.

7. PROPOSED CALAFCO BYLAW AMENDMENT

Possible Action: Authorize support for the proposed CALAFCO bylaw amendment for electing the CALAFCO Board of directors by region.

8. EXECUTIVE OFFICER'S REPORT

8.1 Update on the Countywide Fire Service Review

For information only.

8.2 Update on Implementation of LAFCO's Electronic Document Management System

For information only.

8.3 Update on Amendment to the Memorandum of Understanding between LAFCO and the County of Santa Clara

For information only.

8.4 Update on Island Annexations in Santa Clara County

For information only.

8.5 2010 CALAFCO Annual Conference in Palm Springs, California October 6-8, 2010

Possible Action: Authorize commissioners and staff to attend the 2010 CALAFCO Annual Conference and authorize travel expenses funded by LAFCO budget.

8.6 Nomination to the CALAFCO Board of Directors

Possible Action: Nominate Commissioner Susan Vicklund-Wilson to serve on the CALAFCO Executive Board

9. COMMISSIONER REPORTS

10. NEWSPAPER ARTICLES / NEWSLETTERS

11. WRITTEN CORRESPONDENCE

12. PENDING APPLICATIONS / UPCOMING PROJECTS

12.1 Los Gatos Urban Service Area (USA) Amendment 2010 (Lands of Midpeninsula Regional Open Space District)

13. ADJOURN

Adjourn to regular LAFCO meeting on Wednesday, August 4, 2010, at 1:15 PM in the Board Meeting Chambers, 70 West Hedding Street, First Floor, San Jose, CA 95110.

Any disclosable public records related to an open session item on the agenda and distributed to all or a majority of the Commission less than 72 hours prior to that meeting are available for public inspection at the LAFCO Office at the address listed at the bottom of the first page of the agenda during normal business hours. In compliance with the Americans with Disabilities Act, those requiring accommodation for this meeting should notify the LAFCO Clerk 24 hours prior to the meeting at (408) 299-6415, or at TDD (408) 993-8272, indicating that the message is for the LAFCO Clerk.



LOCAL AGENCY FORMATION COMMISSION OF SANTA CLARA COUNTY MINUTES WEDNESDAY, APRIL 21, 2010

CALL TO ORDER

Chairperson Susan Vicklund-Wilson calls the meeting to order at 1:15 p.m.

1. ROLL CALL

The following Commissioners and Alternate Commissioners are present:

- Chairperson Susan Vicklund-Wilson
- · Vice-Chairperson Liz Kniss
- Commissioner Pete Constant
- Commissioner Donald F. Gage
- Commissioner Margaret Abe-Koga
- Alternate Commissioner Al Pinheiro

The following staff members are present:

- LAFCO Executive Officer Neelima Palacherla
- LAFCO Analyst Dunia Noel
- . LAFCO Counsel Mala Subramanian
- 2. PUBLIC PRESENTATIONS

None

3. APPROVE THE MINUTES OF FEBRUARY 3, 2010 LAFCO MEETING

- **MOTION:** Approve the minutes of February 3, 2010 meeting, as submitted. (Don Gage)
- **SECOND:** Pete Constant

MOTION PASSED

AYES: Pete Constant, Don Gage, Liz Kniss, Margaret Abe-Koga, Susan Vicklund-Wilson

NOES: None ABSTAIN: None ABSENT: None

The Chairperson announces a request to consider Item No. 9 ahead of the other items on the agenda.

MOTION: Consider Item No. 9 out of order on the agenda. (Don Gage)

SECOND: Pete Constant

MOTION PASSED

AYES:	Pete Constant, Don Gage, Liz Kniss, Margaret Abe-Koga, Susan Vicklund-					
	Wilson					
NOES:	None	ABSTAIN:	None	ABSENT:	None	

9. TAKEN OUT OF ORDER: UPDATE ON COUNTYWIDE FIRE SERVICE REVIEW

Dunia Noel, LAFCO Analyst, provides a brief background on municipal service reviews. She then reports on the preparation for the Countywide Fire Service Review, including the RFP process and the selection of Management Partners as consultant for the project.

Arne Croce, partner, Management Partners, makes a brief presentation and states that he is working with the 19 fire agencies, including four fire districts, seven cities, and five volunteer fire companies among others. He describes the purpose of the review and identifies some of the key issues that the municipal service review will focus on includes services and funding for unprotected and underserved areas, role of and oversight for volunteer fire companies, fire service delivery in the South County, and governance structure of the Saratoga Fire District and Los Altos Hills County Fire District. Mr. Croce then outlines the steps and timeline for the project, including LAFCO public hearings in October and December of 2010.

Commissioner Gage clarifies that the public hearing for the draft MSR report will be on October 20, 2010. He then expresses appreciation for the work being done to ensure that fire agencies would be reimbursed for the services they provide to underserved areas.

MOTION: Accept the report. (Don Gage)

SECOND: Pete Constant

MOTION PASSED

AYES:	Pete Consta	Pete Constant, Don Gage, Liz Kniss, Margaret Abe-Koga, Susan Vicklund-					
	Wilson						
NOES:	None	ABSTAIN:	None	ABSENT:	None		

4. PROPOSED REVISION OF LAFCO FEE SCHEDULE

Neelima Palacherla, LAFCO Executive Officer, reports that the Budget Subcommittee directed staff on March 10, 2010 to review and propose changes to the LAFCO fee schedule to ensure cost recovery. She directs attention to the staff report which provides information on changes to processing costs and the details of the proposed fee revisions. Ms. Palacherla then recommends adoption of the revised fee schedule to become effective on April 22, 2010.

Commissioner Constant inquires about the hourly rate for LAFCO Counsel and a brief discussion ensues to clarify that item. **Commissioner Gage** comments that the change is very minimal. In response to an inquiry by **Alternate Commissioner Pinheiro**, **Chairperson Wilson** notes that the rate for legal services is still very good compared to that of other agencies. **Commissioner Constant** states that the reduction to legal counsel monthly retainer rate would result in significant savings for the next Fiscal Year. **Commissioner Abe-Koga** states that the proposed fee increase is minimal and notes that any savings in the current budget will be carried over to the next budget to reduce costs to the County and the cities.

MOTION: Open the public hearing. (Don Gage)

SECOND: Pete Constant

MOTION PASSED

AYES:	Pete Const	Pete Constant, Don Gage, Liz Kniss, Margaret Abe-Koga Susan Vicklund					
	Wilson						
NOES:	None	ABSTAIN:	None	ABSENT:	None		

The **Chairperson** determines that there are no members of the public who would like to speak on the item and, on Commission consensus, there being no objection, declares that the public hearing be closed.

- **MOTION:** Adopt Resolution No. 2010-02, revising the LAFCO fee Schedule. Said Resolution, by reference hereto, is made part of these minutes. (Don Gage)
- **SECOND:** Pete Constant

MOTION PASSED

AYES:	Pete Constant, Don Gage, Liz Kniss, Margaret Abe-Koga, Susan Vicklund-				
	Wilson				
NOES:	None	ABSTAIN:	None	ABSENT:	None

5. PROPOSED LAFCO BUDGET FOR FISCAL YEAR (FY) 2010-11

Ms. Palacherla reports that State law requires LAFCO to adopt a draft budget by May 1st and a final budget by June 15th. The Budget Subcommittee, composed of Commissioners Constant and Gage, and staff met on March 10 and April 7, 2010 to discuss issues related to the budget, and recommend the proposed budget for FY 2010-11 in the amount of \$809,698.

On Commission consensus, there being no objection, the **Chairperson** declares the public hearing open, determines that there are no members of the public who would like to speak on the item, and declares that the public hearing be closed.

- **MOTION:** Adopt the Draft LAFCO Budget for Fiscal Year 2010-11; find that the Draft FY 2011 budget is expected to be adequate to allow the Commission to fulfill its statutory responsibilities; and authorize staff to transmit the Draft Budget adopted by the Commission, including the estimated agency costs, as well as notice of public hearing on the adoption of Fiscal Year 2011 Final Budget, to each of the cities, the County and Cities Association. (Liz Kniss)
- SECOND: Don Gage

MOTION PASSED

AYES:	Pete Constant, Don Gage, Liz Kniss, Margaret Abe-Koga, Susan Vicklu Wilson				
NOES:	None	ABSTAIN:	None	ABSENT:	None

6. ADOPTION OF LAFCO CONFLICT OF INTEREST CODE

Ms. Palacherla directs attention to the proposed Conflict of Interest Code, which designates a list of positions requiring disclosure of economic interests and the disclosure categories for each of the positions.

On Commission consensus, there being no objection, the **Chairperson** declares the public hearing open, determines that there is no member of the public who would like to speak on the item, and declares that the public hearing be closed.

MOTION: Adopt Resolution No. 2010-03, approving the Conflict of Interest Code pursuant to the Political Reform Act of 1974. (Don Gage)

SECOND: Pete Constant

MOTION PASSED

AYES:	Pete Consta	Pete Constant, Don Gage, Liz Kniss, Margaret Abe-Koga, Susan Vicklund-					
	Wilson						
NOES:	None	ABSTAIN:	None	ABSENT:	None		

7. APPROVAL OF LAFCO'S GENERAL LIABILITY INSURANCE COVERAGE

Ms. Palacherla provides background information on the reasons for switching LAFCO's general liability insurance coverage from the County to an outside provider. She advises that the Budget Subcommittee, at its meeting on April 7, 2010, reviewed quotes from two insurance carriers and chose Special District Risk Management Authority (SDRMA). Ms. Palacherla advises that the SDRMA liability insurance coverage, which requires membership to the California Special Districts Association (CSDA), costs a total of \$4,533 per year.

Commissioner Constant informs that the Budget Subcommittee recommends SDRMA even though it is more expensive because it offers better coverage, less deductibles, and has a better overall value. **Commissioner Gage** informs that LAFCO has no coverage for injunctive or declaratory relief in an event of litigation; however, it is partly addressed by LAFCO's Indemnification Policy. Ms. Palacherla states that SDRMA has denied injunctive and declaratory relief coverage because of LAFCO's San Martin incorporation litigation. She also advises that other LAFCOs have indicated that this coverage is expensive and the benefit it provides is uncertain. **Commissioner Gage** observes that there is no need for this coverage because there is no application being anticipated similar to the San Martin incorporation.

MOTION: Adopt Resolution 2010-04, approving the form of and authorizing the execution of the sixth amended joint powers agreement and authorizing participation in the SDRMA property / liability program, said Resolution by reference hereto is made part of these minutes. (b) Direct the Chairperson to execute the Sixth Amended Joint Powers Agreement with SDRMA; and (c) Direct LAFCO Executive Officer to apply for CSDA membership, pay its annual membership dues of \$776, and make the annual payments for property/general liability coverage for \$3,757. (Pete Constant)

SECOND: Don Gage

MOTION PASSED

- AYES: Pete Constant, Don Gage, Liz Kniss, Margaret Abe-Koga, Susan Vicklund-Wilson
- NOES: None ABSTAIN: None ABSENT: None

8. FIRST AMENDMENT TO AGREEMENT FOR LEGAL SERVICES BETWEEN LAFCO AND BEST BEST & KRIEGER

Ms. Palacherla advises that LAFCO retained Best Best & Krieger in February 2009 at a monthly retainer fee of \$5,900. This retainer amount was based on a five-year history of LAFCO's legal counsel time. However, based on experience over the last 12 months,

staff is recommending a reduced monthly retainer fee of \$4,370 with a 240-hour annual cap, beyond which, the contracted hourly rate would apply.

MOTION: Approve the First Amendment to Legal Services Agreement between LAFCO and Best Best & Krieger. (Don Gage)

SECOND: Pete Constant

MOTION PASSED

AYES: Pete Constant, Don Gage, Liz Kniss, Margaret Abe-Koga, Susan Vicklund-Wilson NOES: None ABSTAIN: None ABSENT: None

9. TAKEN OUT OF ORDER

10. EXECUTIVE OFFICER'S REPORT

10.1 UPDATE ON IMPLEMENTATION OF LAFCO'S ELECTRONIC DOCUMENT MANAGEMENT SYSTEM

Ms. Palacherla informs that four batches of files have been digitally scanned and added to LAFCO Electronic Document Management System. She informs that additional files, including the urban service area amendments files, are being prepared for scanning.

10.2 UPDATE ON AMENDMENT TO THE MEMORANDUM OF UNDERSTANDING BETWEEN LAFCO AND THE COUNTY OF SANTA CLARA

Ms. Palacherla reports that staff will continue to work with the County to amend the MOU to reflect the recent changes in staffing and services.

10.3 LAFCO COMMENT LETTERS TO THE CITY OF MORGAN HILL ON ITS SOUTH EAST QUADRANT PROJECT

Ms. Palacherla informs that staff has sent two comment letters to the City of Morgan Hill relating to the proposed development of its southeast quadrant, an unincorporated area to the east of US-101, located within its sphere of influence (SOI) but outside its urban service area (USA) boundaries. She informs that the City is proposing to develop that area for sports/recreational/leisure/public facility and for some residential and commercial uses. Prior to annexation, LAFCO approval is required to include the area within the City's USA. She advises that the Morgan Hill City Council has approved the preparation of an environmental impact report. LAFCO's comment letters express concerns, provide input, and indicate inconsistencies of the proposal with LAFCO policies. She advises that since LAFCO is a responsible agency for this project, staff will continue to provide comments on Morgan Hill's environmental documents. Ms. Palacherla also directs attention to an email regarding the southeast quadrant from Mark Grzan, a former Morgan Hill councilmember.

11. COMMISSIONERS' REPORTS

None.

12. NEWSPAPER ARTICLES / NEWSLETTERS

The Sphere, a CALAFCO newsletter.

Local Agency Formation Commission of Santa Clara County Wednesday, April 21, 2010

13. WRITTEN CORRESPONDENCE

None.

14. PENDING APPLICATIONS / UPCOMING PROJECTS

14.1 POTENTIAL LOS GATOS URBAN SERVICE AREA (USA) AMENDMENT 2010 -LANDS OF MIDPENINSULA REGIONAL OPEN SPACE DISTRICT (MROSD)

Ms. Palacherla advises that LAFCO has received an USA amendment application from Los Gatos to exclude MROSD lands from its USA. The application is incomplete because the indemnification agreement has not yet been submitted.

14.2 PROPOSAL OF THE SANTA CLARA COUNTY CENTRAL FIRE PROTECTION DISTRICT (CFPD) FOR ANNEXATION OF LANDS IN THE SANTA CRUZ MOUNTAINS)

Ms. Palacherla informs that CFPD is requesting to annex over 22,000 acres in the Santa Cruz mountains, and if the application is complete, this could be heard either at the June or August 2010 meeting.

15. ADJOURN

On motion of Commissioner Constant, seconded by Commissioner Gage, it is unanimously ordered that the meeting be adjourned at 1:50 p.m. to the next LAFCO meeting on June 2, 2010.

Approved:

Susan Vicklund-Wilson, Chairperson Local Agency Formation Commission of Santa Clara County

By: _____ Emmanuel Abello, LAFCO Clerk



LAFCO MEETING:	June 2, 2010
то:	LAFCO
FROM:	Neelima Palacherla, Executive Officer Dunia Noel, LAFCO Analyst
SUBJECT:	Santa Clara County Central Fire Protection District Sphere of Influence Amendment and Annexation 2010-01 Agenda Item # 4

STAFF RECOMMENDATION

CEQA Action

1. Find that the proposed annexation and sphere of influence amendment is exempt from the California Environmental Quality Act (CEQA) because it can be seen with certainty that there is no possibility that it may have a significant effect on the environment.

Project Action

- 1. Approve the request to include Area 7 in the Santa Clara County Central Fire Protection District sphere of influence. (*See Attachment A for Overview Map for Boundaries of Annexation Areas and the Sphere of Influence Amendment*)
- 2. Approve annexation of Areas 1, 2, 3, 5, 6, 7, and 8 to the Santa Clara County Central Fire Protection District conditioned on submittal of minor revisions to the maps and legal descriptions of the boundaries of the annexation areas as required by the County Surveyor. Approve annexation of Area 4 to the Santa Clara County Central Fire Protection District if it is determined by the County Surveyor that Area 4 is not currently within the Saratoga Fire Protection District boundary. The general location of all the annexation areas is depicted on the overview map in Attachment A. (Please see Attachment B for the Draft Maps/Legal Descriptions of the Annexation Areas this set of maps/legal descriptions must be revised by the applicant as per the comments provided by the County Surveyor)
- 3. Through the Countywide Fire Service Review that is currently underway, study the option of excluding the portion of land outside Area 1 (that is not proposed for annexation) from the Santa Clara County Central Fire Protection District sphere of influence.
- 4. Find that the subject territory is inhabited, has less than 100% consent of the affected landowners, and direct the LAFCO Executive Officer to conduct the protest proceedings per the LAFCO Policies and the Cortese Knox Hertzberg Act. The

Commission, on June 13, 2001, delegated all responsibilities of holding a protest proceeding to the LAFCO Executive Officer.

PROJECT DESCRIPTION

LAFCO received an application by resolution from the Santa Clara County Central Fire Protection District (CFPD) for the annexation of approximately 20,776 acres of land located in the Santa Cruz Mountains. The annexation proposal consists of 8 areas – areas 1, 2, 3, 4, 5, 6, and 8 are contiguous to the existing district boundary and are located within the district's sphere of influence. CFPD is requesting an amendment to its sphere of influence to include Area 7 in the district's sphere of influence prior to its annexation.

The purpose of the annexation is to enable the CFPD to have jurisdictional authority to enter into an automatic aid agreement with the Santa Cruz County Fire Department for providing fire protection services in the area.

BACKGROUND

CFPD has been providing service to the annexation area since 1980 (at the direction of its Board of Directors – i.e., the County Board of Supervisors) on a "good neighbor" basis, even though the proposed annexation area is not within CFPD's jurisdictional boundary.

Pursuant to a 1990 automatic aid agreement, Santa Cruz County Fire Department and CFPD respond to calls from either side of the County boundary in the Santa Cruz Mountains regardless of jurisdiction. (An automatic aid agreement is a pre-arranged contract between agencies for an automatic response for service within a specific area based on reciprocal exchange of resources, without monetary compensation.) Over time, CFPD began requesting Santa Cruz County Fire Department resources to areas in the Santa Cruz Mountains that are located outside the CFPD boundaries, which are not covered by the agreement. Since these areas are not within the CFPD boundaries, the CFPD does not have jurisdiction to enter into agreements for these areas. Therefore, Santa Cruz County Fire Department (which contracts with California Department of Forestry and Fire Protection, also known as CalFire) has been providing service to these areas in the absence of an automatic aid agreement, and without any assurance for reciprocity or reimbursement for its services to the area. The proposed annexation will give CFPD the jurisdictional authority to enter into written agreements with Santa Cruz County Fire Department and any other agency (e.g., Stevens Creek Volunteer Fire Company) providing services to the area and will allow CFPD to reciprocate when necessary in accordance with the written agreements.

In anticipation of this annexation approval, the agencies have drafted an amendment to the 1990 agreement between CFPD and Santa Cruz County Fire Department to address

these additional areas. Similarly, CFPD has drafted an operational agreement with Stevens Creek Volunteer Fire Company that clarifies the roles of the service providers in the Stevens Canyon area. Upon annexation, these agreements will be executed and implemented, formalizing the fire service arrangements in the area. (*See Attachment C for draft copies of the two agreements*)

	Pop. (Approx.)	# of Calls	Acres (Approx.)	# of Parcels	Existing Land Uses	General Plan Designations County/City
Area 1	400	16	8,325	165	MROSD lands, Open space, Pockets of rural residential, Lake Elsman	Hillsides Other Public Open Lands
Area 2	3	32	4.92	2	Rural residential, stables/livestock enclosures, barns	OS-H: Hillside Open Space (Saratoga USA)
Area 3	9	0	1,218	18	MROSD lands, SJ Water Works Lands, Open space, Rural residential (3 estates)	Hillsides Other Public Open Lands
Area 4	0	0	0.152	portion of parcel	Undeveloped, open space	RHC: Hillside Conservation S.F. (City of Saratoga)
Area 5	20		28.54	6	Rural residential, vineyards, open space	OS-H: Hillside Open Space (Saratoga USA)
Area 6	944	393	11,004	365	Pockets of rural residential, Vineyards, Wineries, MROSD lands, County Parklands, Open space, Quarry, Gun range	Hillsides Other Public Open Lands Regional Parks, Existing
Area 7	12	-	195.3	4	Rural residential, vineyards, open space	Hillsides
Area 8	0	0	1.0	1	Undeveloped, open space	OS-H: Hillside Open Space (Saratoga USA)
Total (approx)	1,388	441	20,776	561		

SUMMARY OF AREAS PROPOSED FOR ANNEXATION

FIRE AND EMERGENCY MEDICAL SERVICE PROVISION IN THE ANNEXATION AREAS

The proposed annexation includes 8 areas. All areas are currently within the SOI of the CFPD except Area 7. The following is a summary description of each of the areas and current fire service provision in the areas. (*See Attachment D for a Plan for Services which provides more detailed description of service provision in the annexation areas*)

Area 1

Area 1 includes 8,325 acres of unincorporated lands extending south from the Town of Los Gatos up to the County boundary and east from Lexington Reservoir up to the Mount Diablo Base Meridian Line. This area is within the sphere of influence of the CFPD but the proposed annexation does not include those lands in the CFPD's current SOI that are east of the Mount Diablo Base Meridian line. CFPD has stated that it is unable to serve those areas due to access issues and is therefore proposing to keep those lands out of its jurisdiction. The area is designated as Hillsides or Public Open Space lands in the County General Plan and contains portions of MROSD's Sierra Azul Open Space Preserve, lands owned by the San Jose Water Company and low density rural residential development. The estimated population of the area is approximately 400 and access into this area is primarily via Soda Springs Road.

In response to 911 calls from the area, County Communications will dispatch the closest Advanced Life Support (ALS) engine from one of the three CFPD fire stations -Redwood Fire Station, Los Gatos Fire Station or Shannon Fire Station; and will simultaneously alert CalFire Emergency Command Center in Morgan Hill or in Felton depending on location. The Morgan Hill Center may dispatch a Basic Life Support (BLS) engine from the Alma Fire Station (which is only staffed during the fire season) or the Felton Center may dispatch a BLS engine from the Burrell Fire Station in Santa Cruz County. Additional aid may also be requested from the Loma Prieta Volunteer Fire Department in Santa Cruz County.

This area generated a total of 16 calls for service over a period between January 1, 2008 and May 1, 2010. The developed portions of this area are classified as "Rural" (based on the population density per square mile) for the purposes of establishing performance expectations. The response time standard as established by CFPD for the "Rural" designation is 14 minutes from dispatch of alarm, 70% of the time. However, because of difficulty of access to the area due to the steep topography and limited network of narrow winding roads, much of the area is designated "hard to serve" and is exempt from baseline performance standards and the response time expectation is "as soon as possible". Response time to the most remote locations in this area will exceed 40 minutes. Similarly, the ALS First Responder Contract between AMR (county's emergency medical service provider) and CFPD establishes an ALS response time of 12 minutes, 90% of the time with monetary penalties for performance falling below standard. However, an exception process exists for response to remote areas with limited access. The exception process establishes response times to predetermined waypoints (landmarks such as highway intersections, mile markers etc) and a response is considered on-time when a unit reaches the waypoint within the established response time. Several waypoints have been established in Area 1 with response times ranging between 12 to 30 minutes.

Area 2, Area 5 and Area 8

Areas 2, 5 and 8 consist of unincorporated land located just outside the western boundary of the City of Saratoga but within its Urban Service Area. The areas are designated Hillside Open Space under the City of Saratoga's General Plan. It is estimated that approximately 20 people live in these areas. All three areas are within the sphere of influence of the CFPD. These areas are small pockets sandwiched between the Saratoga Fire District and the CFPD.

Area 2 totaling approximately 5 acres, consists of two parcels with rural residential uses including barns and stables. Area 5 consisting of approximately 29 acres includes 6 parcels with residences on large lots, vineyards and open space. Area 8 includes a one acre parcel that is undeveloped open space.

In response to 911 calls from these areas, County Communications will dispatch the closest ALS engine from one of the three closest CFPD fire stations – Saratoga Fire Station, Monta Vista Fire Station or West Valley Fire Station; and will simultaneously alert CalFire Emergency Command Center in Morgan Hill. The Morgan Hill Center may dispatch a BLS engine from its Stevens Creek Fire Station (which is only staffed during the fire season) and the Stevens Creek Volunteer Fire Company which will respond if available. These three areas generated a total of 32 calls for service over a period covering January 1, 2008 through May 1, 2010. These areas are classified as "Rural" for the purpose of establishing response time standards. CFPD's response time to these areas is consistently about 12 minutes which is within the standard.

Area 3

Area 3 consists of 1,218 acres of unincorporated land located to the south of the City of Saratoga and to the West of the City of Monte Sereno. The area is designated as Hillsides and Other Public Open Space Lands in the County General Plan. The area includes some rural residential uses, but the majority of the area consists of MROSD's El Sereno Open Space Preserve. Access to the area is via Bohlman Road from the Saratoga side, Montevina Road from the Lexington basin and off Linda Vista Avenue from the Monte Sereno side. A small population of approximately 9 people resides in the area.

In response to 911 calls in the area, County Communications will dispatch an ALS engine from one of the three closest CFPD fire stations – Los Gatos Fire Station, Redwood Fire Station or Quito Fire Station; and will simultaneously alert CalFire Emergency Command Center in Morgan Hill. The Morgan Hill Center may dispatch a BLS engine from the Alma Fire Station (which is only staffed during the fire season). This area did not generate any calls for service during the period between January 1, 2008 and May 1, 2010. This area is also designated "rural" for the purpose of establishing response time standards – that is, a standard of 14 minutes, 70% of the time and 12 minutes, 90% of the time for ALS first responder calls. It is expected that responses to calls in the Open Space Preserve will require at least 30 minutes.

Area 4

Area 4 consists of a small portion of a larger parcel that is currently within the CFPD's jurisdiction. The area is undeveloped and is located within the City of Saratoga with a General Plan designation of Hillside Conservation. Area 4 appears to be within the Saratoga Fire District according to the Tax Rate Area reports from the Assessor's Office. The County Surveyor's office is verifying the past annexation boundaries maps to confirm this information. If it is confirmed that the area is within Saratoga Fire District, there would be no need to annex it to CFPD at this time.

In response to 911 calls in the area, County Communications will dispatch the closest ALS engine from the Saratoga Fire Station. Due to close proximity of the station to the area, the response time would be within the standard response time for an urban area which is 8 minutes, 90% of the time for first responder ALS calls and CFPD's standards of 7 minutes, 90% of the time for all other calls. For the period between January 1, 2008 and May 1, 2010, there were no calls for service from this area.

Area 6

The largest area proposed for annexation is Area 6 which includes 11,004 acres of unincorporated lands located west of the cities of Cupertino and Saratoga; bounded by the City of Palo Alto to the north and the County boundary to the west. The area includes a population of approximately 365 people. The County General Plan designation for the area is Hillsides, Other Public Open Space Lands and Existing Regional Parks. Land uses in the area include pockets of rural residential uses, vineyards, wineries, MROSD's Montebello Open Space Preserve, Stevens Creek County Park, Permanente Quarry and a gun range. The area may be considered as two zones for emergency response: the Stevens Canyon/Montebello area and the Skyline area.

In response to 911 calls in the Stevens Canyon/Montebello area, County Communications will dispatch the ALS engine from CFPD's Monta Vista fire station and will simultaneously alert CalFire Emergency Command Center in Morgan Hill. The Morgan Hill Center may dispatch a BLS engine from the Stevens Creek Fire Station (which is only staffed during the fire season) and the Stevens Creek Volunteer Fire Department which will respond if available. In this portion of Area 6, for the period between January 1, 2008 and May 1, 2010, there were 109 calls for service. Response time to Stevens Canyon Road at Charcoal is documented at 23 minutes and response time ranges from 18 minutes to over 30 minutes to the end of Montebello Road. The Stevens Creek Volunteer Fire Company engine, when it arrives first, is in the 10 minute range.

In response to 911 calls in the Skyline area, County Communications will dispatch the ALS engine from the Saratoga Fire Station which is the closest and will simultaneously alert CalFire Emergency Command Center in Felton. Felton Center will dispatch a BLS

engine from the Saratoga Summit Fire Station and if necessary, resources from the South Skyline Volunteer Fire Department in Santa Cruz County. In this portion of Area 6, for the period between January 1, 2008 and May 1, 2010, there were a total of 284 calls for service – mostly related to traffic incidents on Highway 9 and Highway 35. Response times to Highway 9 and Highway 35 are in the 5 to 10 minute range for response from the Santa Cruz County's Saratoga Summit Fire Station. CFPD has a response time of 20 to 25 minutes to the summit from the Saratoga Fire Station.

Area 6 is designated "rural" and response time standards are 12 minutes, 90% of the time for first responder ALS calls and 14 minutes, 70% of the time for other calls. Much of the area is hard to serve and waypoints have been established. However, no response time data for the waypoints is available at this time.

Area 7

Area 7 includes approximately 195 acres of unincorporated land located south of the CFPD's sphere of influence off of Loma Prieta Avenue and north of Summit Road. CFPD is seeking inclusion of this area in its sphere of influence prior to annexation. The area is designated Hillsides in the County General Plan and it consists of 4 parcels, three of which are developed with rural residential uses and vineyards. Beyond this area lies a large swath of undevelopable open space and watershed lands.

In response to 911 calls in this area, County Communications will dispatch the ALS engine closest to this area which is the Redwood Fire Station and will simultaneously alert CalFire Emergency Command Center in Morgan Hill and in Felton. The Morgan Hill Center may dispatch a CalFire BLS engine from the Alma Fire Station (if staffed) and the Felton Center will dispatch a BLS engine from the Burrell Fire Station. If necessary, resources from the Loma Prieta Volunteer Fire Company in Santa Cruz County may also be requested. For the period between January 1, 2008 and May 1, 2010, there were no calls for service from this area. It is expected that response times would be in the 20 to 30 minute range. Because of the hard to reach nature of the area, an EMS waypoint has been established with a response time of 17 minutes at Loma Prieta/Summit.

ENVIRONMENTAL IMPACT ANALYSES

With respect to CEQA, LAFCO has independently considered the proposed annexation and sphere of influence amendment and has determined that the project is exempt from CEQA. The activity is covered by the general rule that CEQA applies only to projects which have the potential for causing significant effect on the environment. With the exception of Area 7, all of the areas proposed for annexation are already within the CFPD's sphere of influence boundary as adopted by LAFCO. Annexation of Area 7 will require a minor sphere of influence amendment. Although the eight areas are located outside the boundaries of a fire protection district, the CFPD has been providing fire protection and emergency medical services to these areas on a "good neighbor" basis since 1980 at the direction of its Board of Directors. Similarly, some of these areas have also been served by Santa Cruz County Fire Department on a "good neighbor" basis for many years.

The CFPD's stated reason for the proposal is to obtain jurisdictional authority to provide fire protection services and enter into a written Automatic Aid agreement with the Santa Cruz County Fire Department for provision of fire and emergency medical services to these areas.

The lands proposed for annexation into the CFPD include as a mix of low density rural residential/estates, agricultural and open space lands, park lands, wineries, quarries, and miscellaneous uses. Area 4 is located within the City of Saratoga and is subject to the City's development rules and regulations. The remaining seven areas are all located within unincorporated Santa Clara County and are subject to the County's development rules and regulations. Annexation into the CFPD will have no impact on whether these lands can be developed, the type of development that is allowed on these lands, or the ability to subdivide these lands. Therefore, the proposed annexation of the eight areas and the proposed minor sphere of influence amendment will not induce growth in the areas.

If LAFCO approves the proposed annexation and sphere of influence amendment, staff will file a Notice of Exemption from CEQA with the County of Santa Clara Clerk Recorder citing that the project is exempt under section 15061(b)(3).

In initiating the application for annexation with LAFCO, CFPD found that the proposed annexation and sphere of influence amendment is exempt from CEQA and filed a Notice of Exemption from CEQA with the County of Santa Clara Clerk Recorder on April 29, 2010 citing that the project is exempt from CEQA under:

- 1. Section 15061(b)(3): The activity is covered by the general rule that CEQA applies only project which have the potential for causing significant effect on the environment.
- 2. Section 15320: Changes in the organization or reorganization of local governmental agencies where the changes do not change the geographical area in which previously existing powers are exercised. Examples include but are not limited to establishment of a subsidiary district, consolidation of two or more districts having identical powers, merger with a city of a district lying entirely within the boundaries of the city.

CONSISTENCY WITH RELEVANT LAFCO POLICIES

Conversion of Prime Agricultural Lands and Open Space

The annexation area includes land under the Williamson Act contract. However, the proposed annexation to the fire protection district will not result in any changes in land use jurisdiction or in the planned land use of the properties. Therefore the annexation will not impact agricultural and open space land.

Logical and Orderly, Efficient Boundaries

All of the areas proposed for annexation are within the CFPD sphere of influence, except Area 7, which is at the southern tip of the CFPD's current sphere of influence. CFPD has been providing service to these areas on a "good neighbor" basis for the last 30 years. CFPD units are the closest Advance Life Support capable resources to each of the areas proposed for annexation which makes it the logical service provider. Additionally, the CFPD has automatic aid agreements with adjacent agencies for efficient fire service provision. Annexation of these areas will complete annexation of all lands within the CFPD's current sphere of influence except for the lands to the east of Area 1 which CFPD is unable to serve efficiently.

Ability to Provide Service

As described previously in this report and in the Plan for Services submitted by the CFPD, the area proposed for annexation is currently served by CFPD even though the area is not within its jurisdiction. Upon annexation, CFPD will become the authority having jurisdiction and will continue to serve the area using excess capacity of its existing resources or through an amended Automatic Aid agreement with the Santa Cruz County Fire Department (which contracts with CalFire) and through an operational agreement with Stevens Creek Volunteer Fire Company. As the authority having jurisdiction, CFPD would become responsible for meeting the ALS first responder response time standards established in its contract with AMR for providing emergency medical service within its jurisdiction. Since all the areas proposed for annexation, except Area 4 are within the State Responsibility Area (SRA), CalFire has jurisdictional responsibility for suppression of fires involving or threatening the watershed or other natural resources during the fire season. There will be no change in CalFire's responsibilities in the area as a result of the annexation.

Annexation of the area to CFPD will not result in additional calls for service in the area nor will it impact the level of service provided in the area by CFPD and other agencies. No new facilities, personnel, apparatus or equipment are necessary to serve the annexation area. As indicated in the Plan for Service, CFPD has sufficient capacity to continue to provide service to the area without requiring new / additional resources. No increased demand for services is projected for the area given that most of the land is in open space preserves and otherwise consists of hillside lands with very little development potential due to the difficult terrain and the County land use policies / development regulations.

Fiscal Impact on Affected Agencies as a Result of Redistribution of Property Tax Revenues

The proposed annexation to the CFPD will result in redistribution of property tax revenue to CFPD and other existing affected agencies in the annexation area. The Santa Clara County Controllers Office has prepared an estimate of the property tax shares based on the distribution formula stipulated by the 1981 Master Property Tax Sharing Agreement between the County, cities and special districts in Santa Clara County. (*See Attachment E for the table illustrating property tax revenue allocation*) The annexation area generates an annual amount of \$2,347,000 in property tax revenue (1% of total assessed value). Each agency within the annexation area receives a percentage share of property tax revenue based on its original tax rate area's increment allocation factor. Upon annexation, a share of the revenue generated from growth in property tax revenue is allocated to the CFPD. For purposes of this analysis, the Controller's Office assumed a 2% growth in property tax revenue in fiscal year 2010-2011. Based on the redistribution formula, the CFPD would receive a share of the property tax increment in the amount of \$6,000 in the first year following annexation. The other non-school affected agencies would lose a corresponding share of their property tax revenue - Santa Clara County would experience the biggest revenue loss (\$4,500), followed by the Santa Clara County Library (\$800), Mid Peninsula Regional Open Space District (\$300), and the Santa Clara Valley Water District zones (\$400) as a result of the proposed annexation.

The annexation therefore does not significantly affect the property tax revenue shares of affected districts. No other fiscal impacts to affected agencies have been identified.

SPHERE OF INFLUENCE DETERMINATIONS

CFPD is proposing an expansion of its sphere of influence in Area 7 to annex the area.

Pursuant to Government Code Section 56425, in amending a sphere of influence for a local agency, LAFCO is required to make written findings regarding the following:

1. Present and planned land uses in the area, including agricultural and open-space lands

Present land uses in Area 7 are rural residential/estates, vineyards, and open space. One parcel (APN: 562-11-016) is under a Williamson Act Contract. Under the existing County of Santa Clara policies, this area will remain non-urban in character and predominantly in rural residential, agricultural, and open space uses.

2. Present and probable need for public facilities and services in the area

Area 7 consists of approximately 195 acres of unincorporated lands. The area is remote and is expected to remain non-urban in character under the County's Policies. Fire protection and emergency medical service needs in the area are expected to hold constant in the future.

3. The present capacity of public facilities and adequacy of public services that the agency provides or is authorized to provide.

Area 7 is currently served by the CFPD's Redwood Fire Station as the closest fire protection & Advance Life Support services provider. Depending on the call type, neighboring service providers may also be dispatched. The District will serve Area 7

using its existing facilities and excess capacity. The present capacity of public facilities and provision of service appears to be adequate.

4. Existence of any social or economic communities of interest in the area, if LAFCO determines that they are relevant to the agency.

Area 7 is located in a remote part of unincorporated Santa Clara County and adjacent the Santa Cruz County boundary. There are no specific social or economic communities of interest in this geographic area that are relevant to the proposal to expand the sphere of influence of the District.

5. The nature, location, extent, functions and classes of service to be provided.

The District provides fire protection services, emergency medical service response, hazardous materials response, technical rescue response, arson investigations, public education, communication/dispatch, training, fire code and law enforcement, engineering services, vehicle/fleet maintenance services, and regional incident command resources.

CONCLUSION

The areas proposed for annexation are currently not located within any fire protection agency's boundaries – such lands are known in this County as "unprotected areas" or "underserved areas". For the last 30 years, the CPFD has been providing service to these areas using its excess capacity and existing resources without receiving any additional revenues or reimbursement for the service it provides in the area. Even though annexation of these lands to CFPD would not provide the CFPD with any significant revenue source, it would provide CFPD the authority to enter into written agreements with Santa Cruz County Fire Department for automatic aid in these areas.

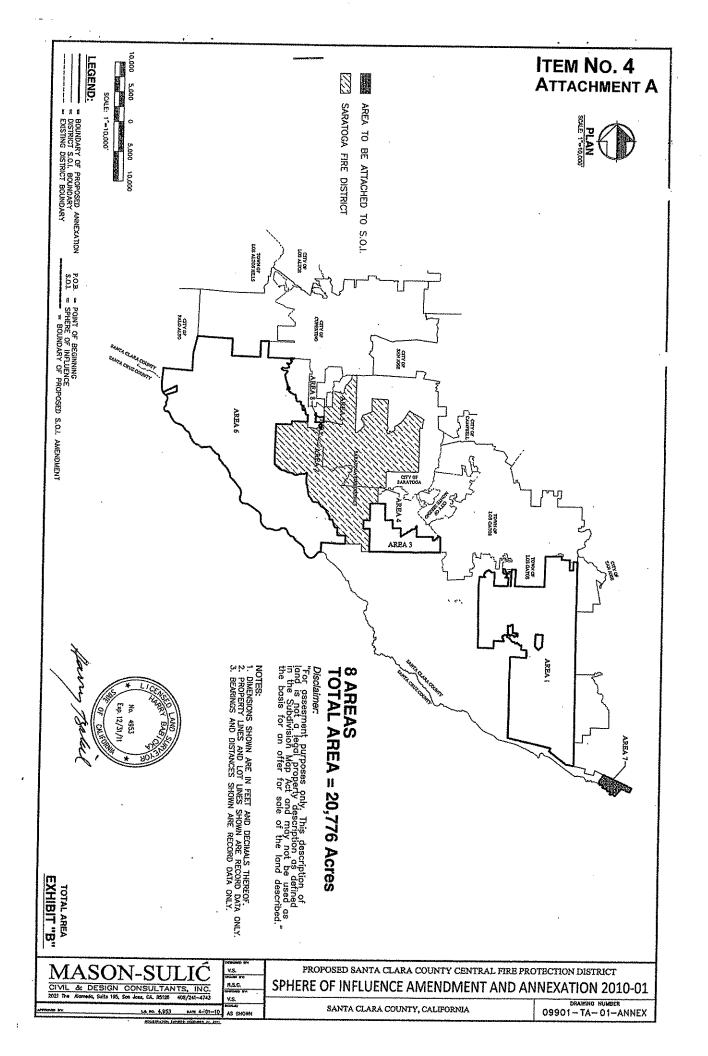
Annexation of these lands to CFPD partially addresses the issue of providing service to "unprotected" or "underserved" lands in this county. The issue of how to provide and finance fire services to these unprotected lands (the remaining which comprise some of the most remote and difficult to serve areas) has been a topic discussed in LAFCO's past fire service review and one that is being tackled in the fire service review that is currently underway.

Staff recommends approval of this annexation. In conjunction, staff also recommends including Area 7 within the CFPD's sphere of influence and studying, through the current fire service review process, the option of excluding the portion of land to the east of Area 1 from the CFPD's sphere of influence.

NEXT STEPS

This application does not have consent from all property owners whose property is to be annexed to CFPD. Therefore, following LAFCO approval of such proposals, protest proceedings must be held pursuant to the Cortese Knox Hertzberg Act. A date will be set for the protest proceedings and a notice will be sent out pursuant to the Cortese Knox Hertzberg Act (*See Attachment F for more detailed information on Protest Proceedings*). The Executive Officer will conduct the protest proceedings.

ATTACHMENTS	· .
Attachment A:	Overview Map Showing Boundaries of Annexation Areas and the Sphere of Influence Amendment
Attachment B:	Draft Maps and Legal Descriptions of Annexation Areas – to be revised by applicant per comments provided by County Surveyor
Attachment C:	1990 Automatic Aid Agreement between Santa Cruz County Fire Department and CFPD and Proposed amendments to the 1990 Agreement
	Draft Operational Agreement between Stevens Creek Volunteer Fire Company and CFPD.
Attachment D:	Plan for Services
Attachment E:	Property Tax Revenues Allocation
Attachment F:	Overview of LAFCO Protest Proceedings



ITEM NO. 4 ATTACHMENT B

EXHIBIT "A"

ANNEXATION 2010-01 ANNEXATION TO SANTA CLARA COUNTY CENTRAL FIRE PROTECTION DISTRICT

GEOGRAPHIC DESCRIPTION

AREA 1

All that certain real property situate in a portion of Sections 25, 26, and 27, and all of Sections 34, 35, and 36, Township 8 South, Range 1 West; and In a portion of Sections 2, 3 and 11, and all of Sections 1, 12, 13, 14, 23, 24, 25 and 26, Township 9 South, Range 1 West, Mount Diablo Base and Meridian (M.D.B. & M); and also in a portion of the Rancho Soquel Augmentation, as patented, in the County of Santa Clara, State of California and described as follows:

BEGINNING at the most southeasterly corner of Arnerich-Wagner Road No. 1 Annexation to the Santa Clara County Central Fire Protection District; said point also lying on the Mount Diablo Meridian;

Thence, (1) South 9,600 feet, more or less, along said Mount Diablo Meridian and the easterly line of Sections 25 and 36, Township 8 South Range 1 West to the Section Corner common to Section 36, Township 8 South, Range 1 West, Section 1, Township 9 South, Range 1 West, Section 31, Township 8 South Range 1 East, and Section 6, Township 9 South Range 1 East, M.D.B. & M.;

Thence, (2) South 22,780 feet, more or less, continuing along said Mount Diablo Meridian and along the easterly line of Sections 1, 12, 13, 24, and 25, Township 9 South Range 1 West to the intersection with the northerly line of the Rancho Soquel Augmentation, as patented; said northerly line of the Rancho Soquel Augmentation also being the northerly line of San Jose Water Company Lot 1A (600 acres) filed for Record in Book F-2 of Maps at Page 49, Santa Clara County Records;

Thence, (3) South 2,040 feet, more or less, along the prolongation of said easterly line of Section 25 to the Intersection with the southerly line of said San Jose Water Company Lot 1A; said point of intersection also lying on the existing Santa Clara County Central Fire Protection District Limits Line as established by the Alma Fire Protection District Annexation to Santa Clara County Central Fire Protection District;

Thence, (4) North 77° 30' 00" West 660 feet, more or less, along said southerly line of San Jose Water Company Lot 1A and the existing Central Fire Protection District Limits Line to an angle point on said southerly line of Lot 1A;

Thence, (5) North 64° 50' 00" West 468.60 feet to an angle point on said southerly line of Lot 1A; Thence, (6) North 52° 30' 00" West 1,399.20 feet to the most southwesterly corner of said Lot 1A, said corner also being the most southeasterly corner of Santa Jose Water Company Lot 46 as shown on the aforementioned Map;

Thence, (7) North 52° 54' 00" West 820.38 feet along the southerly line of said Lot 46; Thence, (8) North 53° 01' 00" West 458.70 feet; Thence, (9) North 51° 56' 00" West 864.60 feet to the most southwesterly corner of said Lot 46;

Thence, (10) North 20° 00' 00" East 561.00 feet along the westerly line of said Lot 46 to the intersection with the northerly line of said Rancho Soquel Augmentation;

Thence, (11) North 77° 30' 00" West 7,550 feet, more or less, along said northerly line of the Rancho Soquel Augmentation to the Southwest Corner of Section 23, Township 9 South, Range 1 West, M.D.B. & M.;

Thence, (12) North 00° 25' 00" East 4,195 feet, more or less, along the westerly line of said Section 23 to the Section Corner common to Sections 14, 15, 22 and 23, Township 9 South, Range 1 West, M.D.B. & M.;

Thence, (13) Northerly 5,280 feet, more or less, along the westerly line of said Section 14 to the Section Corner common to Sections 10, 11, 14 and 15, Township 9 South, Range 1 West, M.D.B. & M.:

Thence, (14) North 00° 39' 03" West 3,960 feet, more or less, along the westerly line of said Section 11 to the Intersection with the northerly line of the South ½ of the Northwest ¼ of said Section 11;

DRA ЧO Ч B 円 MAPS/LEGAL REVISED AS DESCRIPTIONS REQUIRED ВY THE 0 ΨŢ ANNEXATION AREAS COUNTY SURVEYOR

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Thence, (15) South 87° 40' 01" East 2,644.59 feet along said northerly line of the South ½ of the Northwest ¼ of Section 11 to the intersection with the westerly line of the Northeast ¼ of said Section 11;

Thence, (16) North 01° 15' 51" East 1,335.16 feet, more or less, along said westerly line of the Northeast ¼ of Section 11 to the intersection with the southerly boundary line of Parcel 6 as shown on that certain Parcel Map filed for Record In Book 272 of Maps at Pages 20-32, Santa Clara County Records;

Thence, (17) North 85° 19' 49" West 899.55 feet along said southerly boundary line of Parcel 6 to the southwest corner of said Parcel 6;

Thence, (18) North 02° 41' 39" East 202.89 feet along the westerly boundary line said Parcel 6; Thence, (19) North 13° 21' 30" East 114.20 feet;

Thence, (20) North 05° 29' 30" East 152.77 feet;

Thence, (21) North 31° 33' 50" West 94.44 feet;

Thence, (22) North 18° 34' 40" East 105.32 feet;

Thence, (23) North 00° 00' Co" East 108.78 feet, more or less, to a point on the centerline of Soda Springs Road (60-feet wide) as shown on the aforementioned Map;

Thence, (24) South 38° 35' 40" West 87.90 feet along said centerline of Soda Springs Road; Thence, (25) along a tangent curve to the right having a radius of 50.00 feet through a central angle of 88° 01' 05" an arc distance of 76.81 feet; Thence, (26) North 53° 23' 15" West 109.20 feet; Thence, (27) along a tangent curve to the left having a radius of 100.00 feet through a central angle of 31° 05' 05" an arc distance of 54.27 feet; Thence, (28) North 84° 28' 50" West 67.42 feet; Thence, (29) along a tangent curve to the right having a radius of 100.00 feet through a central angle of 56° 39' 50" and arc distance of 98.90 feet; Thence, (30) North 27° 49' 00" West 75.17 feet; Thence, (31) along a tangent curve to the left having a radius of 205.34 feet through a central angle of 28° 38' 50" an arc distance of 102.67 feet; Thence, (32) along a reverse curve to the right having a radius of 250.00 feet through a central angle of 26° 02' 40" an arc distance of 113.64 feet; Thence, (33) North 30° 25' 10" West 101.28 feet; Thence, (34) along a tangent curve to the left having a radius of 65.67 feet through a central angle of 66° 31' 00" an arc distance of 76.24 feet; Thence, (35) along a compound curve to the left having a radius of 129.72 feet through a central angle of 36° 34' 40" an arc distance of 83.15 feet; Thence, (36) South 46° 20' 10" West 71.81 feet; Thence, (37) along a tangent curve to the right having a radius of 50.00 feet through a central angle of 50° 14' 30" an arc distance of 43.84 feet; Thence, (38) North 83° 25' 20" West 133.36 feet; Thence, (39) along a tangent curve to the right having a radius of 50.00 feet through a central angle of 56° 47' 00" an arc distance of 49,55 feet; Thence, (40) North 26° 38' 20° West 115.56 feet; Thence, (41) along a tangent curve to the left having a radius of 100.00 feet through a central angle of 55° 06' 55" an arc distance of 96.19 feet; Thence, (42) North 81° 45' 15" West 192.39 feet: Thence, (43) along a tangent curve to the right having a radius of 200.00 feet through a central angle of 20° 34' 50" an arc distance of 71.84 feet; Thence, (44) North 61° 10' 25" West 152.18 feet; Thence, (45) along a tangent curve to the right having a radius of 119.76 feet through a central angle of 46° 18' 35" an arc distance of 96.80 feet; Thence, (46) along a reverse curve to the left having a radius of 223.39 feet through a central angle of 25° 49' 55" an arc distance of 100.72 feet; Thence, (47) North 40° 41' 45" West 193.41 feet; Thence, (48) along a tangent curve to the right having a radius of 300.00 feet through a central angle of 19° 50' 50" an arc distance of 103.92 feet; Thence, (49) North 20° 50' 55" West 55.82 feet; Thence, (50) along a tangent curve to the left having a radius of 100.00 feet through a central angle of 44° 52' 30" an arc distance of 78.32 feet; Thence, (51) North 65° 43' 25" West 103.73; Thence, (52) along a tangent curve to the right having a radius of 200.00 feet through a central angle of 28° 57' 50" an arc distance of 101.10 feet; Thence, (53) North 36° 45' 35" West 56.49 feet; Thence, (54) along a tangent curve to the left having a radius of 50.00 feet through a central angle of 60° 08' 35" an arc distance of 52.49 feet;

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Thence, (55) South 83° 05' 50" West 74.42 feet; Thence, (56) along a tangent curve to the right having a radius of 100.00 feet through a central angle of 58° 53' 45" an arc distance of 102.79 feet; Thence, (57) North 38° 00' 25" West 46.25 feet; Thence, (58) along a tangent curve to the right having a radius of 300.00 feet through a central angle of 23° 04' 15" an arc distance of 120.80 feet: Thence, (59) North 14° 56' 10" West 192.84 feet to the intersection with the centerline of Weaver Road (60 feet wide) as shown on the aforementioned Map; Thence, (60) North 70° 58' 30" West 108.39 feet along said centerline of Weaver Road; Thence, (61) South 89° 42' 40" West 105.09 feet; Thence, (62) South 89° 00' 00" West 58.17 feet; Thence, (63) South 62° 01' 40" West 94.54 feet; Thence, (64) North 67° 07' 30" West 8.32 feet; Thence, (65) South 61° 27' 40" West 34.30 feet; Thence, (66) along a tangent curve to the left having a radius of 200.00 feet through a central angle of 21° 42' 30" an arc distance of 75.78 feet; Thence, (67) South 39° 45' 10" West 58.23 feet; Thence, (68) along a tangent curve to the right having a radius of 200.00 feet through a central angle of 39° 03' 10" an arc distance of 136.32 feet; Thence, (69) South 78° 48' 26" West 54.94 feet; Thence, (70) along a tangent curve to the left having a radius of 76.94 feet through a central angle of 47° 56' 30" an arc distance of 64.38 feet; Thence, (71) along a compound curve to the left having a radius of 91.09 feet through a central angle of 41° 10' 00" an arc distance of 65.45 feet; Thence, (72) along a compound curve to the left having a radius of 204.12 feet through a central angle of 28° 29' 20" an arc distance of 111.50 feet; Thence, (73) along a reverse curve to the right having a radius of 125.67 feet through a central angle of 48° 12' 20" an arc distance of 105.73 feet; Thence, (74) along a reverse curve to the left having a radius of 88.34 feet through a central angle of 76° 18' 30" an arc distance of 117.65 feet; Thence, (75) along a reverse curve to the right having a radius of 100.02 feet through a central angle of 80° 02' 30" an arc distance of 139.73 feet; Thence, (76) along a reverse curve to the left having a radius of 253.09 feet through a central angle of 35° 21' 10" an arc distance of 145.06 feet; Thence, (77) along a compound curve to the left having a radius of 234.39 feet through a central angle of 30° 07' 30" an arc distance of 123.24 feet; Thence, (78) along a reverse curve to the right having a radius of 101.61 feet through a central angle of 57° 01' 30" an arc distance of 101.13 feet;

Thence, (79) South 04° 41' 40" West 42.01 feet to a point lying on the southerly boundary line of Parcel 2 as shown on the aforementioned Map;

Thence, leaving said centerline of Weaver Road (80) North 88° 56' 58" West 1,695.25 feet along said southerly boundary line of Parcel 2 to the southwest corner of said Parcel 2;

Thence, leaving said southerly boundary line of Parcel 2 (81) South 01° 04' 10" East 1,370.19 feet, more or less, to a point lying on the southerly line of Section 3, Township 9 South, Range 1 West, M.D.B. & M.;

Thence, (82) Westerly 2,640 feet, more or less, along said southerly line of Section 3 to the Section Corner common to Sections 3, 4, 9 and 10, Township 9 South, Range 1 West, M.D B. & M.:

Thence, (83) North 01° 30' 56" West 5,280 feet, more or less, along the westerly line of said Section 3 to the Section Corner common to Sections 33 and 34, Township 8 South, Range 1 West and Sections 3 and 4, Township 9 South, Range 1 West, M.D.B. & M.;

Thence, (84) Northerly 5,280 feet, more or less, along the westerly line of said Section 34 to the Section Corner common to Sections 27, 28, 33 and 34, Township 8 South, Range 1 West, M.D.B. & M.:

Thence, (85) North 04° 37' 21" East 1,466.92 feet, more or less, along the westerly line of said Section 27 to the southwest corner of Lot A as shown on that certain Parcel Map filed for Record In Book 529 of Maps at Page 26, Santa Clara County Records;

Thence, (86) South 88° 50' 58" East 1,018.23 feet;

Thence, (87) North 47° 30' 00" West 345.90 feet;

Thence, (88) along a curve to the right from a tangent bearing of North 07° 01' 27" East having a radius of 1,120 feet through a central angle of 25° 17' 01" an arc distance of 494.24 feet; Thence, (89) North 56° 24' 47" West 50.28 feet; Thence, (90) North 33° 35' 13" East 50.00 feet; Thence, (91) South 56° 24' 47" East 50.28 feet; Thence, (92) along a curve to the right from a tangent bearing of North 34° 51' 58" East having a radius of 1,120 feet through a central angle of 43° 06' 34" an arc distance of 842.69 feet; Thence, (93) South 47° 30' 00" East 525.69 feet; Thence, (94) South 86° 51' 16" East 527.16 feet; Thence, (95) South 03° 08' 44" West 2,263.55 feet, more or less, to the intersection with the northerly line of said Section 34; Thence, (96) North 88° 59' 52" East 2,343.10 feet along said northerly line of Section 34; Thence, leaving said northerly line of Section 34 (97) North 01° 58' 30" East 1,360.59 feet: Thence, (98) North 89° 28' 13" West 584,00 feet, more or less, to the intersection with the centerline of Blackberry Hill Road (50-feet wide); Thence, (99) North 30° 01' 10" East 157.08 feet along said centerline of Blackberry Hill Road; Thence, (100) North 42° 27' 20" East 125.96 feet; Thence, (101) North 37° 50' 00" East 129.94 feet; Thence, leaving said centerline of Blackberry Hill Road (102) South 89° 28' 13" East 136.07 feet; Thence, (103) North 01° 58' 30" East 89.03 feet; Thence, (104) North 85° 13' 00" West 46.73 feet: Thence, (105) North 38° 34' 30" West 146.07 feet; Thence, (106) North 53° 23' 00" West 213.28 feet; Thence, (107) South 79° 42' 55" West 243.01 feet: Thence, (108) North 18° 21' 55" West 145.92 feet; Thence, (109) North 41° 01' 30" West 78.67 feet: Thence, (110) North 02° 34' 34" East 569.55 feet; Thence, (111) South 87° 54' 12" East 279.89 feet; Thence, (112) South 07° 59' 00" East 270.00 feet; Thence, (113) South 24° 00' 06" East 107.92 feet; Thence, (114) South 39° 06' 00" East 134.00 feet; Thence, (115) South 38° 50' 00" East 199.70 feet; Thence, (116) South 58° 00' 00" East 168.10 feet: Thence, (117) South 73° 31' 00" East 222.00 feet; Thence, (118) North 01° 58' 30" East 353.42 feet; Thence, (119) South 87° 54' 12" East 351.98 feet; Thence, (120) South 01° 58' 30" West 2,298.24 feet to the Intersection with the northerly line of Section 34: Thence, (121) North 88° 59' 52" East 50.00 feet along said northerly line of Section 34 to the Section Corner common to Sections 26, 27, 34 and 35, Township 8 South, Range 1 West, M.D.B. & M.: Thence, (122) North 01° 58' 30" East 2,698.24 feet along the westerly line of said Section 26 to the intersection with the northerly line of the Southwest ¼ of said Section 26; Thence, (123) South 89° 33' 30" East 660.00 feet along said northerly line of the Southwest ¼ of Section 26: Thence, (124) South 01° 58' 30" West 2,698.24, more or less, to the intersection with the northerly line of Section 35; Thence, (125) easterly 4,620 feet, more or less, along said northerly line of Section 35 to the Section Corner common to Sections 25, 26, 35 and 36, Township 8 South, Range 1 West, M.D.B. 8 M.; Thence, (126) North 01° 18' 17" East 5,060.84 feet, more or less, along the westerly line of said Section 25 to the northwest corner of Parcel 1 as shown on that certain Parcel Map filed for Record in Book 634 of Maps at Pages 5 and 6, Santa Clara County Records; Thence, (127) North 87° 04' 18" East 2,686.14 feet to the northeast corner of said Parcel 1; Thence, (128) South 00° 32' 01" East 661.11 feet along the easterly boundary line of said Parcel 1 and Parcel 2 as shown on the aforementioned Map to the southwest corner of Parcel A as shown on that certain Parcel Map filed for Record in Book 407 of Maps at Page 4, Santa Clara County Records: Thence, (129) North 86° 54' 30" East 1,307.63 feet along the southerly line of said Parcel A and Parcel B as shown on the aforementioned Map to the southeast corner of sald Parcel B; Thence, (130) South 00° 00' 00' East 1,652.64 feet, more or less, along the easterly line of the West 1/2 of the Northeast 1/4 of Section 25, Township 8 South, Range 1 West to the intersection with the northerly line of the Southeast 14 of Section 25;

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Thence, (131) Easterly 660 feet, more or less, along said northerly line of the Southeast ¼ of Section 25 to the intersection with the westerly line of the East ½ of the Southeast ¼ of the Northeast ¼ of said Section 25;

Thence, (132) North 00° 00' 00" East 1,320 feet, more or less, along said westerly line of the East ½ of the Southeast ¼ of the Northeast ¼ of said Section 25 to the Intersection with the northerly line of the Southeast ¼ of the Northeast ¼ of said Section 25;

Thence, (133) Easterly 660 feet, more or less, along said northerly line of the Southeast ¼ of the Northeast ¼ of said Section 25 to the **POINT OF BEGINNING** and containing 9,777 acres of land, more or less.

EXCEPTING THEREFROM all of the lands already within the boundaries of the Santa Clara County Central Fire Protection District as established by the Perna 1991, Collins No. 1, and Land of Hutchinson Annexations.

For assessment purposes only. This description of land is not a legal property description as defined in the Subdivision Map Act and may not be used as the basis for an offer for sale of the land described.



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ANNEXATION 2010-01 ANNEXATION TO SANTA CLARA COUNTY CENTRAL FIRE PROTECTION DISTRICT

GEOGRAPHIC DESCRIPTION

AREA 2

All that certain real property situate in a portion of Section 3, Township 8 South, Range 2 West, Mount Diablo Base and Meridian, in the County of Santa Clara, State of California, described as follows:

BEGINNING at the most Northerly Corner of Parcel A as shown on that certain Parcel Map filled for Record in Book 609 of Maps at Page 30, Santa Clara County Records; said Point of Beginning lying on the Santa Clara County Central Fire Protection District Limits Line as established by the Thomas 1990 Annexation;

Thence, (1) South 65° 13' 00" East 13.00 feet to the intersection with the westerly right of way line of Mt. Eden Road (40 feet wide); said westerly right of way line also being the Saratoga Fire District Limits Line as established by the 1993 Annexation to Saratoga Fire District;

Thence, (2) South 24° 47' 00" West 18.00 feet along said westerly right of way line of Mt. Eden Road and along said Saratoga Fire District Limits Line;

Thence, (3) along a tangent curve to the left having a radius of 140,00 feet through a central angle of 87° 43' 00" an arc distance of 214,33 feet;

Thence, (4) along a reverse curve to the right having a radius of 110.00 feet through a central angle of 66° 20' 00" an arc distance of 127.35 feet;

Thence, (5) South 03° 24' 00" West 157.23 feet;

Thence, (6) along a tangent curve to the right having a radius of 280.00 feet through a central angle of 14° 06' 00" an arc distance of 68.91 feet;

Thence, (7) South 17° 30' 00" West 307.23 feet;

Thence, leaving said right of way line of Mt. Eden Road (8) North 35° 30' 00" West 26.66 feet along said Saratoga Fire District Limits Line;

Thence, (9) South 69° 20' 00" West 84.47 feet;

Thence, (10) North 30° 36' 00" West 164.95 feet to the Intersection with said existing Central Fire Protection District Limits Line;

Thence, (11) South 79° 45' 00" East 86.27 feet along said Central Fire Protection District Limits Line to the intersection with the southwesterly boundary line of said Parcel A;

Thence, (12) North 08° 25' 00" West 102.08 feet along said southwesterly boundary line of Parcel A;

Thence, (13) North 43° 13' 30" West 290.99 feet;

Thence, (14) North 22° 35' 00" West 88.44 feet;

Thence, (15) North 00° 38' 13" East 118.20 feet to the northwesterly boundary line of said Parcel A;

Thence, (16) along a curve to the left from a tangent bearing of South 89° 21' 47" East having a radius of 126.04 feet through a central angle of 34° 56' 54" an arc distance of 76.88 feet along said northwesterly boundary line of Parcel A;

Thence, (17) North 55° 41' 19" East 308.45 feet to the POINT OF BEGINNING and containing 4.92 acres of land, more or less.

For assessment purposes only. This description of land is not a legal property description as defined in the Subdivision Map Act and may not be used as the basis for an offer for sale of the land described.



Mason-Sulic, Inc. Job No. 09-901 Page 1 of 1 (Area 2)

ANNEXATION 2010-01 ANNEXATION TO SANTA CLARA COUNTY CENTRAL FIRE PROTECTION DISTRICT

GEOGRAPHIC DESCRIPTION

AREA 3

All that certain real property situate in a portion of Sections 13 and 24, Township 8 South, Range 2 West, and in a portion of Sections 19 and 20, Township 8 South, Range 1 West, Mount Diablo Base and Meridian (M.D.B. & M.), in the County of Santa Clara, State of California, described as follows:

BEGINNING at the Southwest Corner of the Southeast ¼ of Section 24, Township 8 South, Range 2 West, M.D.B. & M.; said corner also being the most Southeasterly Corner of Saratoga Fire District as established by the 1993 Annexation to Saratoga Fire District; said corner also lying on the existing Santa Clara County Central Fire Protection District Limits Line as established by the Alma Fire Protection District Annexation to Santa Clara County Central Fire Protection District:

Thence, (1) North 00° 19' 09" West 3,679.65 feet along the westerly line of the East ½ of said Section 24 and along the Saratoga Fire District Limits Line to the intersection with the southerly line of the Northeast ¼ of the Northwest ¼ of said Section 24;

Thence, (2) North 88° 44' 38" West 971.29 feet along said southerly line of the Northeast ¼ of the Northwest ¼ of Section 24 to the intersection with the easterly line of Parcel 1 as described in that certain Grant Deed recorded February 18, 2004 under Document Number 17618664, Santa Clara County Records;

Thence, (3) North 00° 06' 10" East 1,318.78 feet, more or less, along said easterly line of Parcel 1 to the Intersection with the northerly line of said Section 24;

Thence, (4) South 89° 00' 20" East 971.29 feet along said northerly line of Section 24 to the intersection with the westerly line of the East ½ of Section 13, Township 8 South, Range 2 West, M.D.B & M.;

Thence, (5) North 00° 31' 00" East 2,743.00 feet, more or less, along said westerly line of the East ½ of Section 13 to the intersection with the northerly line of the South ½ of said Section 13;

Thence, (6) South 89° 38' 00" East 1,340.00 feet, more or less, along said northerly line of the South ½ of Section 13 to the intersection with the easterly line of the Southwest ¼ of the Northeast ¼ of said Section 13; said point of intersection lying on the existing Santa Clara County Central Fire Protection District Limits Line;

Thence, leaving said Saratoga Fire District Limits Line (7) South 89° 38' 00" East 1,840.00 feet, more or less, along said northerly line of the South ½ of Section 13, and along said Santa Clara County Central Fire Protection District Limits Line to the intersection with the easterly line of said Section 13;

Thence, (8) South 01° 14' 00" East 2,748.00 feet, more or less, along said easterly line of Section 13 to the Section Corner common to Sections 13 and 24, Township 8 South, Range 2 West, and Sections 18 and 19, Township 8 South, Range 1 West, M.D.B. & M.;

Thence, (9) North 89° 35' 00" East 1,420.00 feet, more or less, along the northerly line of sald Section 19 to the intersection with the easterly line of the Northwest ¼ of the Northwest ¼ of Section 19;

Thence, (10) South 00° 44' 00" East 1,320.00 feet, more or less, along said easterly line of the Northwest ¼ of the Northwest ¼ of Section 19 to the intersection with the northerly line of the Southeast ¼ of the Northwest ¼ of Section 19;

Thence, (11) North 89° 35' 00" East 1,358.00 feet, more or less, along said northerly line of the Southeast ¼ of the Northwest ¼ of Section 19 to the intersection with the easterly line of the West ½ of said Section 19;

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Thence, (12) South 00° 44' 00" East 1,418.34 feet, more or less, along said easterly line of the West ½ of Section 19 to the ¼ Section Corner in the center of said Section 19; said ¼ Section Corner also being the most southwesterly corner of Parcel 10 as described in that certain Deed recorded November 3, 1975 under Document Number 5140904, Santa Clara County Records;

Thence, (13) North 59° 00' 00" East 1,321.32 feet along the northwesterly boundary line of said Parcel 10:

Thence, (14) North 00° 00' 00" East 118.80 feet; Thence, (15) North 68° 00' 00" East 360.36 feet; Thence, (16) North 44° 30' 00" East 260.37 feet; Thence, (17) North 60° 04 00" East 116.82 feet; Thence, (18) North 79° 14' 00" East 93.06 feet; Thence, (19) North 12° 35' 00" West 88.00 feet; Thence, (20) North 80° 00' 00" East 538.30 feet; Thence, (21) North 26° 20' 00" East 100.00 feet; Thence, (22) North 34° 50' 00" East 100.00 feet; Thence, (23) North 20° 44' 00" East 193.40 feet; Thence, (24) North 21° 39' 00" East 118.50 feet;

Thence, (25) North 48° 30' 00" East 90.30 feet, more or less, to the intersection with the easterly line of said Section 19;

Thence, (26) South 00° 17' 00" East 1,828.84 feet, more or less, along said easterly line of Section 19 to the intersection with the northerty line of the South ½ of Section 20, Township 8 South, Range 1 West, M.D.B. & M.;

Thence, (27) South 89° 49' 00° East 2,728.00 feet, more or less, along said northerly line of the South ½ of Section 20 to the intersection with the easterly line of the West ½ of said Section 20; said easterly line also being the westerly boundary line of "Oak Knoll Tract", which Map was filed for record in Book O at Pages 50 and 51, Santa Clara County Records;

Thence, (28) South 00° 02' 50" East 589.43 feet along the boundary line of said "Oak Knoll Tract";

Thence, (29) South 89° 41' 30" East 253.49 feet;

Thence, (30) North 45° 04' 30" East 1,244.14 feet to the intersection with the southwesterly boundary line of Rancho Rinconada De Los Gatos, as patented;

Thence, (31) South 44° 30' 00" East 401.10 feet, more or less, along said southwesterly boundary line of Rancho Rinconada De Los Gatos to the intersection with the easterly line of the West ½ of the Southeast ¼ of said Section 20;

Thence, (32) South 00° 23' 44" East 2,480.00 feet, more or less, along said easterly line of the West ½ of the Southeast ¼ of Section 20 to the intersection with the southerly line of said Section 20;

Thence (33) North 89° 11' 41" West 4,022.26 feet, more or less, along said southerly line of Section 20 to the Section Corner common to Sections 19, 20, 29, and 30, Township 8 South, Range 1 West, M.D.B. & M.;

Thence (34) North 88° 51' 52" West 5,186.96 feet, more or less, along the southerly line of sald Section 19 to the Section Corner common to Sections 19 and 30, Township 8, South, Range 1 West, and Sections 24 and 25, Township 8 South, Range 2 West, M.D.B. & M.;

Thence (35) South 88° 27' 30" West 2,656.14 feet, more or less, along the southerly line of said Section 24 to the **POINT OF BEGINNING**

and containing 1,218 acres of land, more or less.

For assessment purposes only. This description of land is not a legal property description as defined in the Subdivision Map Act and may not be used as the basis for an offer for sale of the land described.



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ANNEXATION 2010-01 ANNEXATION TO SANTA CLARA COUNTY CENTRAL FIRE PROTECTION DISTRICT

GEOGRAPHIC DESCRIPTION

AREA 4

All that certain real property situate in a portion of Section 12, Township 8 South, Range 2 West, Mount Diablo Base and Meridian (M.D.B. & M.), in the County of Santa Clara, State of California, described as follows:

BEGINNING at the most Northerly Corner of Lot 3 as shown on that certain Tract No. 8561 filed for Record in Book 709 at Pages 1-3, Santa Clara County Records; said point also lying on the existing Saratoga Fire District Limits Line;

Thence, (1) South 54° 52' 47" East 143.14 feet along said existing Saratoga Fire District Limits Line to a point on the existing Santa Clara County Central Fire Protection District Limits Line;

Thence, (2) North 89° 32' 49" West 127.48 feet along said existing Central Fire Protection District Limits Line;

Thence, leaving said existing Central Fire Protection District Limits Line (3) North 25° 48' 05" West 64.12 feet along said existing Saratoga Fire District Limits Line;

Thence, (4) North 56° 20' 47" East 45.00 feet to the **POINT OF BEGINNING** and containing 0.152 acres of land, more or less.

For assessment purposes only. This description of land is not a legal property description as defined in the Subdivision Map Act and may not be used as the basis for an offer for sale of the land described.



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Mason-Sulic, Inc. Job No. 09-901 Page 1 of 1 (Area 4)

ANNEXATION 2010-01 ANNEXATION TO SANTA CLARA COUNTY **CENTRAL FIRE PROTECTION DISTRICT**

GEOGRAPHIC DESCRIPTION

AREA 5

All that certain real property situate in a portion of Section 34, Township 7 South, Range 2 West, Mount Diablo Base and Meridian (M.D.B. & M.), In the County of Santa Clara, State of California, described as follows:

BEGINNING at the Section Corner common to Sections 34 and 35, Township 7 South, Range 2 West, and Sections 2 and 3, Township 8 South, Range 2 West, M.D.B. & M.; said Section Corner lying on the existing Saratoga Fire District Limits Line as established by the 1993 Annexation to Saratoga Fire District;

Thence, (1) South 89° 43' 42" West 137.50 feet along the Section Line between said Sections 3 and 34, and along said Saratoga Fire District Limits Line to the intersection with the northwesterly right of way line of Mt. Eden Road (40 feet wide); said point of intersection lying on the existing Santa Clara County Central Fire Protection District Limits Line as established by the Thomas 1990 Annexation;

Thence, (2) South 89° 43' 42" West 1,275.53 feet along said Section Line between Sections 3 and 34 and said Central Fire Protection District Limits Line to the most southeasterly corner of Tract No. 8456, which Map was filed for Record in Book 675 of Maps at Pages 37-40, Santa Clara County Records;

Thence, (3) North 20° 42' 41" East 86.73 feet along the easterly boundary line of said Tract No. 8456 and the Santa Clara County Central Fire Protection District Limits Line as established by the Landtech 1991 Annexation:

Thence, (4) North 23° 12' 41" East 105.60 feet;

Thence, (5) North 10° 27' 41" East 95.70 feet;

Thence, (6) North 01° 57' 41" East 213.18 feet;

Thence, (7) North 27° 47' 19" West 81.84 feet;

Thence, (8) North 02° 17' 41" East 89.76 feet;

Thence, (9) North 10° 57' 41" East 108.90 feet;

Thence. (10) North 29° 12' 41" East 105.60 feet;

Thence, (11) North 12° 47' 19" West 300.30 feet to the most northeasterly corner of Lot 1 in said Tract No. 8456:

Thence, leaving said easterly boundary line of Tract No. 8456 (12) South 62° 23' 30" East 365.66 feet along the southerly boundary line of the 1.635-acre Parcel of Land shown on that certain Record of Survey filed for Record in Book 218 of Maps at Page 42, Santa Clara County Records, and along the existing Santa Clara County Central Fire Protection District Limits Line to the centerline of Mt. Eden Road (40 feet wide);

Thence, (13) South 71° 48' 19" East 360.09 feet along said centerline of Mt. Eden Road;

Thence, (14) North 84° 38' 46" East 46.92 feet to the intersection with the centerline of Edencrest Lane (formerly easterly Mt. Eden Road);

Thence, (15) North 84° 38' 46" East 102.40 feet along said centerline of Edencrest Lane (40 feet wide);

Thence, (16) North 81° 50' 00" East 280,43 feet;

Thence, (17) North 83° 52' 00" East 256.08 feet, more or less, to the intersection with the Section Line between said Sections 34 and 35;

Thence, (18) South 00° 07' 00" West 931.24 feet, more or less, along said Section Line between Sections 34 and 35 to the POINT OF BEGINNING

and containing 28.54 acres of land, more or less.

For assessment purposes only. This description of land is not a legal property description as defined in the Subdivision Map Act and may not be used as the basis for an offer for sale of the land described.



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April 1, 2010 Annexation 2010-01 Santa Clara County Central Fire Protection District

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ANNEXATION 2010-01 ANNEXATION TO SANTA CLARA COUNTY CENTRAL FIRE PROTECTION DISTRICT

GEOGRAPHIC DESCRIPTION

AREA 6

All that certain real property situate in a portion of Sections 25 and 36, Township 7 South, Range 3 West, and a portion of Section 1, Township 8 South, Range 3 West, and a portion of Sections 19, 21, 28, 34, and all of Sections 29, 30, 31, 32 and 33, Township 7 South, Range 2 West, and a portion of Sections 4, 6, 7, 8, 9, 10, 14, 15, 16, 17, 21, 22, 23 and 27, and all of Section 5, Township 8 South, Range 2 West, Mount Diablo Base and Meridian (M.D.B. & M.), in the County of Santa Clara, State of California, described as follows:

BEGINNING at the Southeast Corner of the Northwest ¼ of the Southeast ¼ of Section 23, Township 8 South, Range 2 West, M.D.B. & M.; said POINT OF BEGINNING also lying on the existing Santa Clara County Central Fire Protection Limits Line as established by the Alma Fire Protection District Annexation to Santa Clara County Central Fire Protection District; said POINT OF BEGINNING also lying on the existing Saratoga Fire District Limits Line established by the 1993 Annexation to Saratoga Fire District;

Thence, (1) Westerly 3,960 feet, more or less, along the 1/16 Section Line through the center of the South ½ of said Section 23 to the intersection with the easterly line of Section 22, Township 8 South, Range 1 West, M.D.B. & M.;

Thence, (2) Southerly 1,320 feet along said easterly line of Section 22 to the Section Corner common to Sections 22, 23, 26 and 27, Township 8 South, Range 2 West, M.D. B. & M.;

Thence, (3) Southerly 348 feet, more or less, along the easterly line of said Section 27 to the intersection with the common boundary line between Santa Clara and Santa Cruz Counties as presently exists, and as established on November 19, 1971;

Thence, leaving said existing Central Fire Protection Limits Line (4) northwesterly 46,000 feet (8.7 miles), more or less, along the various metes and bounds of said common boundary line between Santa Clara and Santa Cruz Counties to the intersection with the southeasterly Palo Alto City Limits Line;

Thence, (5) Northerly 2,600 feet, more or less, along said southeasterly Palo Alto City Limits Line and along the westerly line of Section 25, Township 7 South, Range 3 West, M.D.B. & M. to the intersection with the northerly line of the South ½ of said Section 25;

Thence, (6) Easterly 5,000 feet, more or less, along said northerly line of the South ½ of Section 25 and continuing along said Palo Alto City Limits Line to the intersection with the westerly line of Section 30, Township 7 South, Range 2 West, M.D.B. & M.;

Thence, (7) Northerly 2,640 feet, more or less, along said westerly line of Section 30, and continuing along said Palo Alto City Limits Line to the Section Corner common to Sections 19 and 30, Township 7 South, Range 2 West and Sections 24 and 25, Township 7 South, Range 3 West, M.D.B. & M.;

Thence, (8) North 14° 25' 47" East 2,957.28 feet along the westerly line of said Section 19 and along said Palo Alto City Limits Line to a point on the existing Santa Clara County Central Fire Protection Limits Line as established by Kalser Cement 1995-1 Annexation;

Thence, leaving said Palo Alto City Limits Line (9) South 87° 30' 25" East 5,947.03 feet, more or less, along said Central Fire Protection Limits Line to the intersection with the easterly line of said Section 19;

Thence, (10) South 00° 32' 09" West 2,654.18 feet, more or less, along said easterly line of Section 19 to the Section Corner common to Sections 19, 20, 29 and 30, Township 7 South, Range 2 West, M.D.B. & M.;

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Thence, (11) South 89° 22' 51" East 4,972.13 feet, more or less, along the northerly line of said Section 29 to the Section Corner common to Sections 20, 21, 28 and 29, Township 7 South, Range 2 West, M.D.B. & M.;

Thence, (12) North 00° 06' 23° West 2,677.23 feet along the westerly line of said Section 21; Thence, (13) North 89° 59' 01" East 1,365.43 feet to a point on the Cupertino City Limits Line; Thence, (14) South 00° 59' 00" East 2,665.72 feet along said Cupertino City Limits Line to the intersection with the northerly line of said Section 28;

Thence, (15) North 89° 29' 57" East 3,559.67 feet;

Thence, leaving said northerly line of Section 28 (16) North 00° 30' 03" West 75,00 feet;

Thence, (17) North 89° 29' 57" East 649.27 feet to the Intersection with the westerly right of way line of Stevens Canyon Road (40-feet wide);

Thence, (18) Southwesterly 3,700 feet, more or less, along the various metes and bounds of said westerly right of way line of Stevens Canyon Road to the intersection with the northerly line of Lands of Midpeninsula Regional Open Space District as described in that certain Individual Grant Deed from Anita Picchetti, a widow, to Midpeninsula Regional Park District, a Public Municipality, recorded December 15, 1976 under Document Number 5498369, Santa Clara County Records;

Thence, leaving said westerly right of way line of Stevens Canyon Road (19) North 88° 55' 00" East 432 feet, more or less, to the northwest corner of Lands of the County of Santa Clara (Parks and Recreation Department) as described in that certain Grant Deed from Julio and Theodora Dibasilio to the County of Santa Clara, recorded March 30, 1961 under Document Number 1974791, Santa Clara County Records;

Thence, (20) North 88° 55' 00" East 215.65 feet along the boundary line of said Lands of Santa Clara County;

Thence, (21) South 35° 55' 00" East 179.04 feet;

Thence, (22) South 43° 22' 00" West 123.80 feet;

Thence, (23) South 39° 48' 00" West 273.34 feet;

Thence, (24) South 00° 00' 00" East 63.45 feet;

Thence, (25) South 89° 51' 00" West 80 feet, more or less, to the Intersection with said westerly right of way line of Stevens Canyon Road;

Thence, (26) Southeasterly 6,000 feet, more or less, along the various metes and bounds of said westerly right of way line of Stevens Canyon Road to the intersection with the centerline of Mt. Eden Road (60-feet wide);

Thence, (27) Southeasterly 4,300 feet, more or less, along the various metes and bounds of said centerline of Mt. Eden Road to the intersection with the westerly boundary line of Tract No. 8456, which Map was filed for Record in Book 675 of Maps at Pages 37-40, Santa Clara County Records; said point of Intersection lying on the existing Central Fire Protection District Limits Line as established by the Landtech 1991 Annexation;

Thence, (28) South 01° 19' 20" West 1,171.88 feet along said westerly boundary line of Tract No. 8456 and along said Central Fire Protection District Limits Line to the intersection with the southerly line of Section 34, Township 7 South, Range 2 West, M.D.B. & M.; said point of intersection lying on the existing Saratoga Fire District Limits Line as established by the 1993 Annexation;

Thence, (29) Westerly 2,640 feet, more or less, along said southerly line of Section 34 and along said Saratoga Fire District Limits Line to the Section Corner common to Sections 33 and 34, Township 7 South, Range 2 West, and Sections 3 and 4, Township 8 South, Range 2 West, M.D.B. & M.;

Thence, (30) Southerly 500.00 feet along the easterly line of said Section 4;

Thence, (31) Westerly 2,640 feet, more or less, along the southerly line of Parcel 1 as described in that certain Individual Quitclaim Deed from Eleanor Ray, a widow, to M.E.V. Corporation, a California Corporation, recorded December 31, 1987 under Document Number 9556278, to the Intersection with the easterly line of the West ½ of said Section 4, Township 8 South, Range 2 West, M.D.B. & M.;

Thence, (32) Southerly 4,780.00 feet, more or less, along said easterly line of the West ½ of Section 4 to the intersection with the southerly line of said Section 4;

Mason-Sulic, Inc. Job No. 09-901 Page 2 of 3 (Area 6)

Thence, (33) Southerly 1,920.00 feet, more or less, along the easterly line of the West ½ of Section 9, Township 8 South, Range 2 West, M.D.B. & M. to the intersection with the centerline of Congress Springs Road (State of California Route 9);

Thence, (34) in a general southeasterly direction 5,960 feet, more or less, along the various metes and bounds of said centerline of Congress Springs Road to the intersection with the centerline of Sanborn Road;

Thence, (35) In a general southeasterly direction 9,150 feet, more or less, along the various metes and bounds of said centerline of Sanborn Road to the Intersection with the easterly line of the Southwest ¼ of the Southwest ¼ of Section 14, Township 8 South, Range 2 West, M.D. B. & M.;

Thence, (36) Southerly 580 feet, more or less, along said easterly line of the Southwest ¼ of the Southwest ¼ of Section 14 to the intersection with the northerly line of Section 23, Township 8 South, Range 2 West, M.D.B. & M.;

Thence, (37) Easterly 460 feet, more or less, along said northerly line of Section 23 to the intersection with the centerline of Sanborn Road;

Thence, (38) Southeasterly 200 feet, more or less, along said centerline of Sanborn Road to the intersection with the centerline of Ambrose Road;

Thence, (39) in a general southeasterly direction 1,440 feet, more or less, along said centerline of Ambrose Road to the intersection with the northerly line of the Southeast ¼ of the Northwest ¼ of said Section 23;

Thence, (40) easterly 380 feet, more or less, along said northerly line of the Southeast ¼ of the Northwest ¼ of Section 23 to the intersection with the easterly line of the Northwest ¼ of said Section 23;

Thence, (41) Southerly 1,320 feet, more or less, along said easterly line of the Northwest ¼ of Section 23 to the intersection with the northerly line of the South ½ of said Section 23;

Thence, (42) Easterly 1,320 feet, more or less, along said northerly line of the South ½ of Section 23 to the intersection with the easterly line of the Northwest ¼ of the Southeast ¼ of said Section 23;

Thence, (43) Southerly 1,320 feet, more or less, along said easterly line of the Northwest ¼ of the Southeast ¼ of said Section 23 to the **POINT OF BEGINNING** and containing 11,004 acres of land, more or less.

EXCEPTING THEREFROM all of the lands already within the boundaries of the Santa Clara County Central Fire Protection District as established by the Land of McDowell Annexation.

For assessment purposes only. This description of land is not a legal property description as defined in the Subdivision Map Act and may not be used as the basis for an offer for sale of the land described.



Mason-Sulic, Inc. Job No. 09-901 Page 3 of 3 (Area 6)

ANNEXATION 2010-01 ANNEXATION TO SANTA CLARA COUNTY CENTRAL FIRE PROTECTION DISTRICT

GEOGRAPHIC DESCRIPTION

AREA 7

All that certain real property situate in a portion of the Rancho Soquel Augmentation, as patented, in the County of Santa Clara, State of California, described as follows:

BEGINNING at the most northerly corner of Lot 2 as shown on that certain Amended Parcel Map filed for Record in Book 602 of Maps, at Pages 46-50, Santa Clara County Records; said Point of Beginning lying on the northerly line of said Rancho Soquel Augmentation; said Point of Beginning also lying on the existing Santa Clara County Central Fire Protection District Limits Line as established by Alma Fire Protection District Annexation to Santa Clara County Central Fire Protection District;

Thence, (1) South 64° 05' 09" East 5,146.61 feet along said northerly line of the Rancho Soquel Augmentation;

Thence, leaving said northerly line of the Rancho Soquel Augmentation (2) South 25° 55' 46" West 787.95 feet, more or less, along the easterly boundary line of Lot 4 as shown on said Parcel Map to the intersection with the common boundary line between Santa Clara and Santa Cruz Counties, as presently exists, and as established on November 19, 1971;

Thence, (3) North 64° 11' 14" West 1,511.70 feet along said common boundary line between Santa Clara and Santa Cruz Counties;

Thence, (4) South 39° 49' 44" West 1,547.00 feet, more or less, to the intersection with the northerly right of way line of Loma Prieta Avenue (40 feet wide);

Thence, (5) North 88° 27' 26" West 195.09 feet along said northerly right of way line of Loma Prieta Avenue and the common boundary line between Santa Clara and Santa Cruz Counties;

Thence, (6) North 35° 26' 44" West 257, 13 feet; Thence, (7) South 74° 11' 10" West 247.80 feet; Thence, (8) North 89° 54' 04" West 282.62 feet: Thence, (9) North 35° 14' 04" West 125.49 feet; Thence, (10) North 34° 57' 34" East 267.05 feet; Thence, (11) North 26° 34' 50" West 75.61 feet: Thence, (12) North 70° 38' 50" East 169.79 feet; Thence, (13) North 55° 58' 44" West 343.95 feet; Thence, (14) South 66° 12' 22" West 138,86 feet: Thence, (15) North 57º 15' 00" West 83.71 feet; Thence, (16) South 77° 00' 00" West 85.62 feet; Thence, (17) North 58° 45' 00" West 104.54 feet: Thence, (18) North 29° 30' 00" West 70.38 feet; Thence, (19) North 51° 15' 00" West 54.99 feet; Thence, (20) North 23° 00' 00" West 56.51 feet; Thence, (21) North 07° 30' 00" East 333.78 feet; Thence, (22) North 50° 30' 00" West 98.09 feet: Thence, (23) South 57° 45' 00" West 355.11 feet; Thence, (24) North 85° 15' 00" West 16.40 feet; Thence, (25) North 28° 45' 00" West 177,10 feet: Thence, (26) South 72° 33' 20" West 132.28 feet; Thence, (27) North 58° 00' 00" West 120.82 feet; Thence, (28) North 65° 00' 00" West 53.52 feet: Thence, (29) North 01° 15' 00" East 28.87 feet; Thence, (30) North 30° 45' 00" East 42.39 feet: Thence, (31) North 59° 15' 00" East 142.05 feet: Thence, (32) North 23° 45' 00" West 112.04 feet; Thence, (33) North 83° 30' 00" West 158.72 feet: Thence, (34) North 12° 00' 00" West 22.51 feet: Thence, (35) North 31° 00' 00" East 119.77 feet; Thence, (36) North 11° 00' 00" West 120.05 feet: Thence, (37) South 54° 00' 00" West 184.62 feet; Thence, (38) North 05° 00' 00" East 32.76 feet; Thence, (39) North 59° 45' 00" West 77.51 feet: Thence, (40) South 69° 45' 00" West 176.67 feet;

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Mason-Sulic, Inc. Job No. 09-901 Page 1 of 2 (Area 7)

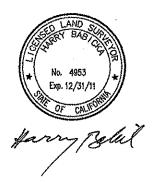
GEOGRAPHIC DESCRIPTION CONTINUED - AREA 7

Thence, (41) North 62° 45' 00" West 3.49 feet; Thence, (42) North 12° 15' 00" East 96.23 feet; Thence, (43) North 17° 15' 00" West 94.64 feet; Thence, (44) North 85° 00' 00" West 108.52 feet; Thence, (45) North 57° 00' 00" West 62.26 feet, more or less to the intersection with said Santa Clara County Fire Protection District Limits Line;

Thence, leaving said northerly right of way line of Loma Prieta Avenue and the common boundary line between Santa Clara and Santa Cruz Counties (46) North 16° 22' 58" East 432.77 feet along said Central Fire Protection District Limits Line and the northwesterly boundary line of said Lot 2;

Thence, (48) North 32° 43' 47" East 1,203.08 feet, more or less, to the **POINT OF BEGINNING** and containing 195.30 acres of land, more or less.

For assessment purposes only. This description of land is not a legal property description as defined in the Subdivision Map Act and may not be used as the basis for an offer for sale of the land described.



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Mason-Sulic, Inc. Job No. 09-901 Page 2 of 2 (Area 7) April 1, 2010 Annexation 2010-01 Santa Clara County Central Fire Protection District

EXHIBIT "A"

ANNEXATION 2010-01 ANNEXATION TO SANTA CLARA COUNTY CENTRAL FIRE PROTECTION DISTRICT

GEOGRAPHIC DESCRIPTION

AREA 8

All that certain real property situate in a portion of Section 34, Township 7 South, Range 2 West, Mount Diablo Base and Meridian (M.D.B. & M.), in the County of Santa Clara, State of California, described as follows:

BEGINNING at the most Northeasterly Corner of Lot 1 as shown on that certain Tract No. 8456 filed for Record in Book 675 of Maps at Pages 37-40, Santa Clara County Records; said Point of Beginning lying in the existing Santa Clara County Central Fire Protection District Limits Line as established by the Landtech 1991 Annexation;

Thence, (1) North 75° 02' 19" West 177.21 feet along the northerly boundary line of said Lot 1 and the existing Central Fire Protection District Limits Line to the Intersection with the centerline of Mt. Eden Road (40 feet wide);

Thence, (2) South 88° 11' 00" East 69.08 feet along said centerline of Mt. Eden Road; Thence, (3) North 15' 43' 45" East 230.74 feet; Thence, (4) North 08° 35' 30" East 113.47 feet; Thence, (5) South 83° 10' 21" East 77.17 feet; Thence, (6) South 41° 46' 23" East 24.49 feet;

Thence, leaving said centerline of Mt. Eden Road (7) South 00° 31' 00° West 175.47 feet; Thence, (8) South 21° 33' 40° West 188.28 feet to the **POINT OF BEGINNING** and containing 1.00 acres of land, more or less.

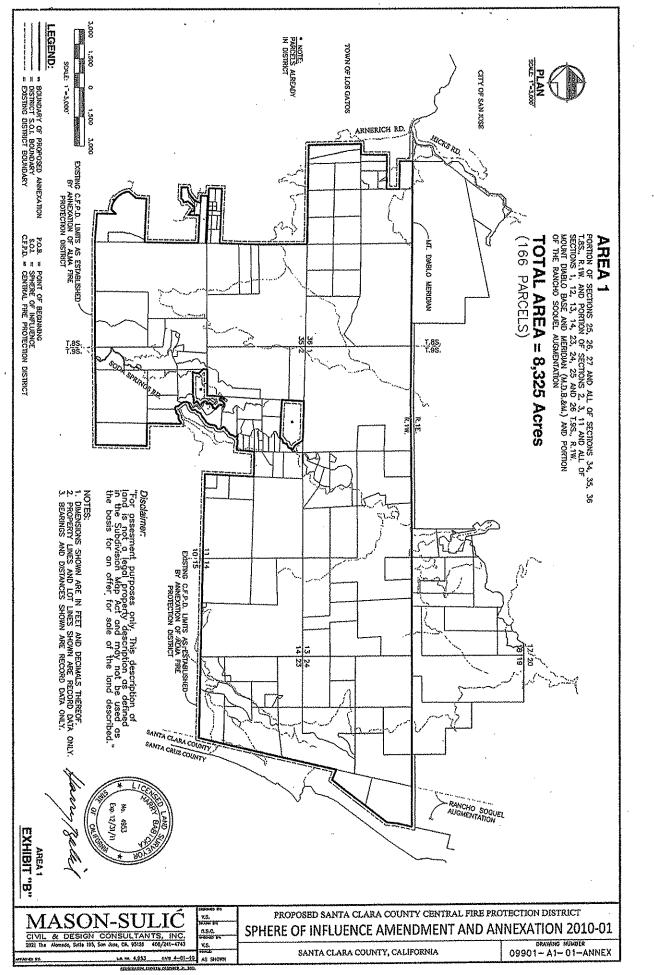
For assessment purposes only. This description of land is not a legal property description as defined in the Subdivision Map Act and may not be used as the basis for an offer for sale of the land described.



Mason-Sulic, Inc. Job No. 09-901 Page 1 of 1 (Area 8)

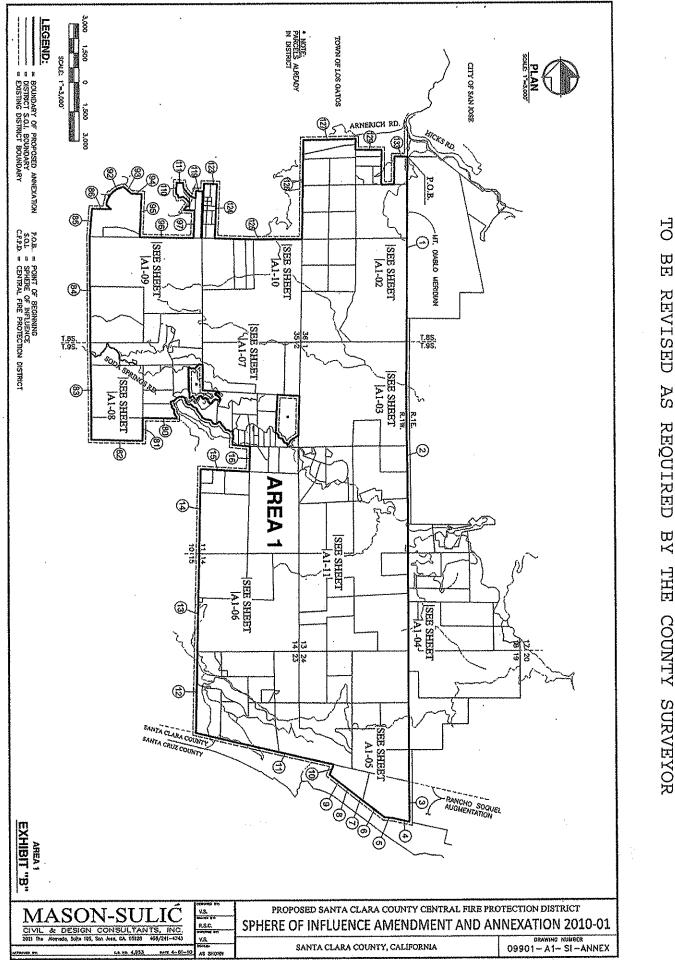
April 1, 2010 Annexation 2010-01 Santa Clara County Central Fire Protection District

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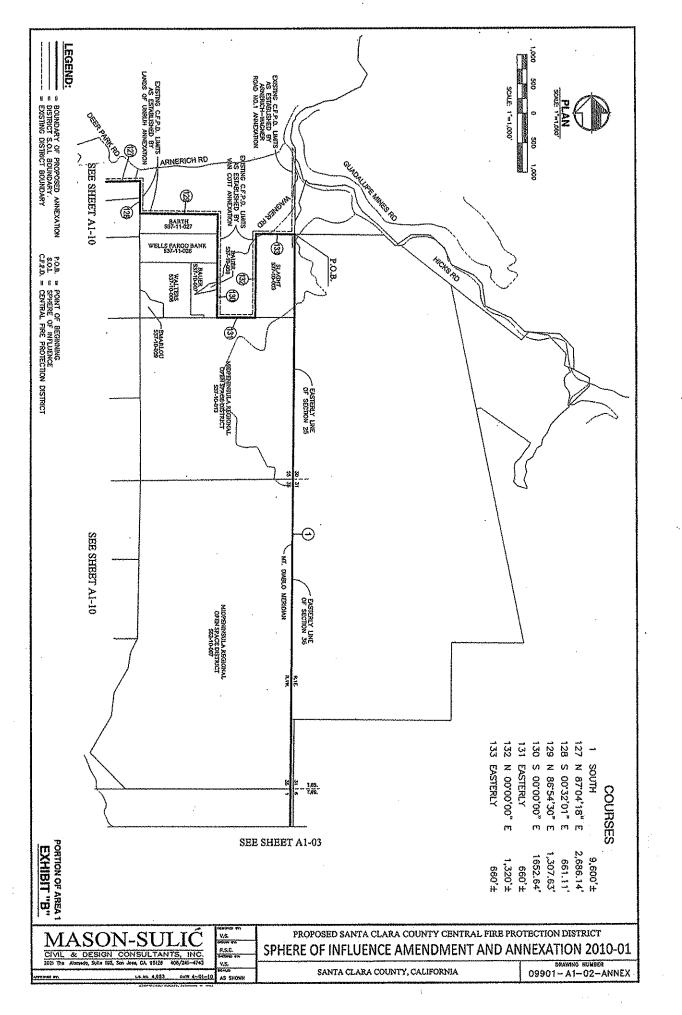
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	72 R=204.12 Δ=28 29 20 L=111.50	R=91.09' ∆=41'10'00"	∆=47°56'30"	69 S 78'48'26" W 54.94'	68 R=200.00' Δ=39'03'10" L=136.32'	S 39.45'10" W 58.2	R=200.00' A=21'42'	W	64 N 67'07'30" W 8:32'	W	Ŵ	61 S 89"42'40" W 105.09'	60 N 70'58'30" W 108.39	59 N 14'56'10" W 192.84'	58 R=300.00' Δ=23'04"15" L=120.80'		χ,	10" W 74.4;	R=50.00' Δ=60'08'	53 N 36°45'35" W 56.49'	52 R=200.00' Δ=28'57'50" L=101.10'	51 N 65'43'25" W 103.73'	1=44*52		19.20	5" W 193.41	∆=25°49°55"	R=119.76' Δ=46'18	5" W 152.18	43 R=200.00° ∆=20°34′50° L=71.84°		41 R=100.00' Δ=55'06'55" L=96.19'	40 N 26"38'20" W 115.56'	56.4	38 N 83°25'20" W 133.36'	50"1.	AREA 1 - COURSES	
	ZR'CHI M CC IZ QI N ROL	S 79'42'55" W	W	105 N 38'34'30" W 146.07'	104 N 85'13'00" W 46.73'	103 N 01'58'30" E 89.03'	102 S 89'28'13" E 136.07'	101 N 37'50'00" E 129.94"	100 N 42'27'20" E 125.96'	99 N 30'01'10" E 157.08'	98 N 89'28'13" W 584.00'	97 N 01758'30" E 1,360.59	96 N 88'59'52" E 2,343.10'	95 S 03'08'44" W 2,263.55'	94 S 86'51'16" E 527.16'	93 S 47'30'00" E 525.69'	92 R=1,120.00° ∆=43'06'34" L=842.69'	91 S 56'24'47" E 50.28'	90 N 33'35'13" E 50.00'	89 N 56'24'47" W 50.28'	88 R=1,120.00' ∆=25'17'01" L=494.24'	87 N 47'30'00" W 345.90'	86 S 88'50'58" E 1018.23'	85 N 04'37'21" E 1466.92'		83 N 01'30'56" W 5,280'±	82 WESTERLY 2,640'±	S 01'04'10" E	80 N 88'56'58" W 1,695.25'	79 S 04*41*40" W 42.01"	78 R=101.61' Δ=57'01'30" L=101.13'	77 R=234.39' Δ=30'07'30" L=123.24'	76 R=253.09' Δ=35'21'10" L=145.06'	75 R=100.02' Δ=80'02'30" L=139.73'	74 R=88.34' Δ=76 18'30" L=117.65'	" <u>∆</u> =48″12'20″	URSES	
AREA 1 EXHIBIT "B"	Harry / Seller			* Exp. 12/31/11 /*/		[24	and Land					133 EASTERLY 660'±	132 N 00'00'00" E 1,320'±	131 EASTERLY 660'±	130 S 00'00'00" E 1652.64'	129 N 86'54'30" E 1,307.63'	128 S 00'32'01" E 661.11"	127 N 87'04'18" E 2,686.14'	126 N 01'18'17" E 5,060.84'	125 EASTERLY 4,620'±	124 S 01'58'30" W 2,698.34'	123 \$ 89'33'30" E 660.00'	122 N 01"58"30" E 2,698.24"	121 N 88'59'52" E 50.00'	120 S 01*58'30" W 2,298.24"	119 S 87'54'12" E 351.98"	118 N 01*58'30" E 353.42'	m	116 S 58'00'00" E 168.10	115 S 38'50'00" E 199.70'	114 S 39'06'00" E 134.00'	113 S 24'00'06" E 107.92'	112 S 07-59'00" E 270.00'	111 S 87'54'12" E 279.89	110 N 02'34'34" E 569.55	Æ		
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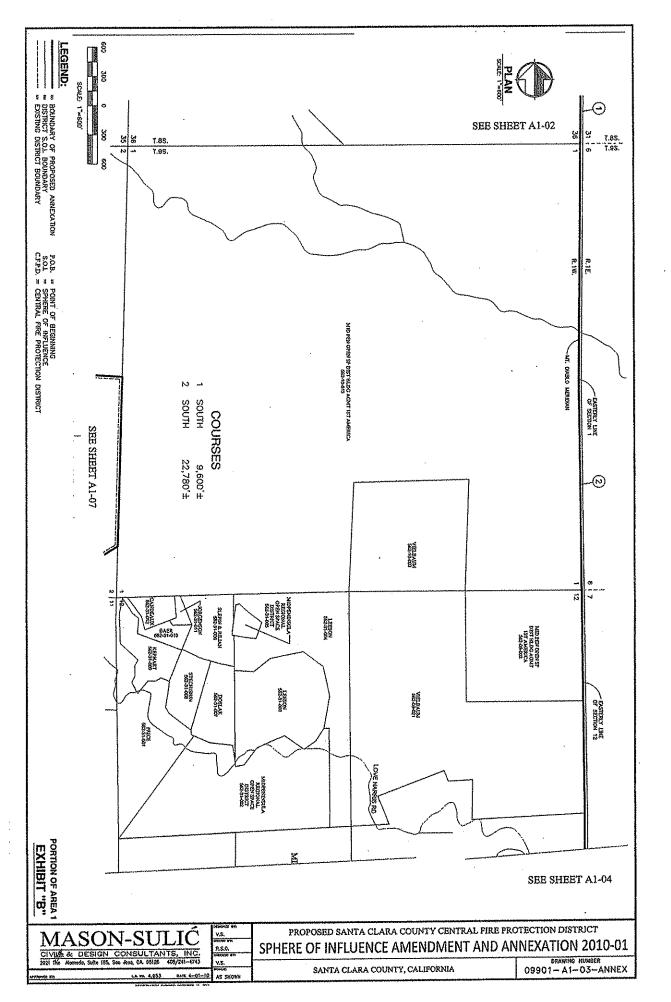
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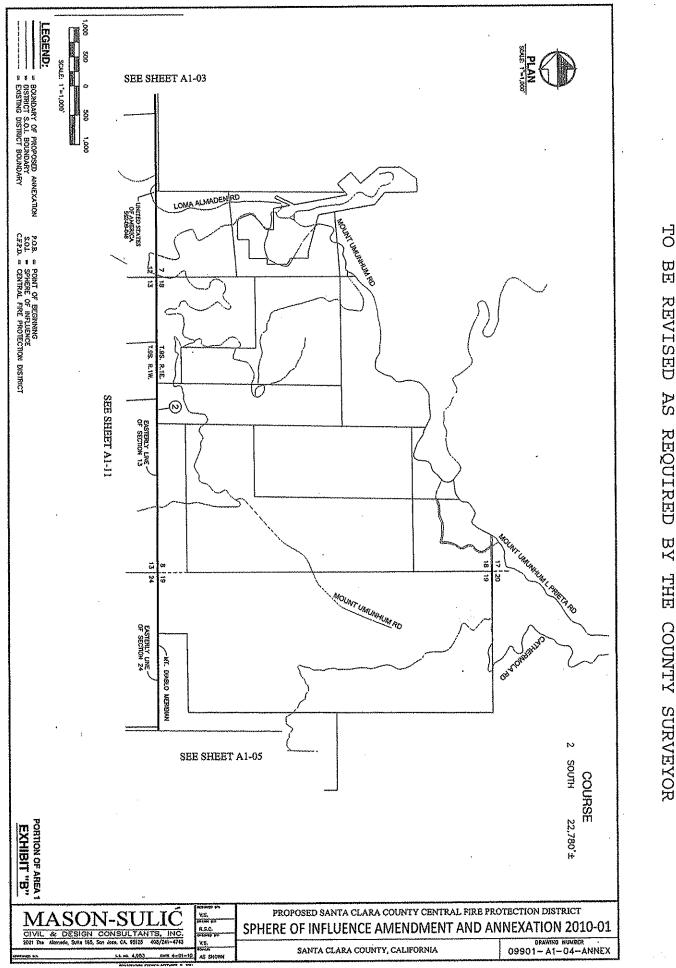
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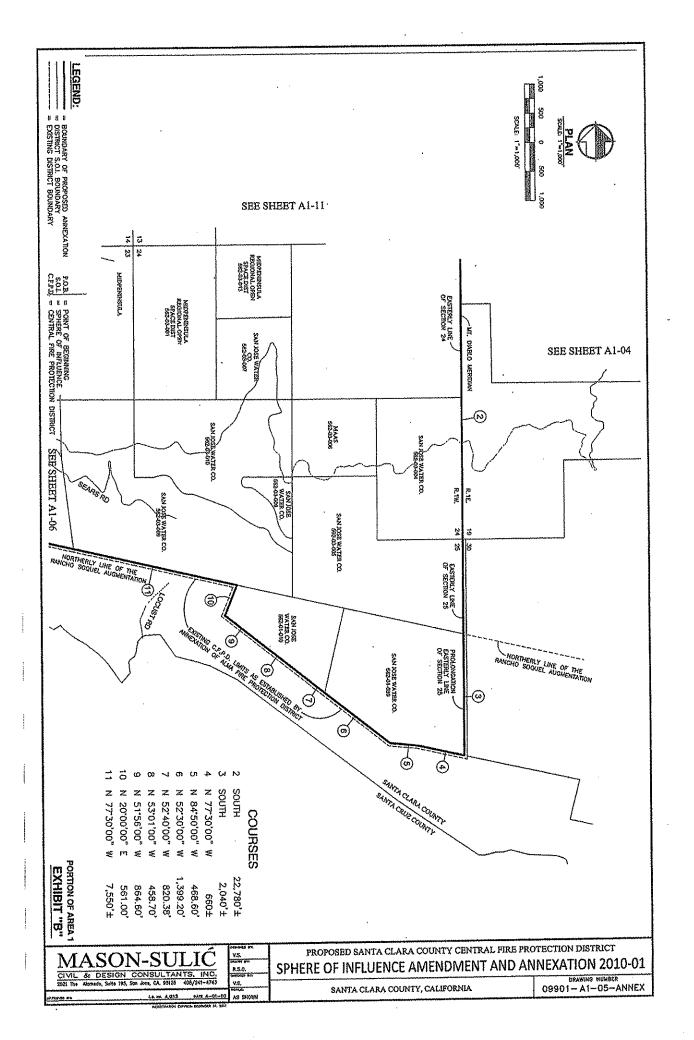


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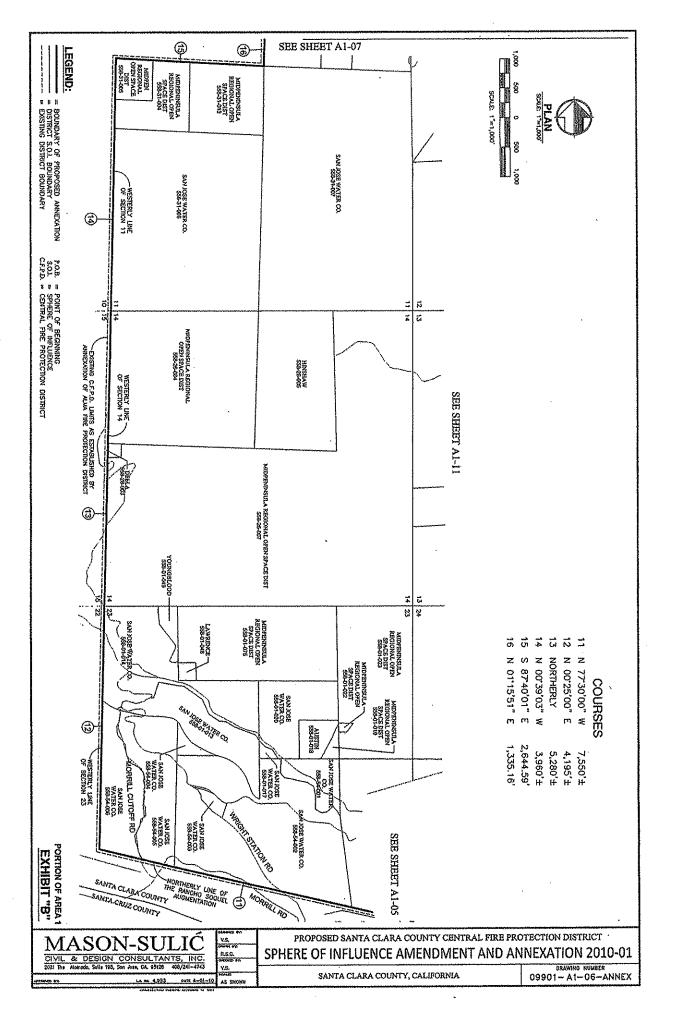


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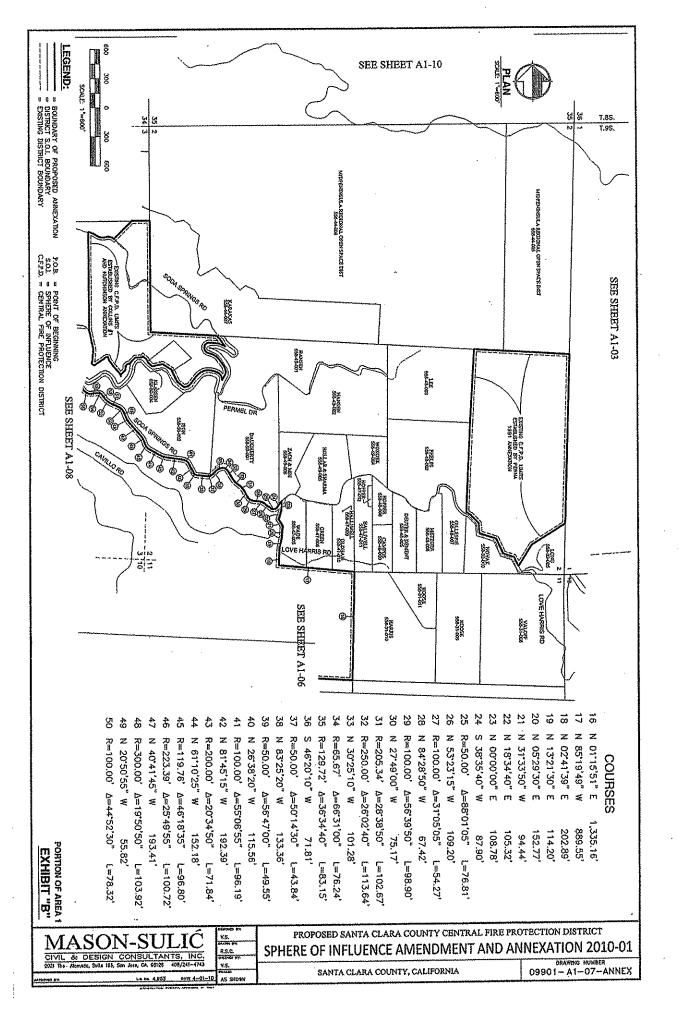


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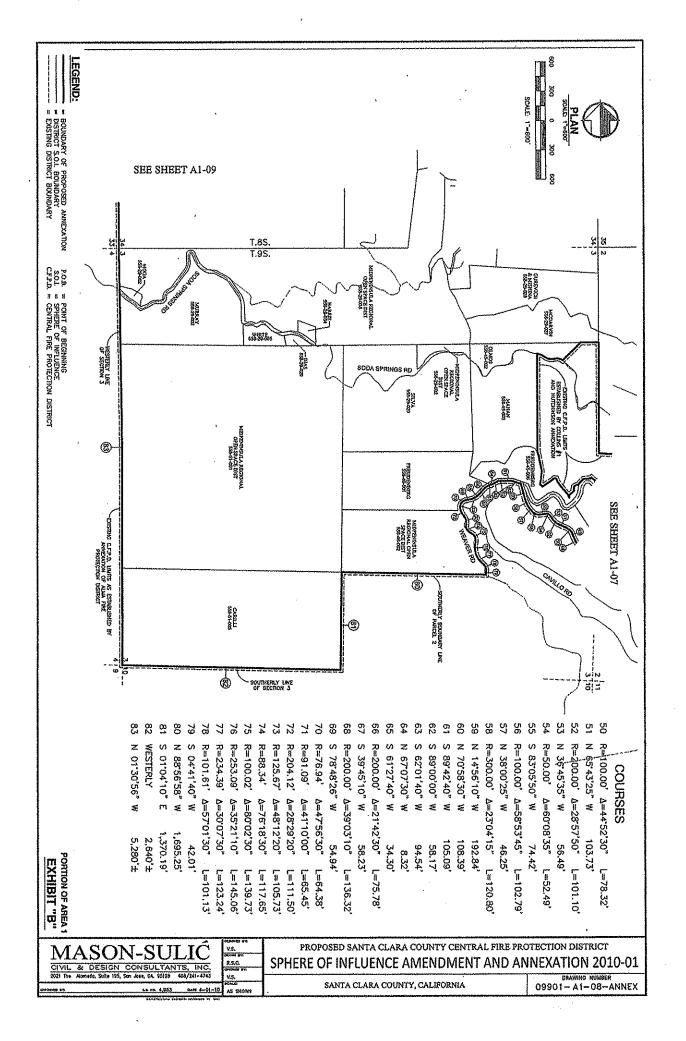
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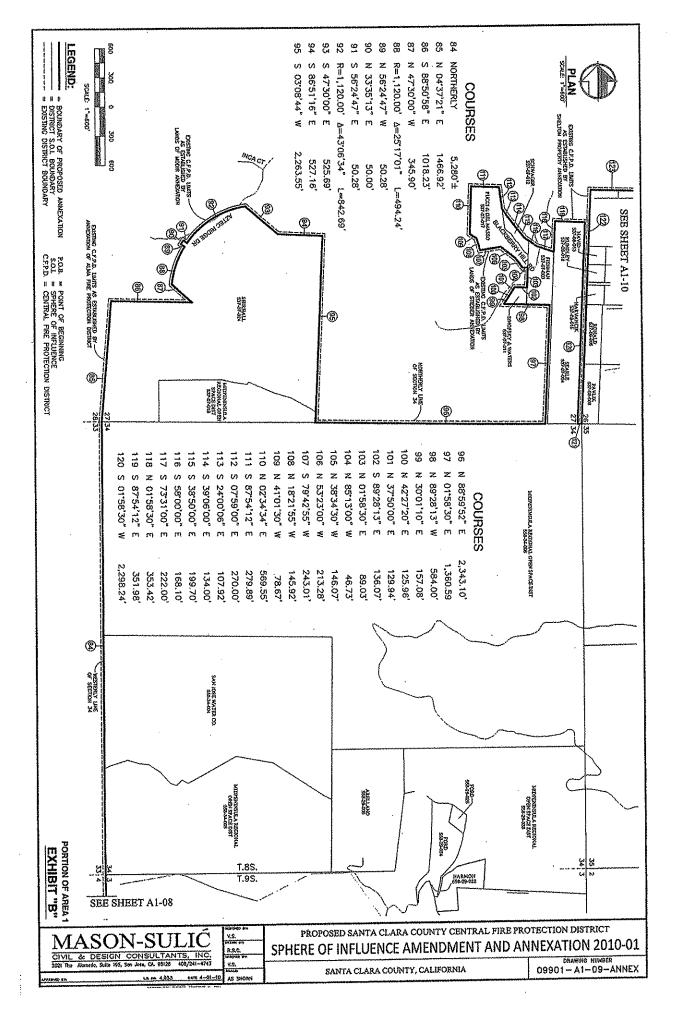


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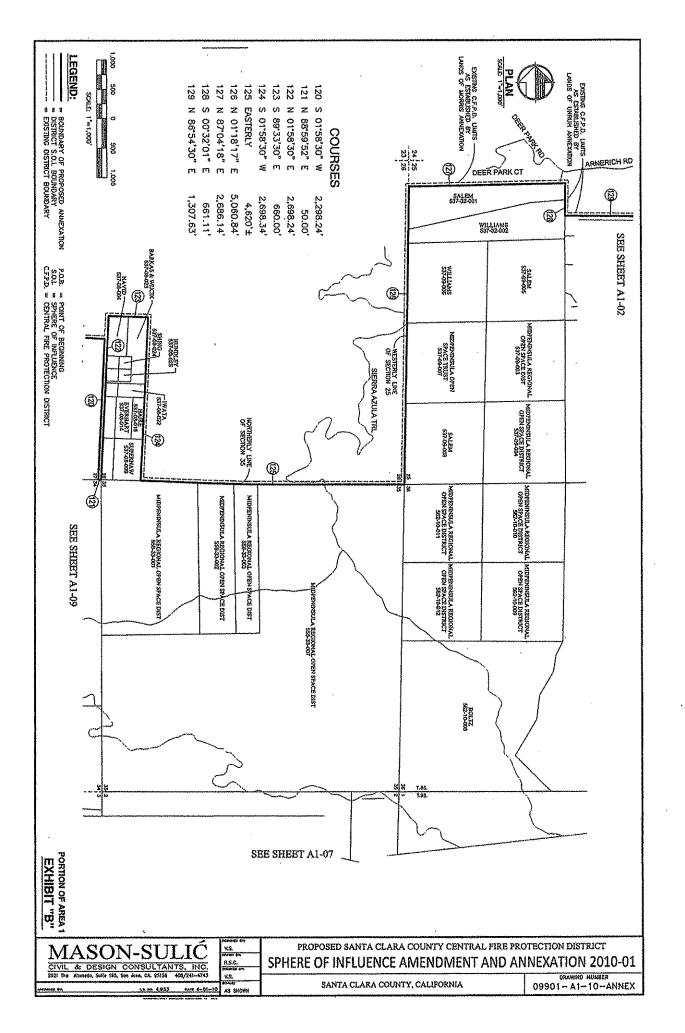
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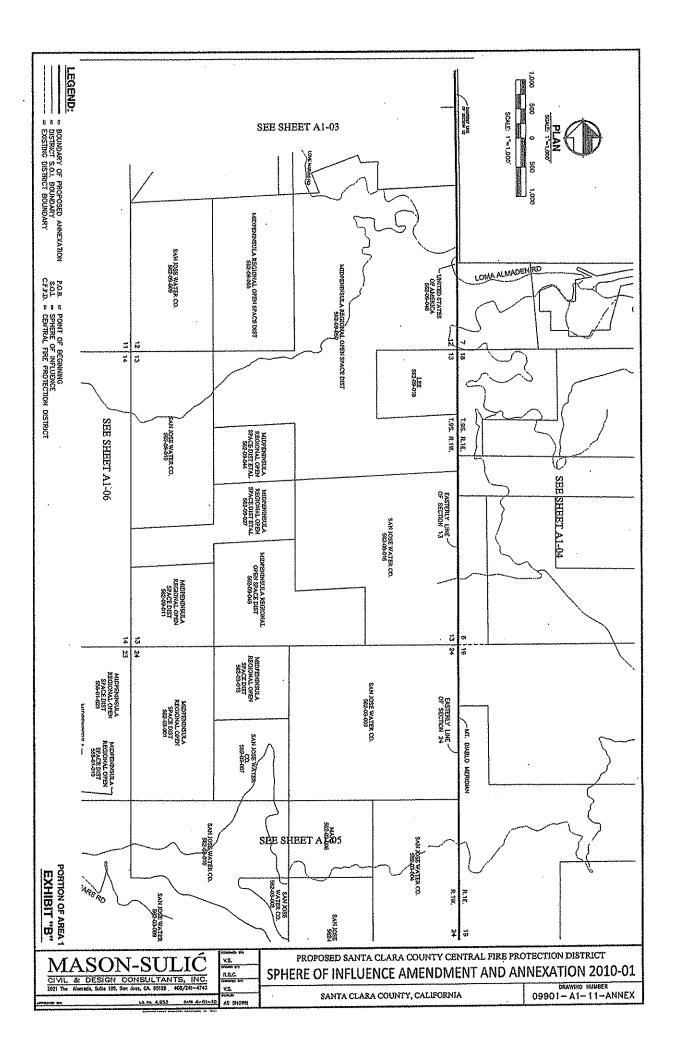


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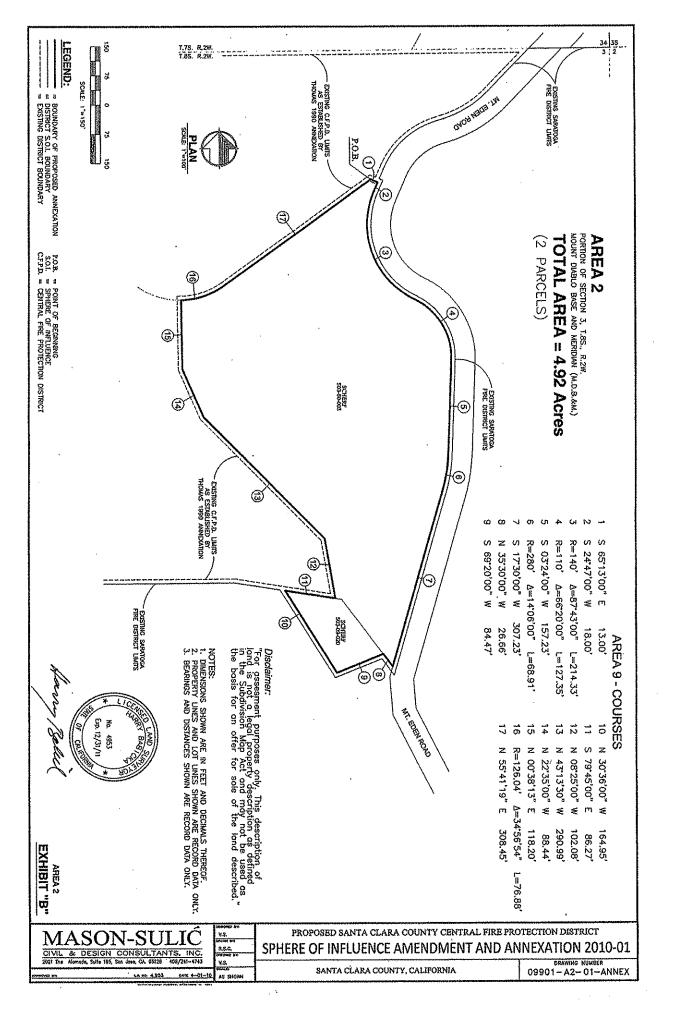




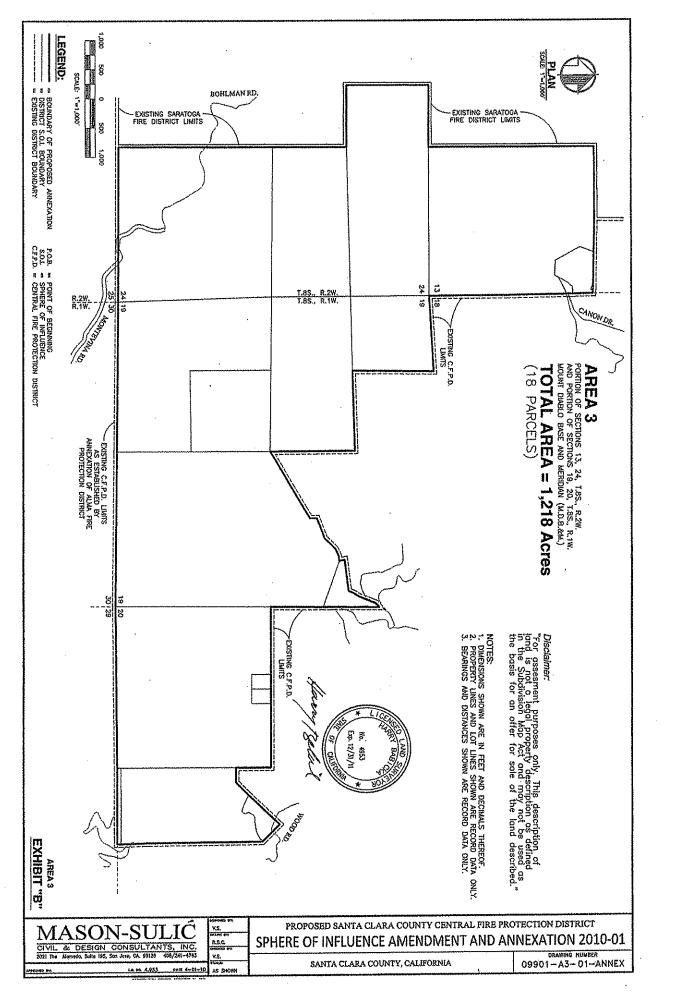
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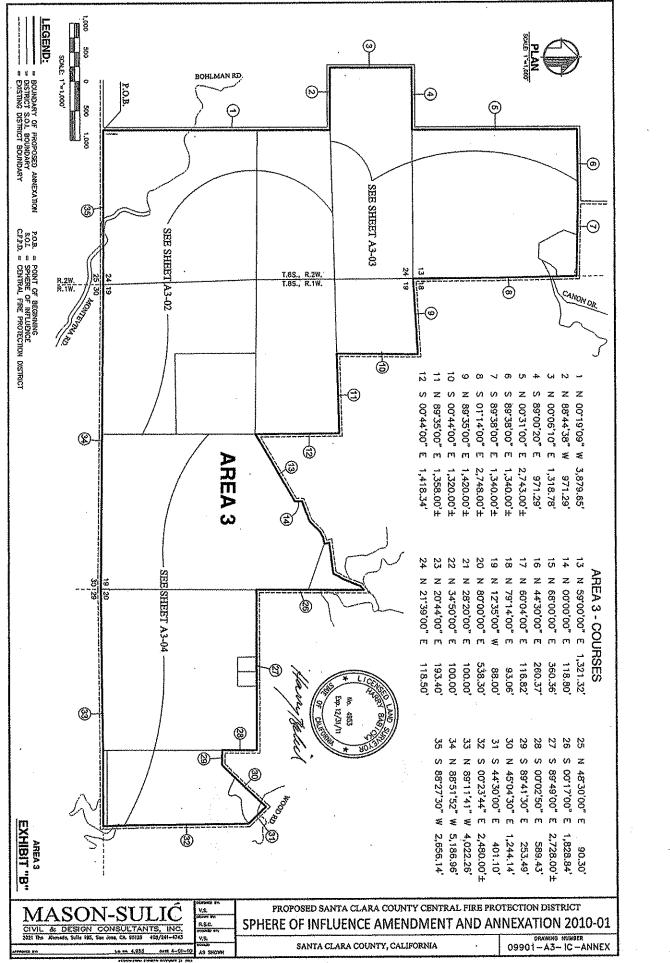
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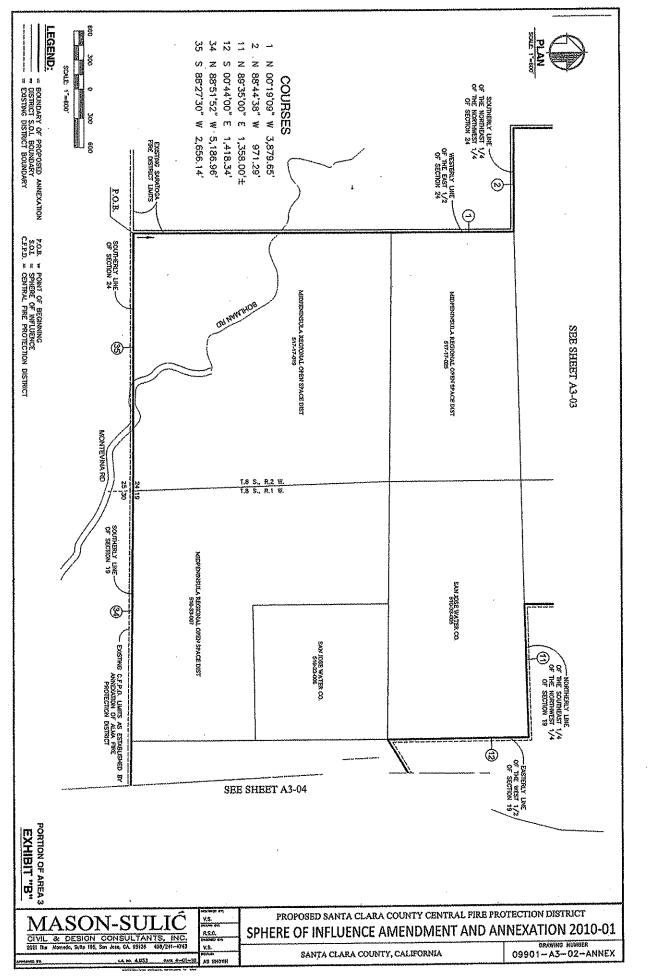
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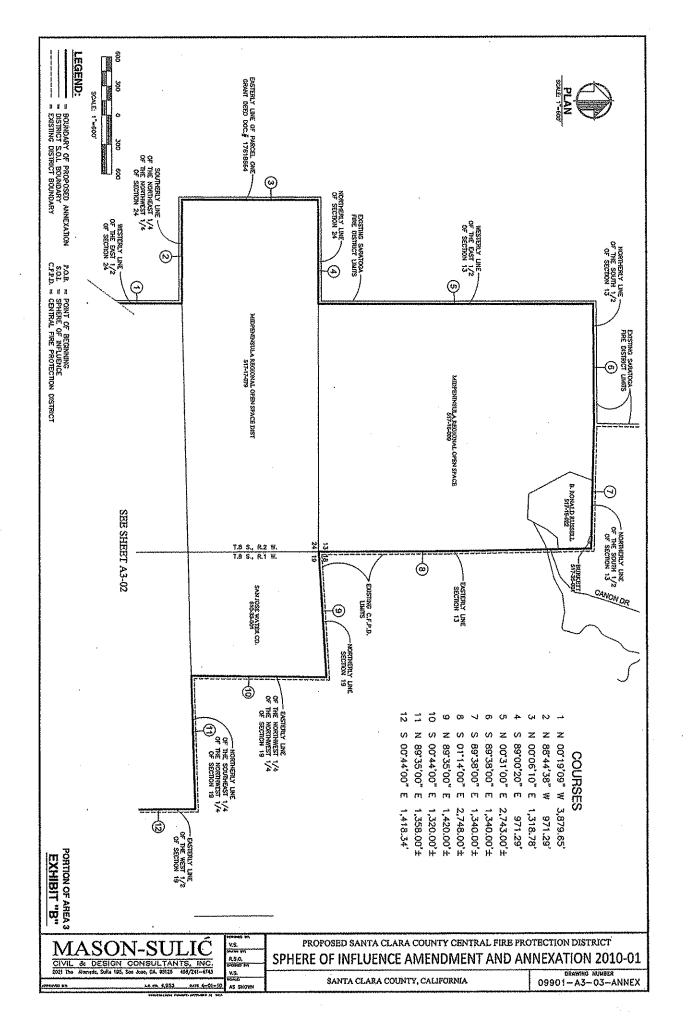




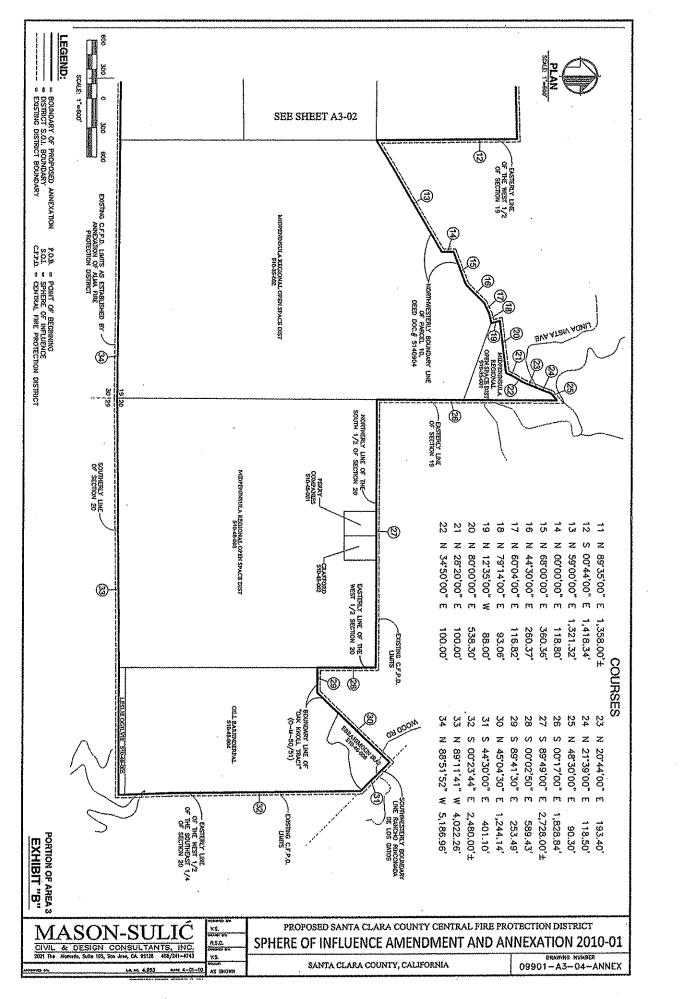


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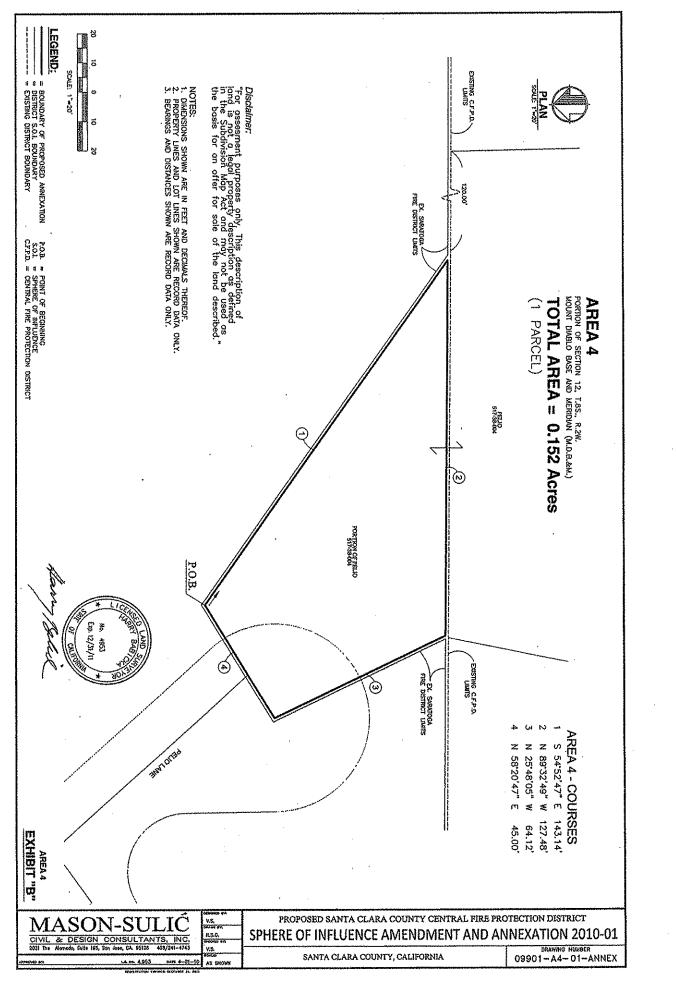
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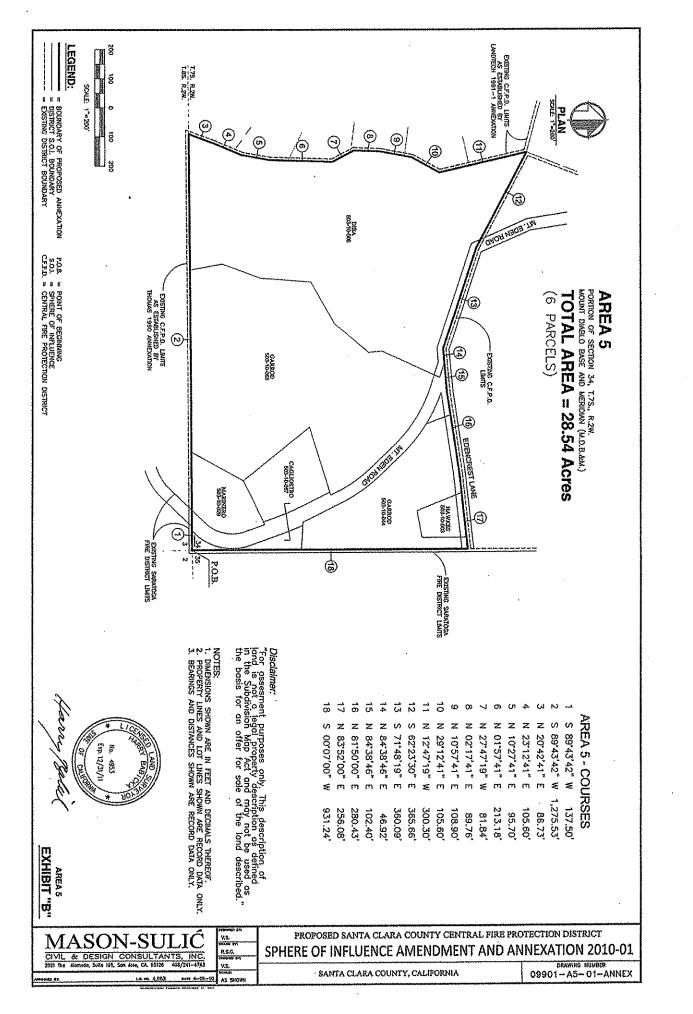
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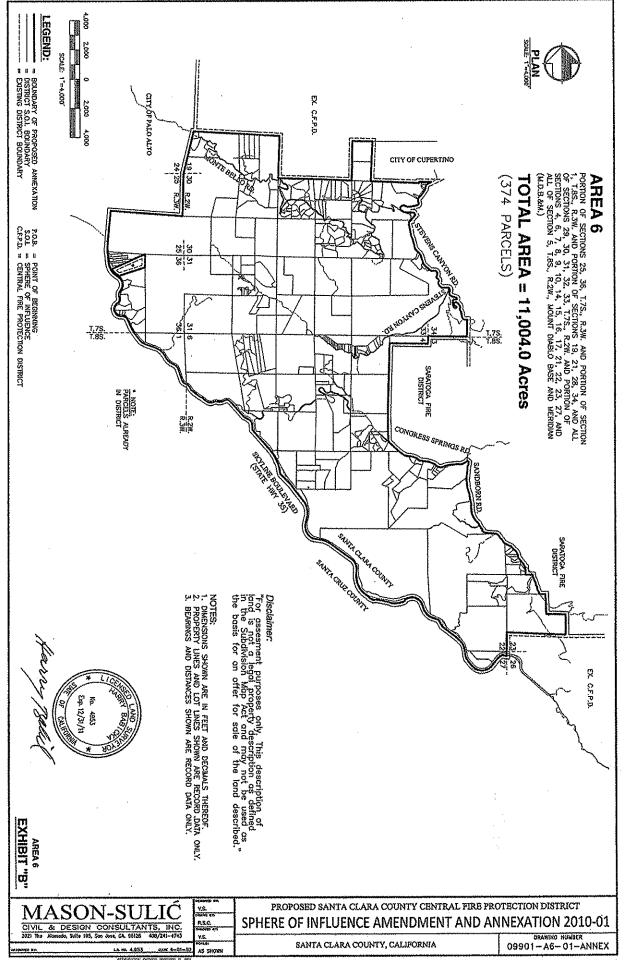
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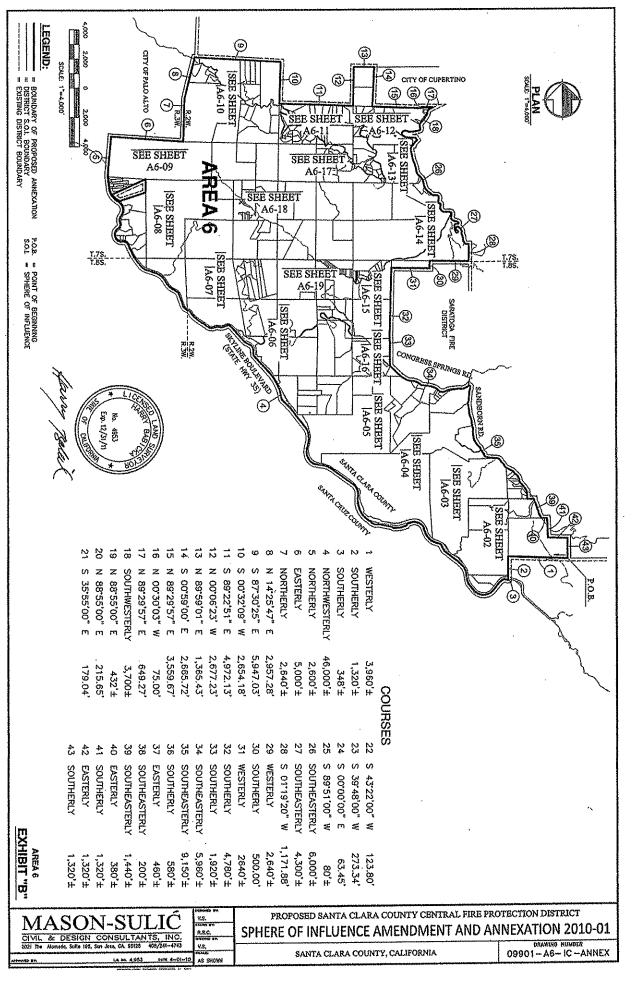
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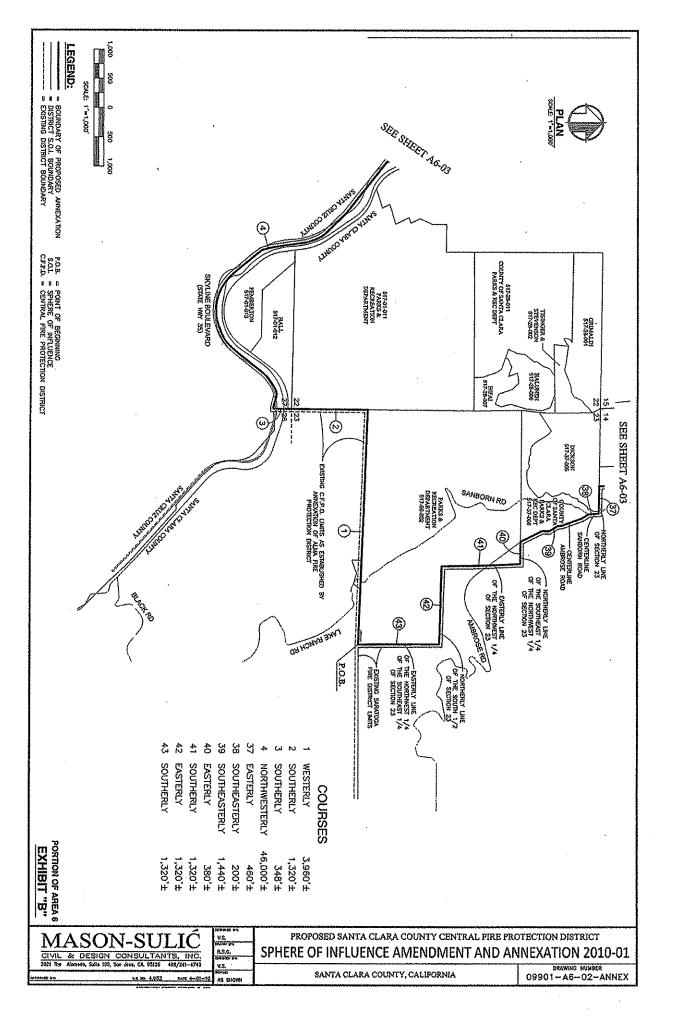
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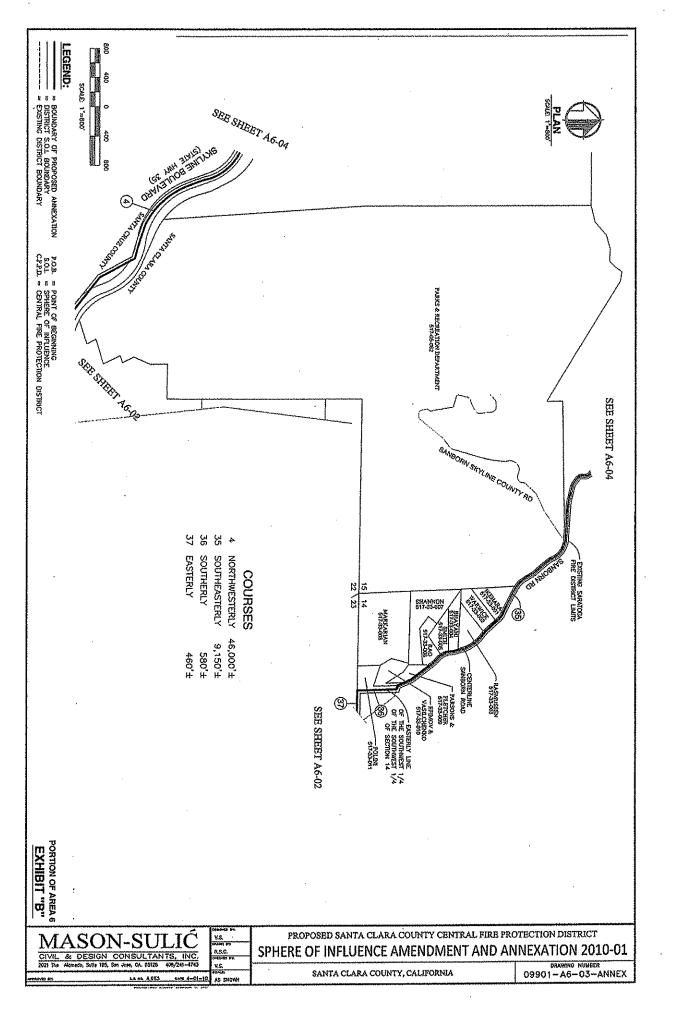
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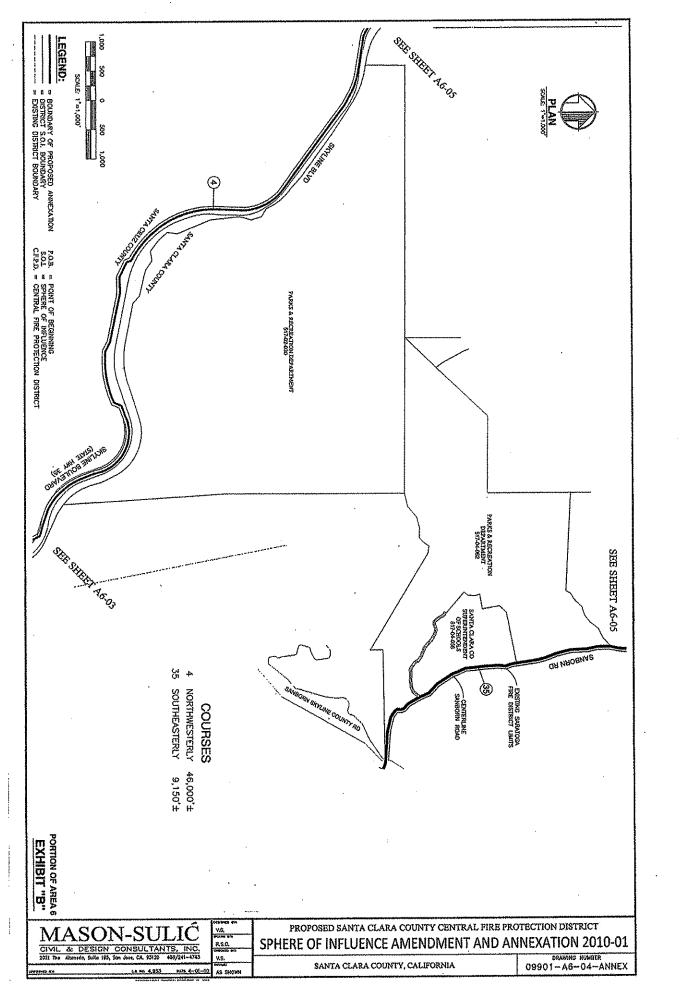
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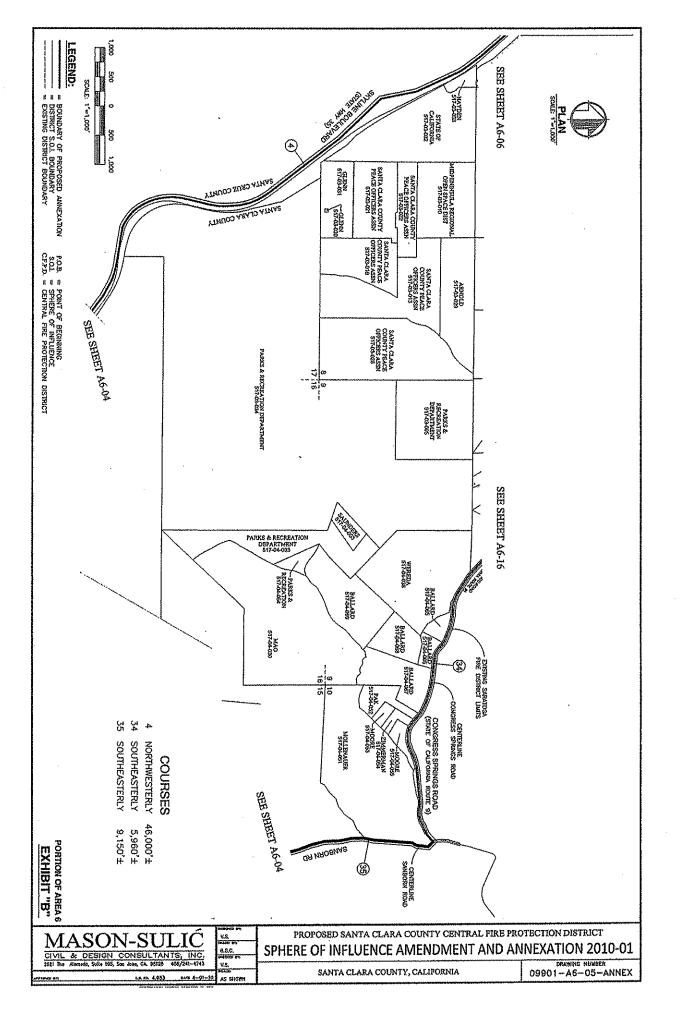
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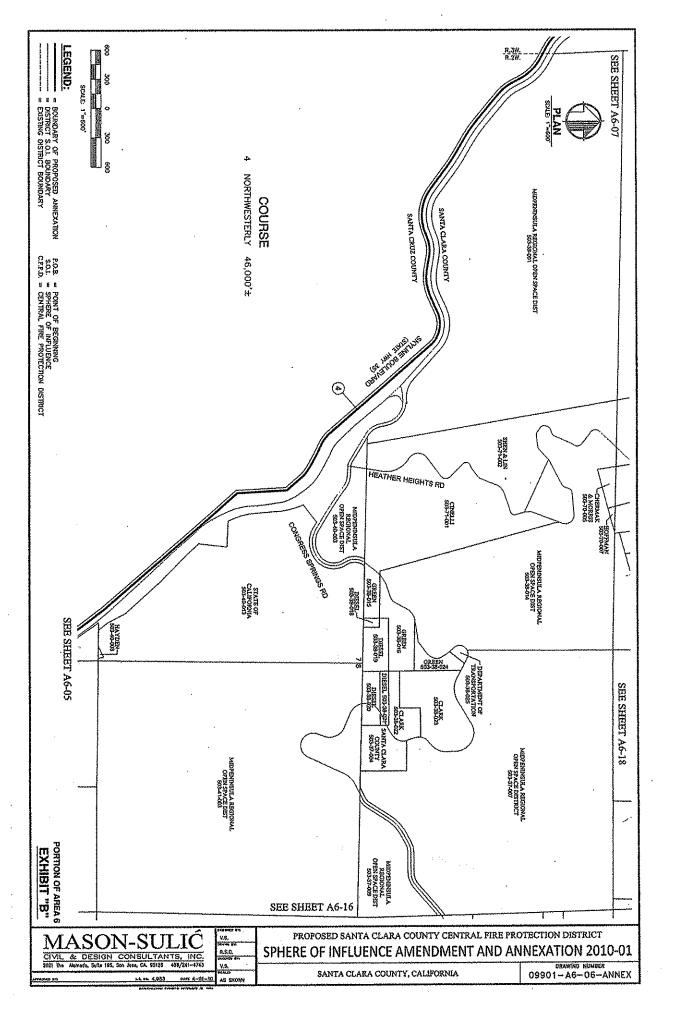




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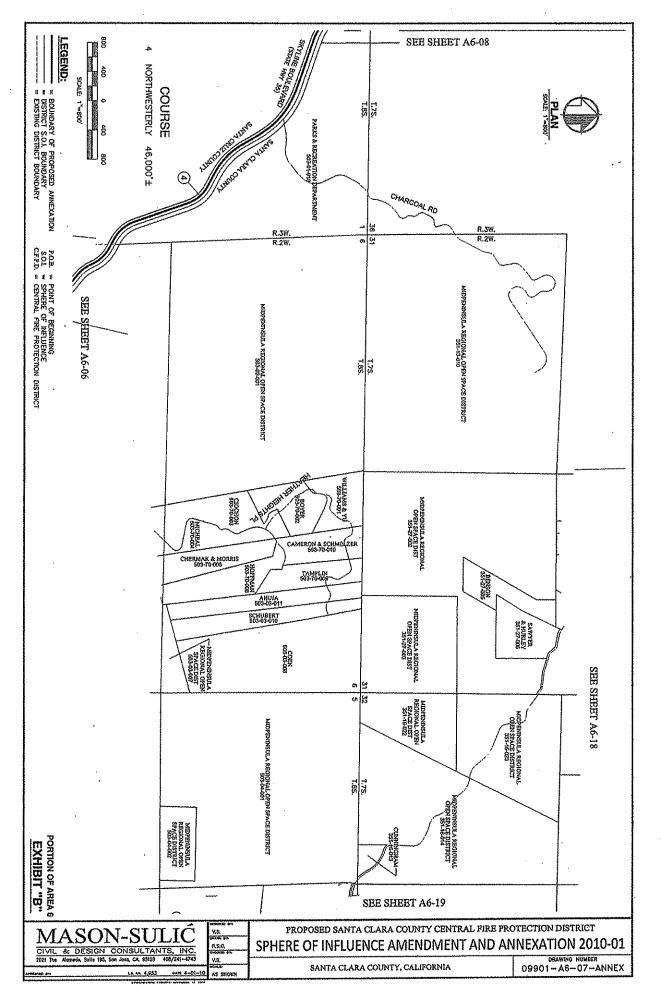


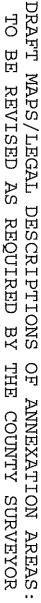
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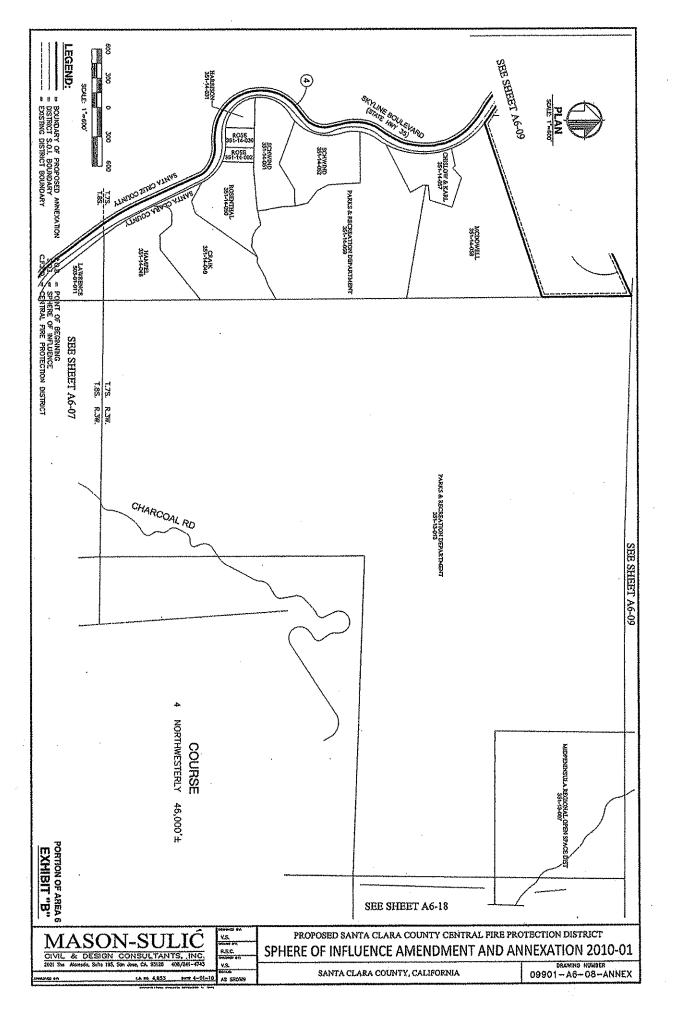
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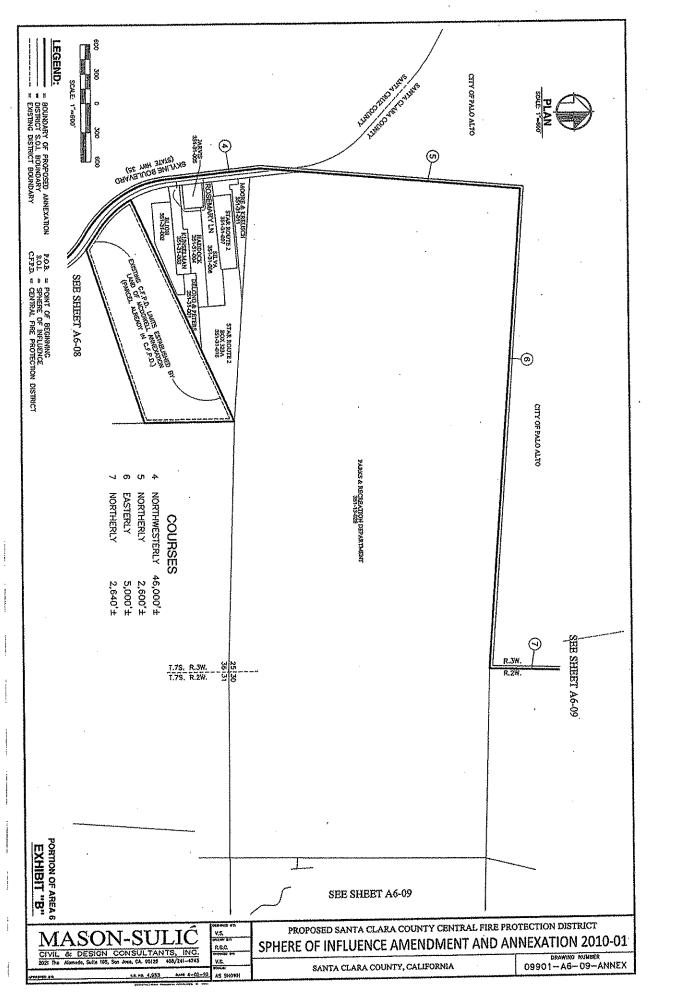


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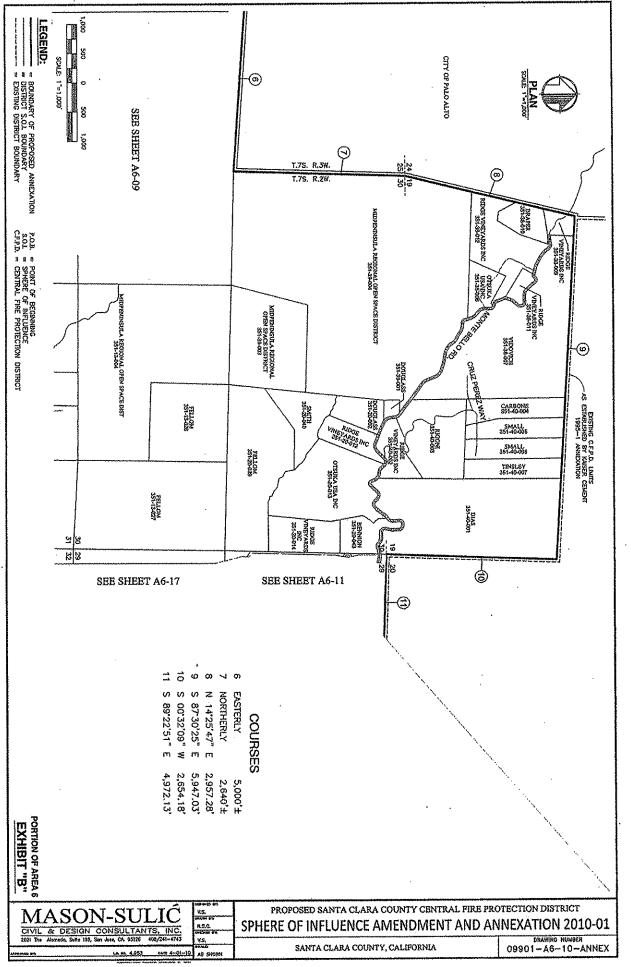


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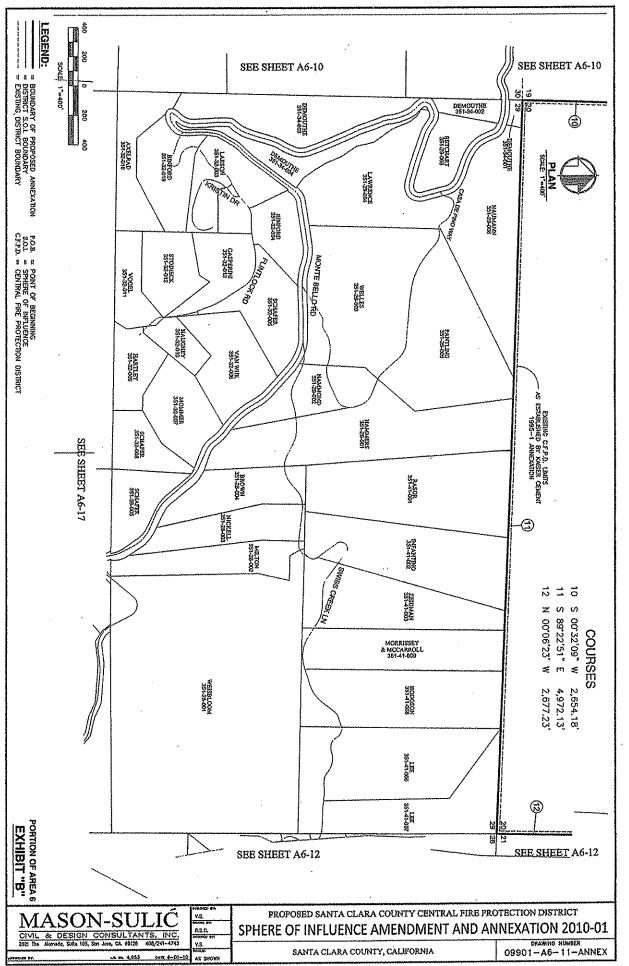


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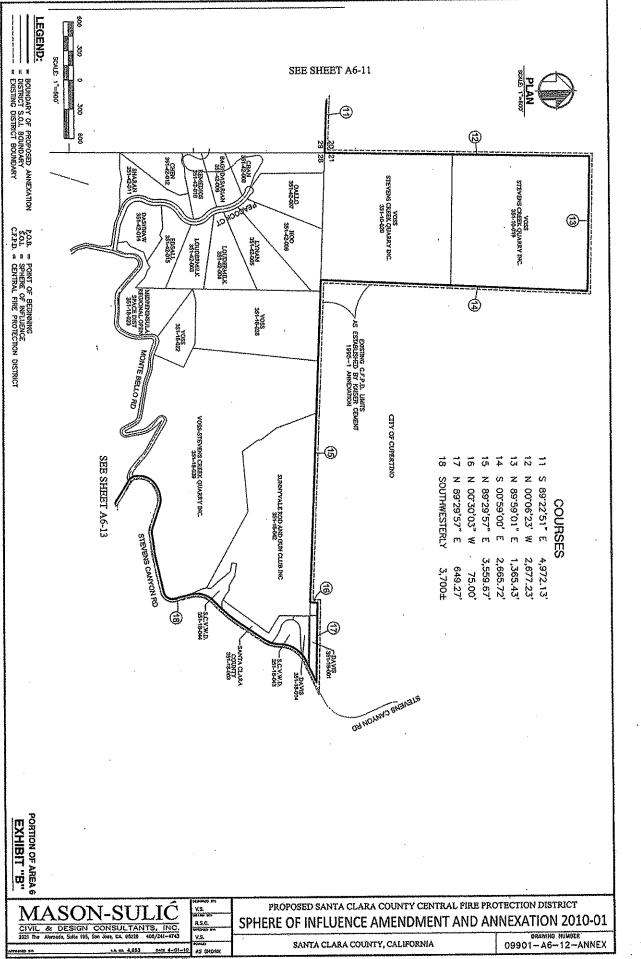


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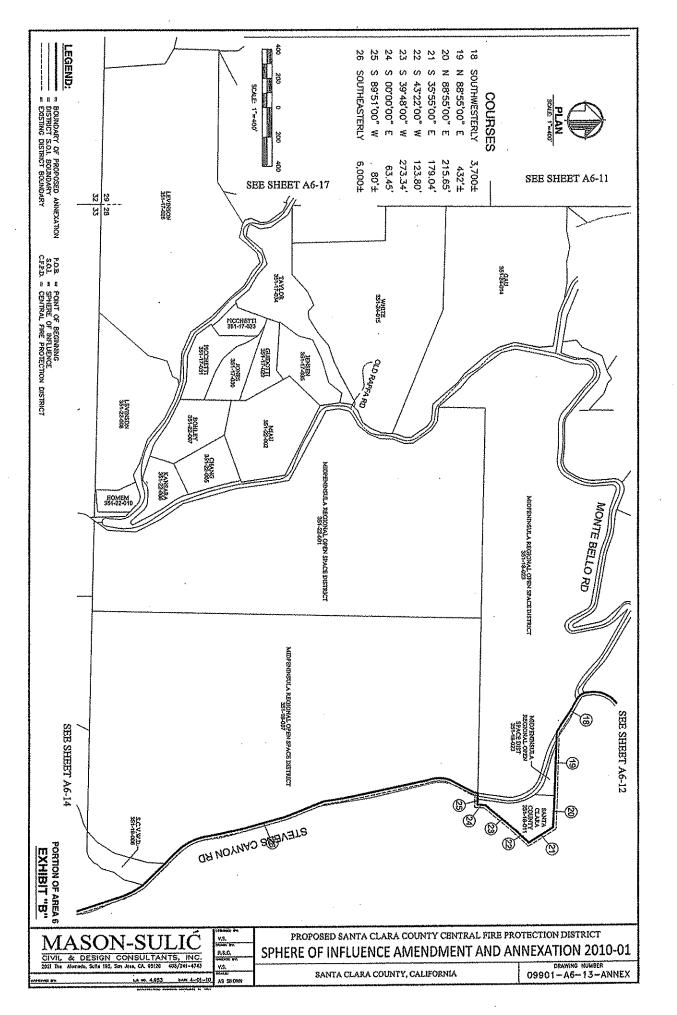


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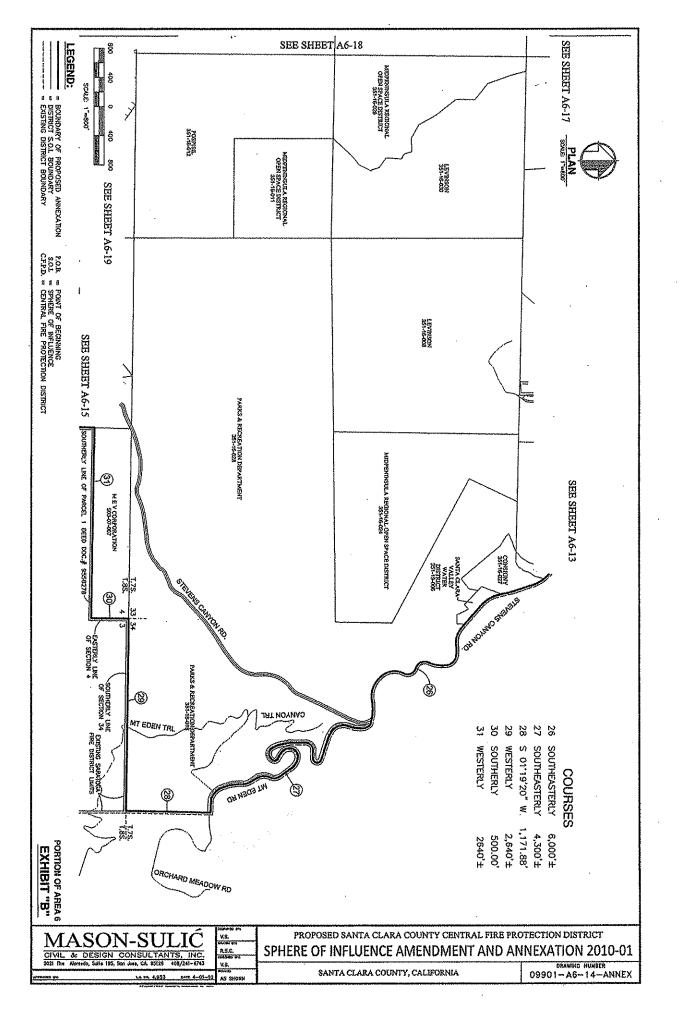


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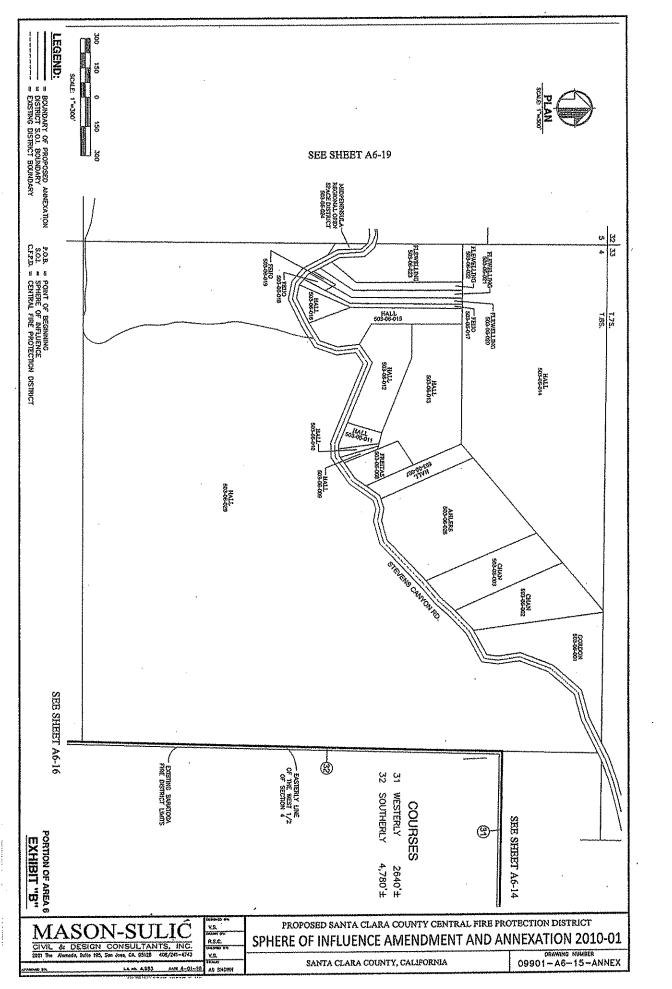


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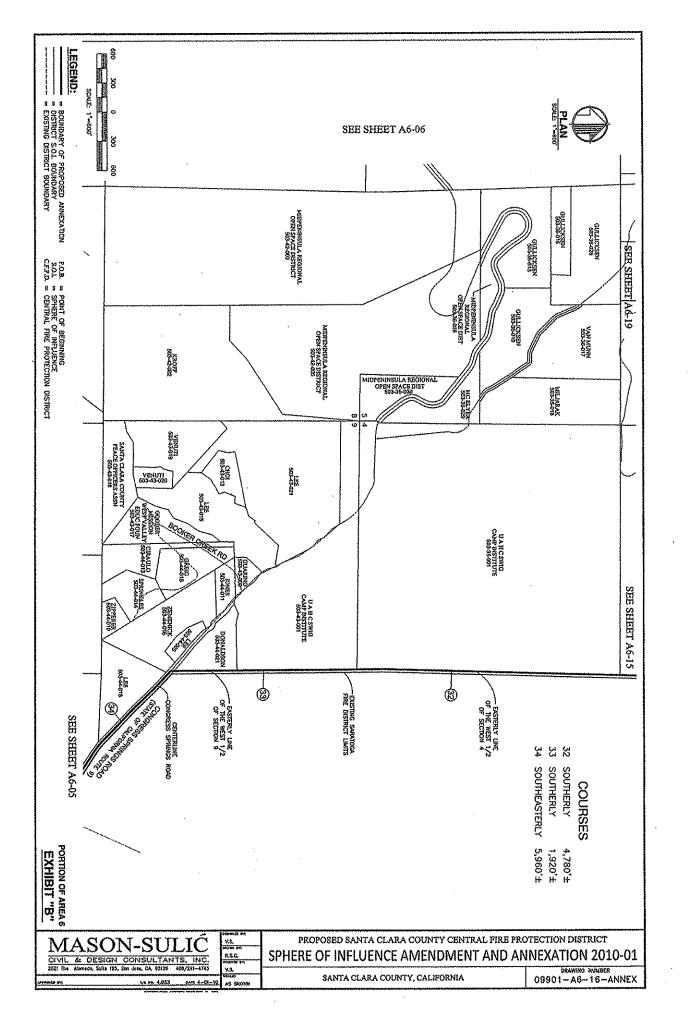


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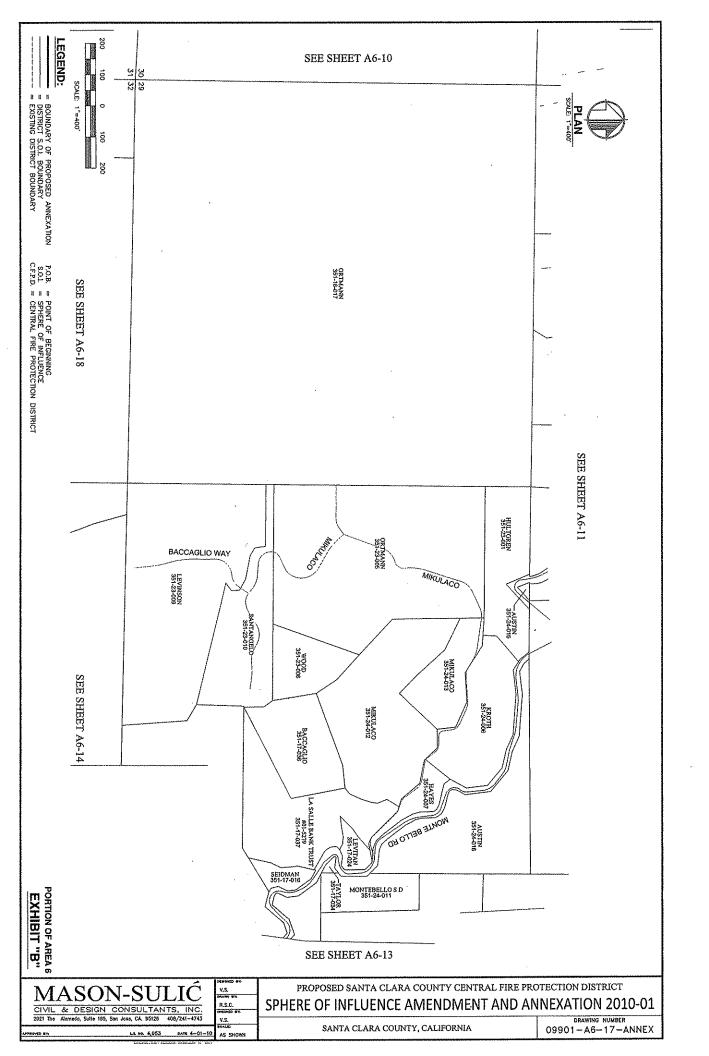
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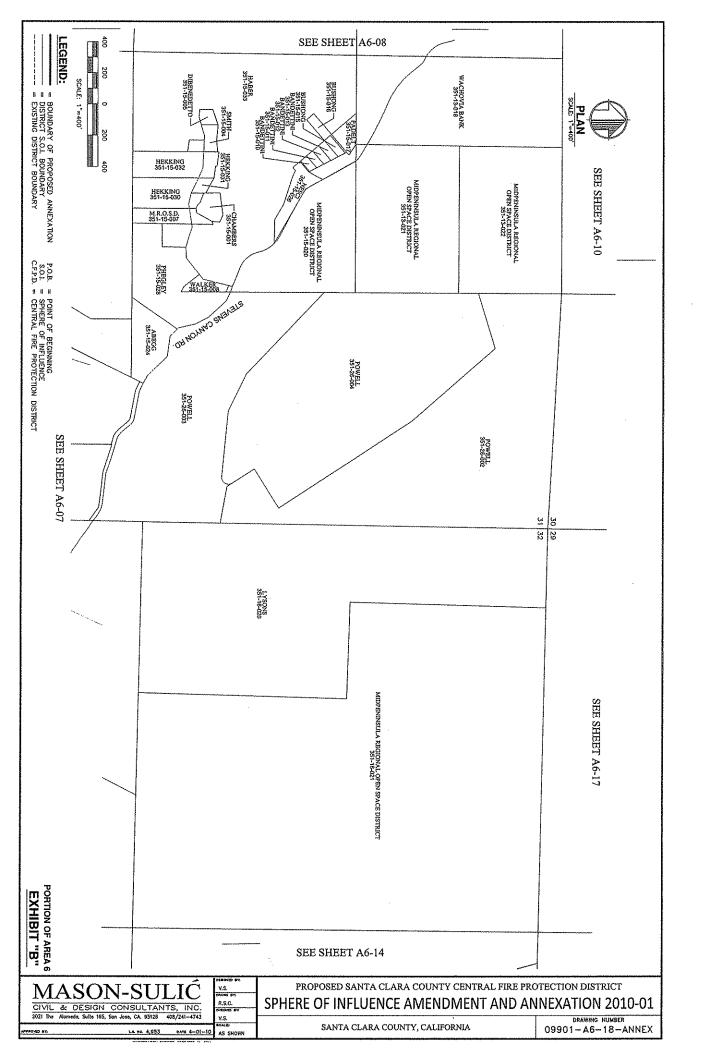
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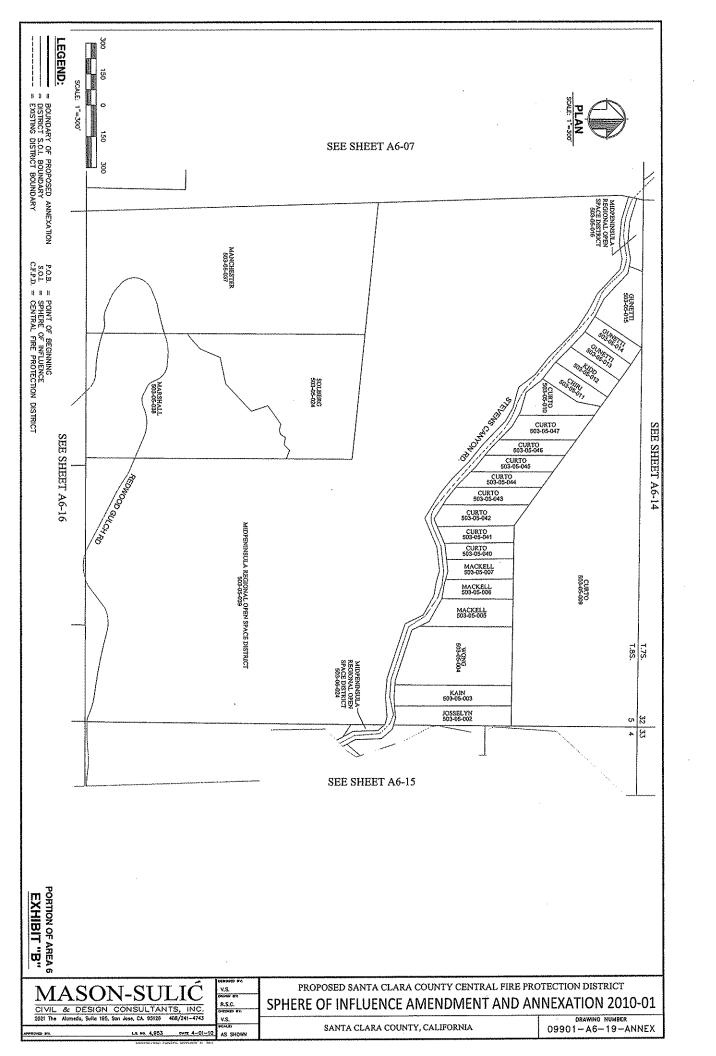
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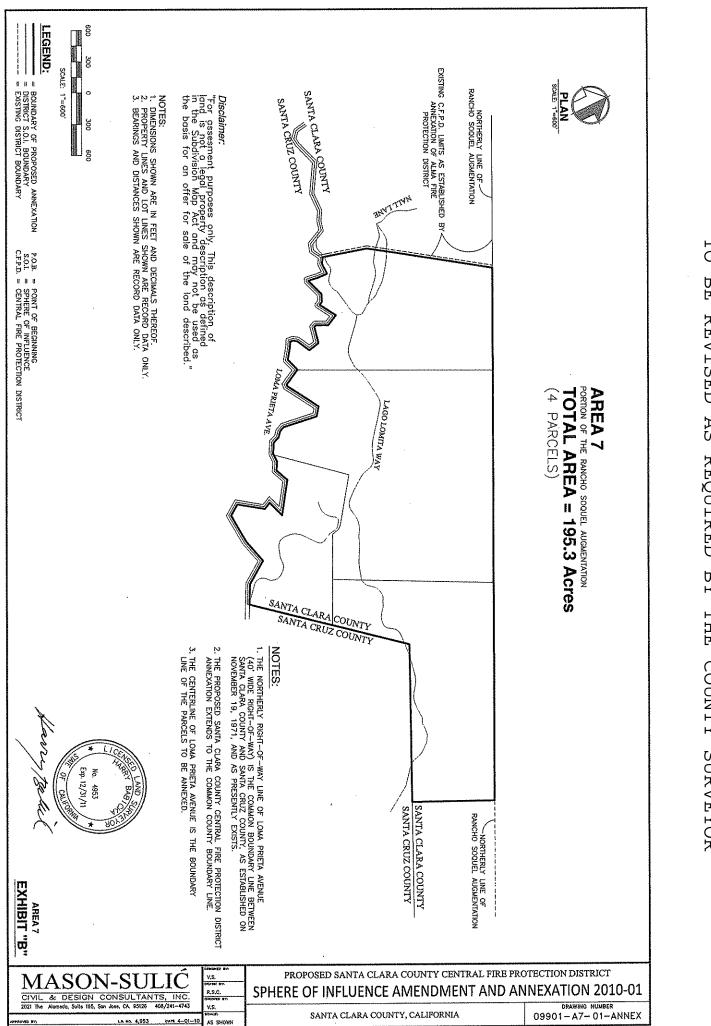
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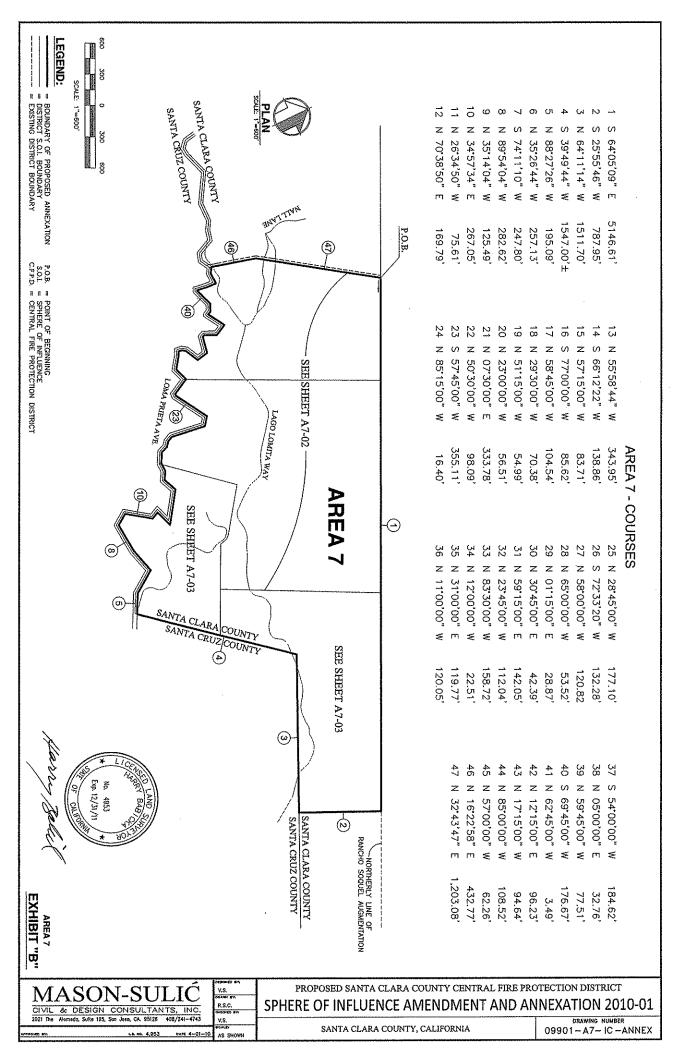
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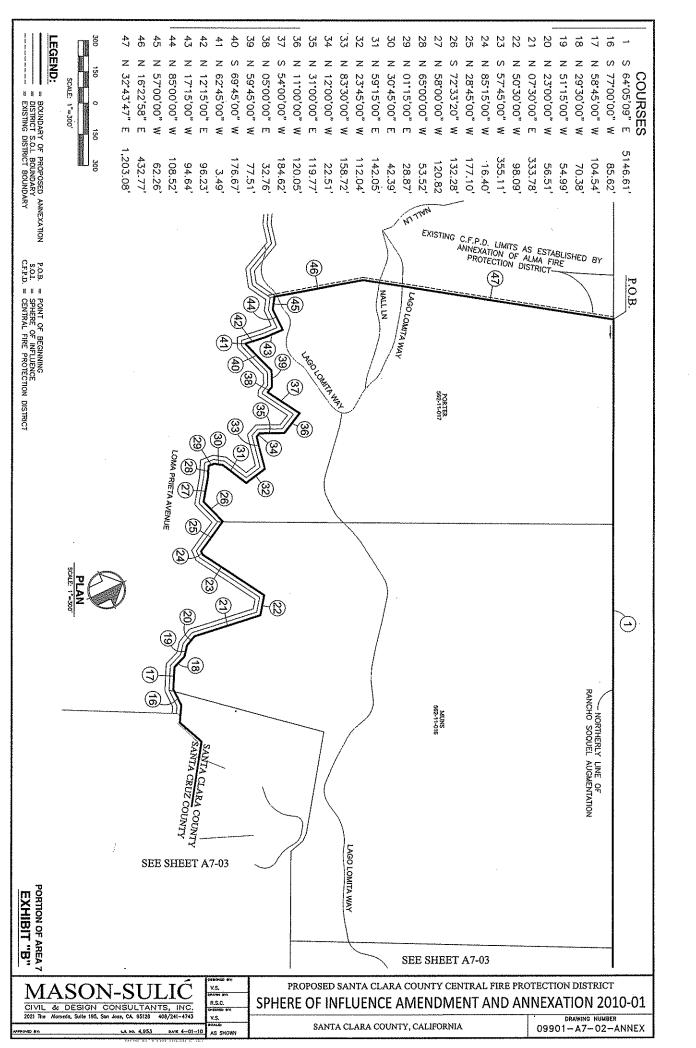
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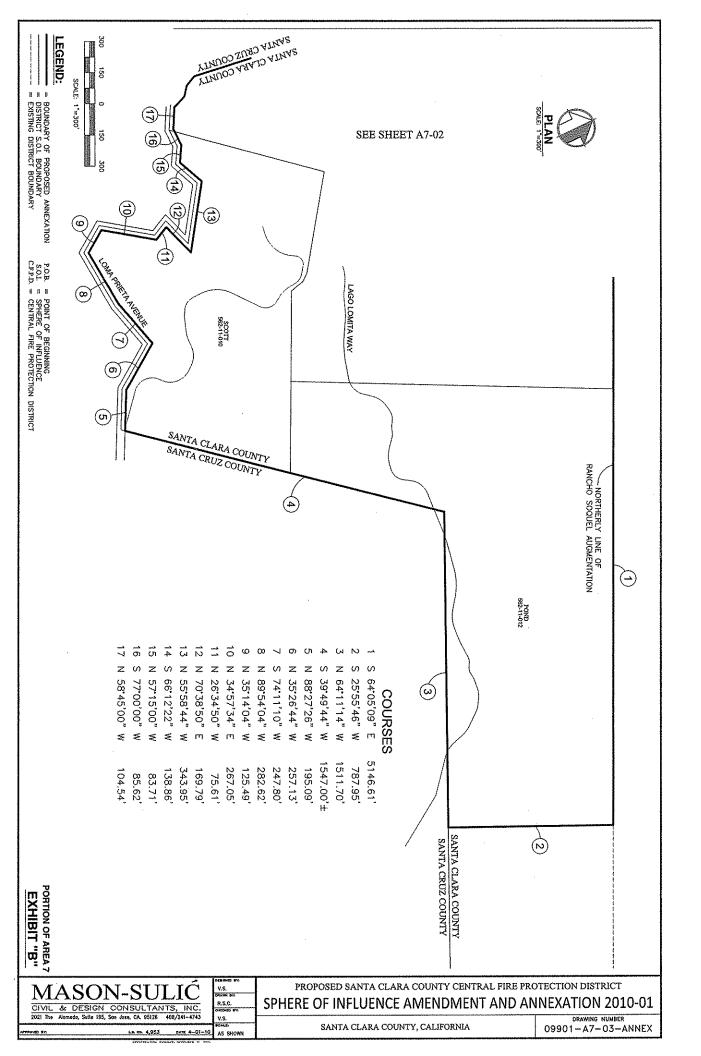
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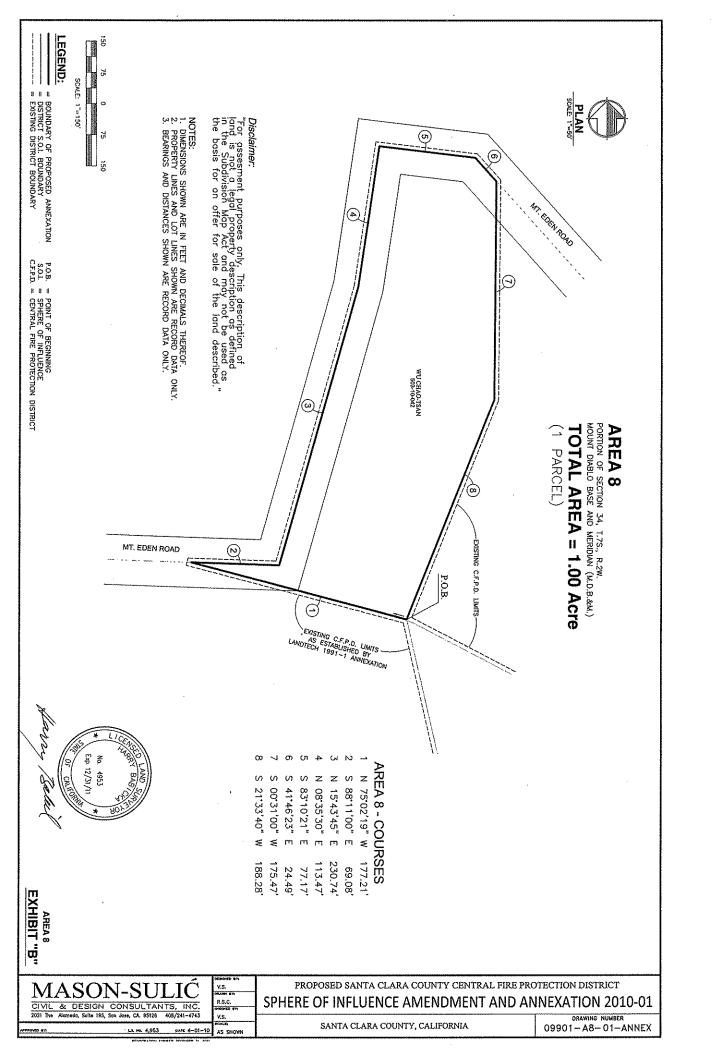
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DRAFT MAPS/LEGAL DESCRIPTIONS TO BE REVISED AS REQUIRED BY THE COUNTY SURVEYOR ОF ANNEXATION AREAS:



DRAFT MAPS/LEGAL TO BE REVISED AS REQUIRED BY DESCRIPTIONS ОF THE COUNTY SURVEYOR ANNEXATION AREAS SANTA CLARA COUNTY CENTRAL FIRE PROTECTION DISTRICT POLICY MANUAL

Policy No.	15-7	
Rev. Date	04-17-91	
Eff. Date	12-03-70	
Approved By	R	
Page 1	6	

SECTION: MUTUAL/AUTO AID

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ITEM NO. 4 ATTACHMENT C

SUBJECT: Santa Cruz Auto Aid

I. RESPONSE OF AUTOMATIC AID

- Area Pursuant to the "Guidelines Governing Response to an Emergency," set forth herein at Section C, each jurisdiction will provide automatic aid, as follows:
- Central shall respond into those areas delineated and enclosed by a solid line on that map identified as Exhibits A and B and incorporated by reference herein.
- 2. Santa Cruz County Fire shall respond into those areas delineated and enclosed by a solid line on that map identified as Exhibits C and D and incorporated by reference herein.
- B. Type of Response
 - Central automatic aid response shall consist of one (1) engine company as a first responding unit into those areas delineated and enclosed by a solid line on that map identified as Exhibit A with Santa Cruz County units for all emergencies or one (1) engine company as a second responding unit into those areas delineated and enclosed by a solid line on that map identified as Exhibit B for fire calls only.
 - 2. Santa Cruz County Fire automatic aid response shall consist of one (1) engine company as a first responding unit into those areas delineated by a solid line on that map identified as Exhibit C with Central units for all emergencies or one (1) engine company as a second responding unit into those areas delineated and enclosed by a solid line on that map identified as Exhibit D for fire calls only.
 - 3. Both agencies shall be dispatched for emergencies along the common border between Santa Cruz County and Santa Clara County west of 17 to Castle Rock State Park at milepost 10.

C. Guidelines Governing Response to an Emergency

- 1. Emergencies which require the use of red lights and sirens by responding fire vehicles shall be a part of this agreement. Calls for public service, post fire investigations, and responses which do not require the use of red lights and sirens by the responding fire vehicles shall not be a part of this agreement. These calls shall be handled by the responsible jurisdiction.
- When responding to any emergency both jurisdictions' apparatus will normally be staffed with three (3) personnel and never with less than two (2). Volunteers will not respond to adjoining auto-aid area in personal vehicles.
- 3. When both jurisdictions are responding to an emergency along a common border, and jurisdictional responsibility has been identified by arriving units, the jurisdiction providing aid in accord with this agreement shall work under the direction of the responsible jurisdiction.

The jurisdiction providing aid shall remain on the scene of the emergency until released by the senior fire officer of the responsible jurisdiction. Such release shall be as expeditious as possible.

- 4. It shall be the responsibility of the senior fire officer from the responsible jurisdiction to summon additional personnel and equipment, if needed, to handle the emergency.
- 5. The first career fire officer on scene will determine the need for continued response by other dispatched units.
- If an engine company designated to respond as an automatic-aid unit pursuant to this agreement is not available for response, the automatic-aid department will be relieved from its responsibility to respond to the specific emergency.

D. Commitment to Joint Training

 Both parties to this agreement shall schedule and participate in joint training exercises at mutually agreed upon times and locations in order to insure that optimum performance levels are maintained.

II. Command Authority

A. <u>Responsible Jurisdiction to Have Command Authority</u> When either Central or Santa Cruz County Fire responds into the neighboring jurisdiction under this agreement, the senior fire officer of the responsible jurisdiction shall be in command of <u>all</u> staffing and equipment responding to the emergency. The responsible jurisdiction shall exercise said command through the senior fire officer of the jurisdiction providing aid. The Incident Command System shall be the command system used at multiple agency responses. The equipment at the emergency scene will ordinarily be operated by the personnel of the jurisdiction which furnished the equipment.

B. Judicious Use of Personnel and Equipment

It shall be the responsibility of the senior fire officer of the responsible jurisdiction to utilize the staffing and equipment from the jurisdiction providing aid only to the extent that is required to bring the emergency under control.

The jurisdiction providing aid shall not be required to provide assistance for overhaul and clean up operations after the fire.

C. Order of Release The staff and equipment from the jurisdiction providing aid shall be the first released from the scene of an emergency.

III. DISPATCHING RESPONSIBILITY AND RADIO FREQUENCY

A. <u>Dispatch Procedures</u>

Santa Clara County Communications answers and dispatches calls for emergency assistance for Central, The California Department of Forestry and Fire Protection in Felton dispatches calls for emergency assistance for Santa Cruz County Fire,

When a call is received by the responsible agency regarding the area covered by this agreement, the dispatcher for the responsible agency shall contact the automatic aid agency. The automatic aid agency shall dispatch the designated unit required by this agreement.

In the event the automatic aid unit of either party is not available pursuant to this agreement, the dispatcher for the agency providing aid shall promptly notify the responsible jurisdiction.

Each jurisdiction's dispatcher is to advise their respective Battalion Chief when automatic aid is being provided.

B. <u>Radio Frequency to be Used in Joint Response</u> Whenever fire apparatus from both Central and Santa Cruz County Fire are responding to the same call, they shall work on a common radio frequency.

Emergency dispatches in Central will be coordinated through "Santa Clara County - White 1 (154.280)". Dispatches in Santa Cruz County Fire will be coordinated through "CDF Felton-White 1 (154.280)".

IV. REPORTS

- A. <u>Structure or Multi Jurisdiction Response</u> The responsible jurisdiction, when on the scene, will be responsible for completing all reports, including but not limited to reports mandated by local and state governments and agencies.
- B. Report of Jurisdiction Providing Aid

The jurisdiction providing aid under this agreement shall be required to provide the responsible jurisdiction with a report of the services provided by that jurisdiction. Said report shall describe the details of the emergency.

C. Filing Reports

The responsible jurisdiction when on the scene shall be responsible for filing, recording, and storing all required reports. If the responsible jurisdiction is not on the scene, the jurisdiction providing aid shall be responsible for filing, recording and storing of all required reports according to its standard procedure.

D. Exchange of Reports

Each jurisdiction shall provide the other jurisdiction with any report regarding an incident responded to or pursuant to this Agreement upon request by that jurisdiction.

V. COMPENSATION

All services provided by either Santa Cruz County Fire or / Central under this agreement shall be performed without monetary compensation. The mutual advantages, protections and services afforded by this agreement are mutually agreed to be adequate compensation to both jurisdictions.

VI. LIABILITY/HOLD HARMLESS

Nothing in the provisions of this agreement is intended to affect the legal liability of either party to the contract by imposing any standard of care different from the standard of care imposed by law.

Each party shall bear its own exposure for Workers' Compensation on its own personnel while furnished to the other party or otherwise. It is understood and agreed that neither Central, nor any officer or employee thereof, is responsible for any damage or liability incurred by reason of any act or omission by Santa Cruz County Fire, its officers or employees under or in connection with any work, authority or jurisdiction delegated to Santa Cruz County Fire under this agreement. It is also understood and agreed that, pursuant to Government Code Section 895.4, Santa Cruz County Fire shall fully indemnify and hold harmless Central from any damage or liability incurred by reason of any act or omission by Santa Cruz County Fire, its officers or employees, under or in connection with any work, authority or jurisdiction delegated to Santa Cruz County Fire under this agreement.

It is understood and agreed that neither Santa Cruz County Fire nor any officer or employee thereof, is responsible for any damage or liability incurred by reason of any act or omission by Central, its officers or employees, under or in connection with any work, authority or jurisdiction delegated to Central under this agreement. It is also understood and agreed that, pursuant to Government Code Section 895.4, Central shall fully indemnify and hold harmless Santa Cruz County Fire from any damage or liability incurred by reason of any act done or omission by Central, its officers or employees, under or in connection with any work, authority or jurisdiction delegated to Central under this agreement.

VII. AGREEMENT NOT FOR BENEFIT OF THIRD PARTIES

This agreement shall not be construed as or deemed to be an agreement for the benefit of any third party or parties, and no third party or parties shall have any right of action hereunder for any cause whatsoever. Any services performed or expenditures made in connection with this agreement by either party hereto shall be deemed conclusively to be for the direct protection and benefit of the inhabitants and property of the jurisdiction which are situated within the respective jurisdictions defined herein.

VIII. TERM

This agreement shall commence upon execution of this agreement by both parties, and shall continue in full force and effect unless terminated as provided herein.

This agreement may be terminated without cause by either Santa Cruz County Fire or Central upon written notice of termination given to the other party at least thirty (30) days in advance of the effective date of termination. Notice of termination shall be personally served or mailed, postage prepaid to the address designated beneath the signature of the parties hereto; or to such other address as may be designated by written notice.

IX. AMENDMENTS TO CONTRACT

- A. This agreement contains all of the terms and conditions agreed to between the parties. Except as otherwise specified, this agreement shall not be amended or altered without the written consent of the parties.
- B. The Fire Chiefs of the parties to this agreement shall have the authority to amend Exhibits A, B, C, and/or Exhibit D boundaries and execute any documents required to implement such amendments.

Any such amendment shall be mutually agreed upon and require the written consent of the Fire Chiefs of the parties.

X. EXCLUSIONS

Emergency responses to hazardous materials incidents by Central's Hazardous Materials Unit and other specialty type responses not handled by typical fire agencies are excluded from this agreement.

IN WITNESS WHEREOF, the parties hereto have caused this agreement to be executed as of the day and year first hereinabove written.

By: ROBLEY LEVY /s/ Robley Levy, Chairman Santa Cruz County Board of Supervisors

701 Ocean Street Santa Cruz, CA 95060 (Address) (Approved 9/18/90 #36)

Approved as to form and legality:

MARIE COSTA /s/ Assistant County Counsel

BY:SUSANNE WILSON /s/ Chairperson, Board of Directors

County of Santa Clara Office of the Board of Supervisors County Government Center 70 West Hedding Street San Jose, California 95110 (Address)

Approved as to form and legality:

KATHY KRETCHMER /s/

Deputy County Counsel Santa Clara County

ATTEST:

DONALD M RAINS /s/ Donald H. Rains AREA A

1. Bear Creek Rd 2. Burl Ct Citation Ct 3. Citation Dr 4. Hutchinson Rd 5. 6. Jensen Springs Rd 7. Majestic Dr Marty Rd Midpine Ct 8. 9. 10. Montrose Ct 11. Mt. Charlie Rd 12. Old Logging Rd 13. Old Ranch Rd 14, Riva Ridge Rd 15. Skyline Bl -16. W. Stagecoach Rd 17. Summit Rd 18. Tahama Ct 19. Tim-Tam Ct 20. Upper East Zayante Rd AREA B

1. Adams Rd 2. Bel Air Ct з. Cove Ln Deerfield Rd 4. 5. Del Monte 6. Evergreen Ln 7. Fir Haven Highland Wy 8. N Hillside Dr 9. 10. Kline Ct 11. Loma Prieta Av lla.Loma Prieta Wy 12, Lords Ln 13. Miller Cut-off 14. Miller Hill Rd 15. Morrell Cut-off 16. Mt. Charlie Rd 17. Old Orchard Rd 18. Old San Jose Rd 19. Old Santa Cruz Hy 20. Old Summit Rd 21. Quail Ridge Rd 22. Radonich Rd 23. Santa Cruz Hy 17 24. Schulties Rd 25. Skyland Rd 26. Skyview Ct 27. Skyview Terrace 28. Summit Rd 29. Summit Woods 30. Sunset 31. Treeview Trail 32. Troy Rd

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	Catron Dr		B-2
3.	Chasewood Dr		B-2
	Cove Ln		B-3
	Deerfield Rð		B-2
6.	Del Monte Wy		B-2
	Echo Dr		A-1
8.	Evergreen Ln		B-2
9.	Harmony Ln		D-1
10.	Hoefler Dr		8-2
	Hy 17 NB Summit Rd to Redwood Estates		
	Locust Ln	139	D-3
12.	Loma Prieta Av		D-3
	Summit Rd to 24875		
12A	.Melody Ln	139	A-1
12B	.Morrell Rd.		C-2
			D-2
			D-3
13.	Mt. Charlie Rd		D-1
14.	Nikki Ln		B-2
15.	Old Santa Cruz Hy		A-1
	Mt Charlie Rd to Summit Rd	202	·• T
16.	Old Summit Rd	138	D-1
17.	Smittys		B-2
18.	Skyview Terrace		B-2,3
19.	Stagia Ln -	139	
	Sunrise Dr	123	
	Sunset Dr	139	
	Timmus Ln	139	
23.	Trail Ridge Rd	139	
24.	Wright Station Rd	139	

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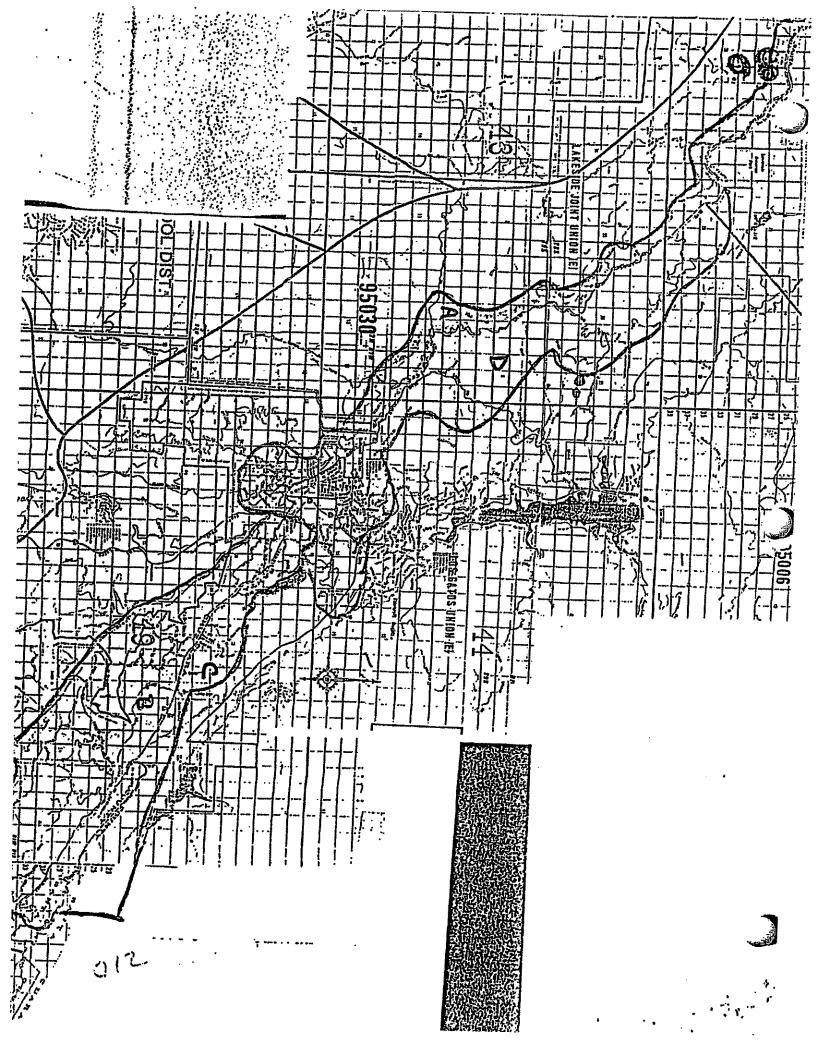
1. Alma Ct 123 D-5 32. June Ct 123 C-5 2. Baldwin Dr 123 D-6 33. LaSalle Dr 123 D-5 3. Bayview Dr 123 C-6 34. LaVerne Dr 123 C-5 4. Bear Creek Rd 123 A-4, B-3 35. Laurel Dr 123 D-5 5. Beatrice Cl 123 D-5 36. Lee Dr 123 C-5 6. Betty Ann Ct 123 D-5 37, Lenore Ct 123 C-5 7. Black Rd 123 A-1 38. Linbergh Av 123 C-6 Black Arrow Rd 8. 122 D-1 39. Locust Dr 123 C-5 9. Broadway 123 D-5 40. Loma Prieta Wy 124 A-6 10. Call of the Wild 124 A-6 41. Madrone Dr 123 D-5 11. Dorothy Wy 123 C-6 42. Mary Alice Dr 123 D-5 12. Eileen Ct 123 C-6 43. McLuckie 123 C-6 13, Ellege Rd 123 A-1,2 44. Mineral Springs 124 A-6 14. Esther Ct 123 D-5 45. Mozelle Ct 123 D-5 15. Fawn Trail 123 C-6 46. Mt View Ct 123 C-5 16. Fern Dr 123 C-6 47. Naomi Ct 123 C-5 17. Francis Ct 123 D-5 48. Norman Dr 123 D-6 18. George Rd 123 A-4 49. Oak Dr 123 D-5 19. Geraldine Ct 123 D-5 Old Santa Cruz Hy; Holy 20. Gillette Dr 124 A-6 City Rd excluding 21202 21. Gist Rd 122 D-1,2 and lower to 22077 22. Gloria Ct 123 C-6 50. Onieda Ct 123 D-5 23. Goebel Ct 123 C-6 51. Page Mill Rd 124 A-6 23A.Greenwood Dr 123 D-6 52. Patricia Ct 123 C-5 24. Helen Wy 123 D-5 53. Pine Ridge Wy 124 A-6 25. Highland Wy 124 A-6 54. Pine Trail 123 C-6 26. Holy City Rd 123 D-5 55. Redwood Dr 123 D-5 27. Ida Dr 123 D-5 56. Redwood Estates 123 D-5 28. Idalyn Dr 123 D-5 57. Rose Ct 123 C-5 29. Irma Lyle Dr 123 C-6 58. Santa Anna Rd 123 C-6 30. Jessie Wy 123 D-5 59. Santa Clara Rđ 123 D-5 31. Judith Ct 123 D-5 60. Sylvan Ct 123 C-6 61. Thompson Rd 123 A-1,2 62. Virdelle Dr 123 C-6 63. Virginia Dr. 123 D-5

64. Woolaroc

65. Zella Ct

123 C-6

123 C-6



<u>Amendments to the September 18th, 1990 Agreement Between the Santa</u> <u>Clara County Central Fire Protection District and the Santa Cruz County Fire</u> <u>Department for Automatic Aid Response of the Respective Fire Departments</u>

- 1. The Santa Clara County Central Fire Protection District shall now be known as "the Santa Clara County Fire Department" or by their Incident Command System (ICS) 3-Letter Designator "CNT".
- 2. The Santa Cruz County Fire Department may also be known by their ICS 3-Letter Designator "CRZ"
- 3. The California Department of Forestry and Fire Protection, San Mateo & Santa Cruz Unit, shall now be known as "CAL FIRE CZU"
- 4. The California Department of Forestry and Fire Protection, Santa Clara Unit, shall now be known as "CAL FIRE SCU"
- 5. Section I.A.1 <u>Area</u> shall be amended to read; "CNT shall respond into CRZ areas delineated by a solid line on the attached map as ZONE B".
- 6. Section I.A.2 <u>Area</u> shall be amended to read; "CRZ shall respond into CNT areas delineated by a solid line on the attached map as ZONE A consisting of those parcels included within CNT and the CNT Sphere of Influence as shown on maps prepared by Santa Clara County LAFCo".
- 7. Section I.B.1. <u>Type of Response</u> shall be amended to read; "CNT Automatic Aid response shall consist of one (1) engine company as a first (or second) responding unit into ZONE B for all type of emergency incidents".
- 8. Section I.B.2. <u>Type of Response</u> shall be amended to read; "CRZ Automatic Aid response shall consist of one (1) CRZ or CZU engine company as a first (or second) responding unit into ZONE A for all type of emergency incidents. Due to proximity and resource availability, CRZ response may also include an additional engine staffed by CRZ Volunteer Firefighters".
- 9. Section I.B.3. shall be deleted.
- 10. Section I.C.1 Guidelines Covering Response to an Emergency shall be unchanged
- 11. Section I.C.2. Guidelines Covering Response to an Emergency shall be unchanged.
- 12. Section I.C.3. <u>Guidelines Covering Response to an Emergency</u>, second paragraph, shall be amended to read; "... until released by the Incident Commander (IC). Such release shall be as expeditious as possible".

- 13. Section I.C.4. <u>Guidelines Covering Response to an Emergency</u> shall be amended to read "It shall be the responsibility of the Incident Commander to summon additional personnel and equipment or cancel other responding resources".
- 14. Section I.C.5.. Guidelines Covering Response to an Emergency shall be deleted.
- 15. Section I.C.4. Guidelines Covering Response to an Emergency shall be deleted.
- 16. Section I.D.1. Commitment to Joint Training shall be unchanged.
- 17. Section II.A. <u>Responsible Jurisdiction to have Command Authority</u> shall be amended to read "The first arriving company officer shall be the Incident Commander (IC) until such command is transitioned to a senior officer or officer having jurisdictional responsibility. The IC shall direct all resources at the incident scene.".
- 18. Section II.B. <u>Judicious Use of Personnel and Equipment</u>., first paragraph, shall be amended to read "It shall be the responsibility of the Incident Commander to utilize the staffing and equipment...".
- 19. Section II.C. Order of Release shall be unchanged.
- 20. Section III.A. <u>Dispatch Procedures</u> shall be amended to read "Santa Clara County Communications answers emergency telephone calls and dispatches resources for CNT. Santa Cruz County Consolidated Communications Center answers emergency telephone calls and the CZU Emergency Command Center (ECC) dispatches resources for CRZ.

Upon receipt of a request for emergency response, the responsible dispatch center will contact the assisting agency's dispatch center.

The assisting agency dispatch center will promptly notify the requesting agency when either agency is not available to respond resources pursuant to this agreement.

The Santa Clara County Communications center will notify the SCU ECC, via printer, and telephone if appropriate, of emergencies involving wildland fires or fires that are a threat to the wildland in Santa Clara County.

21. Section III.B. <u>Dispatch Procedures</u> shall be amended to read "When resources are responding from both CNT and CRZ or CZU they shall communicate on a common radio frequency.

Emergency dispatches in CNT will be coordinated through CNT Command and will use a common tactical frequency. Dispatches in CRZ will be coordinated through CAL FIRE Felton Command and will use a common tactical frequency.

- 22. Section IV.A Structure or multi-jurisdiction responses shall be unchanged.
- 23. Section IV.B <u>Report of Jurisdiction Providing Aid</u> shall be amended to read "Upon the request of the responsible agency, the agency providing aid under this agreement shall be required to

provide report information to the responsible agency Said report information shall include the details of the emergency".

- 24. Section IV.C <u>Filing Reports</u> shall be amended to read "The responsible agency, if having arrived at scene, shall be responsible for filing, recording, and storing all required reports. If the responsible agency did not arrive at the scene, then the agency providing aid shall be responsible for filing, recording and storing of all required reports according to its standard procedure".
- 25. Section IV.D Exchange of Reports shall be unchanged.
- 26. Section V. Compensation shall be amended to use the agency's ICS 3-Letter designators.
- 27. Section VI <u>Liability/Hold Harmless</u> shall be amended to use the agency's ICS 3-Letter designators.
- 28. Section VII Agreement not for benefit of third parties shall be unchanged
- 29. Section VIII Term shall be amended to use the agency's ICS 3-Letter designators.
- 30. Section IX. A Amendments to Contract shall remain unchanged.
- 31. Section IX.B shall be amended to exclude references to Exhibits C and D.
- 32. Section X Exclusions shall be deleted.

Operational Agreement Between Santa Clara County Central Fire Protection District and the Stevens Creek Volunteer Fire Department

This agreement, made and entered into this _____day of _____, 2010 by the Santa Clara County Central Fire Protection District, (hereinafter referred to as "DISTRICT") and the Stevens Creek Volunteer Fire Department, (hereinafter referred to as "STEVENS CREEK").

<u>Witnesseth</u>

The Stevens Creek Volunteer Fire Department, a non-profit corporation has provided first responder services and medical response to the area referenced in Exhibit "A" since 1978.

WHEREAS, Due to annexation "DISTRICT" maintains legal jurisdictional authority for the unincorporated area of Santa Clara County as defined in Exhibit A attached hereto.

WHEREAS, it is to the parties mutual benefit that each parties' procedures, obligations, limitations and legal responsibilities be defined and memorialized.

NOW, THEREFORE inconsideration of their mutual covenants, the parties hereto agree as follows:

Command Authority

Both parties agree that the Incident Command System (I.C.S.) as published and maintained by FIRESCOPE shall be the command system used at all incidents. The senior "DISTRICT" fire officer of the jurisdictional authority shall be in command of all staffing and equipment responding to the emergency.

The operation of apparatus and equipment at the scene of an emergency will ordinarily be the responsibility of personnel from the department providing the apparatus and equipment.

Operational Response Area

The area as defined by Exhibit "A" attached is the agreed operational boundary of " STEVENS CREEK" personnel and equipment.

It is further agreed that "STEVENS CREEK" personnel and equipment have no authority to operate outside of the area as defined by Exhibit "A" attached.

Upon special need or circumstance "DISRICT" may request "STEVENS CREEK" personnel and equipment to respond outside of the area as defined by Exhibit "A".

Fire Prevention and Hazard Abatement

Responsibility for hazard abatement and fire prevention plans review shall rest with the "DISTRICT".

Fire Investigation

Legal responsibility for post fire investigations, fire cause and origin will rest with the "DISTRICT"

Training

Responsibility for meeting training standards as required by state and federal law shall rest with the individual parties.

Nothing in the provisions of this Agreement is intended to affect the legal obligation of either party to the Agreement to maintain training standards as required by state and federal law

Both parties to this Agreement may schedule and participate in joint training exercise at mutually agreed upon times and locations to insure that optimum performance levels are maintained.

Reports and Records

" STEVENS CREEK" and "DISTRICT" agree that all reports and records required by law will be independently prepared, filed, and stored in compliance with the appropriate legal standards.

Radio Communications

A. Dispatch Procedures

Santa Clara County Communications answers and dispatches calls for emergency assistance for the area as defined in Attachment "A" attached.

B. Radio Communications & Procedures

Whenever fire apparatus from "DISTRICT" and "STEVENS CREEK" are responding on calls for service they shall work on common radio frequencies.

Liability/Hold Harmless

Nothing in the provisions of this Agreement is intended to affect the legal liability of either party to the Agreement by imposing any standard of care different from the standard of care imposed by law.

Santa Clara County Central Fire Protection District and the Stevens Creek Volunteer Fire Department agree to defend, indemnify, and hold harmless the other party and waive all claims for compensation for any loss, damage, personal injury, or death incurred in consequence of the acts or omission of the indemnifying parties' own officers, agents, and employees in the performance of this Agreement.

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It is understood and agreed that neither "DISTRICT" nor any officer or employee thereof, is responsible for any damage or liability incurred by reason of any act or omission by "STEVENS CREEK", its officers, personnel or employees under or in connection with any work, authority or jurisdiction delegated to "STEVENS CREEK" under this Agreement. It is also understood, pursuant to Government Code Section 895.4, "STEVENS CREEK" shall fully indemnify and hold harmless "DISTRICT" from any damage or liability incurred by reason of any act or omission by "STEVENS CREEK", its officers, employees or personnel, under or in connection with any work, authority or jurisdiction delegated to "STEVENS CREEK" under this agreement.

It is understood and agreed that neither "STEVENS CREEK" nor any officer or employee thereof, is responsible for any damage or liability incurred by reason of any act or omission by "DISTRICT" its officers, personnel or employees under or in connection with any work, authority or jurisdiction delegated to "DISTRICT" under this Agreement. It is also understood, pursuant to Government Code Section 895.4, "DISTRICT" shall fully indemnify and hold harmless" STEVENS CREEK" from any damage or liability incurred by reason of any act or omission by ""DISTRICT", its officers, employees or personnel, under or in connection with any work, authority or jurisdiction delegated to "DISTRICT" under this agreement.

Each party shall bear the responsibility to maintain it's own exposure for Workers Compensation on its personnel and employees regardless of where an injury occurs.

" STEVENS CREEK" and "DISTRICT" agree that all reports and records required by law will be independently prepared, filed, and stored in compliance with the appropriate legal standards.

Compensation

All services provided by either "STEVENS CREEK" or "DISTRICT" under this Agreement shall be performed without monetary compensation. The mutual advantages, protections and services afforded by this Agreement are mutually agreed to be adequate compensation to both organizations.

Agreement Not For Benefit Of Third Parties

This Agreement shall not be construed as, or deemed to be, an agreement for the benefit of any third party or parties, and no third party or parties shall have any right of action hereunder for any cause whatsoever. Any services performed or expenditures made in connection with this Agreement by either party hereto shall be deemed conclusively to be for the direct protection and benefit of the inhabitants and property of the jurisdiction that are situated within the respective jurisdictions defined herein.

<u>Term</u>

This Agreement shall commence upon execution of this Agreement by both parties, and shall continue in full force and effect unless terminated.

Amendments To Contract

This Agreement contains all of the terms and conditions agreed to between the parties. Except as otherwise specified, this Agreement shall not be amended or altered without the written consent of the parties.

Any such amendment shall be mutually agreed upon and require the written consent of the Fire Chiefs.

IN WITNESS WHEREOF, the parties hereto have caused this Agreement to be executed as of the day and year here written.

By:_

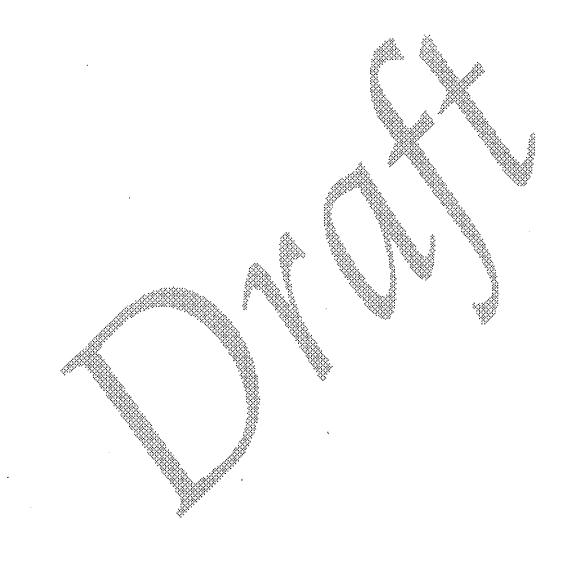
Date:

John Schaffer, Fire Chief Stevens Creek Volunteer Fire Department

By:_____

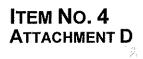
Kenneth Waldvogel, FireChief

Santa Clara County Central Fire Protection District



6

FIRE DEPARTMENT SANTA CLARA COUNTY



Plan For Services, Central Fire Protection District Annexation 2010-01

Overview

The Central Fire Protection District (aka Santa Clara County Fire Department or SCCFD) is proposing to annex approximately 22,000 acres located in 8 areas adjacent to the existing boundaries of the District. With the exception of Area 7, all the territory. proposed for annexation is within the District's Sphere of Influence (SOI) as adopted by LAFCO. Area 7 will require a minor Sphere of Influence amendment to allow annexation of 195 acres consisting of four parcels in the area of Loma Prieta Avenue and Lago Lomita Way. Total population of the entire annexation area is estimated at less than 1700 persons, based on 2000 Census data.

Automatic Aid Agreements

The authority having jurisdiction (AHJ) for Fire, rescue, and Emergency Medical Services (EMS) typically strives to respond the closest appropriate resource to emergency calls. Since the location of the nearest fire station does not always correspond to established city or district boundaries, agreements (e.g. automatic aid, mutual aid, boundary-drop, Mutual Threat Zone) are developed between the AHJ and the agency controlling the closest resource(s) to ensure the response of the closest units to an emergency. These formal, written agreements are almost universally based on a reciprocal exchange of similar resources, without monetary compensation. Since there is currently no AHJ in the SOI areas proposed for annexation, development of such formal agreements has not been possible.

The Santa Clara County Fire Department

The Santa Clara County Fire Department currently provides fire protection and life safety services to eight separate communities, in addition to adjacent unincorporated areas of the County of Santa Clara. Communities served include the City of Campbell, the City of Cupertino, the City of Los Altos, the Town of Los Altos Hills, the Town of Los Gatos, the City of Monte Sereno, the City of Morgan Hill, and the City of Saratoga. The population served by the 307 authorized employees is over 251,950, within approximately 114.5 square miles.

The SCCFD has been providing service to these SOI areas on a "good neighbor" basis since 1980 at the direction of the Board of Directors. SCCFD has influenced the Santa Cruz County Fire Department (CRZ) to dispatch equipment into the SOI areas within Santa Clara County, which CRZ has done for many years. In recent years, CRZ has

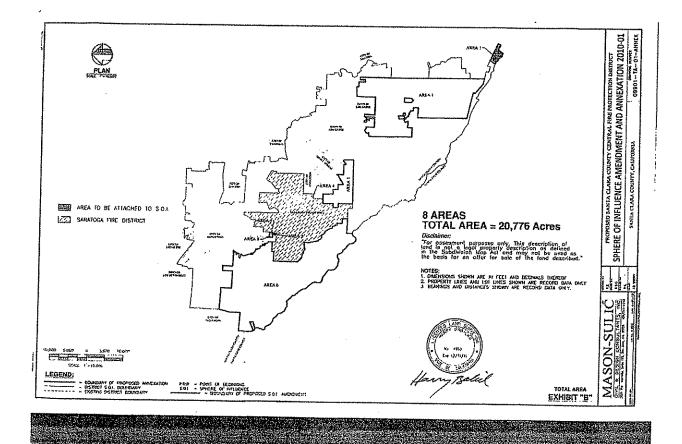
asserted that they have been committing resources into the annexation areas in the absence of a written agreement to do so, and without reciprocation. (Appendix 1)

The purpose behind the formal annexation is to impart jurisdictional authority to the SCCFD. This is important because of the need for written Automatic Aid agreements between fire agencies, in this case with CRZ. Annexation to the Central Fire Protection District satisfies this issue, as the District will have full authority to enter into agreements that will aid in the provision of service to the area. Further, agencies agreeing to provide aid into the annexation area will be ensured that the SCCFD will reciprocate in a like manner in accordance with written agreements. Annexation to Central Fire District is appropriate because SCCFD units are the closest, 24/7 staffed Advanced Life Support capable resources to each of the parcels proposed for annexation.

Characteristics of the Annexation area

The majority of the annexation areas are rural hillsides with very low densities and little development potential. Much of the land is open space controlled by the San Jose Water Company, Mid Peninsula Open Space District, and Santa Clara County Parks Department.

The County Department of Planning and Development states that annexation would not result in any growth inducing impacts in the proposal area. The Central Fire Protection District, as the lead agency, has determined that the project is exempt from CEQA based on Section 15061(b)(3). The annexation is covered by the general rule that CEQA applies only to projects that have the potential for causing a significant effect on the environment.



Area	Population (est)	Acres	Calls (Jan 2008-May 2010)
1	713	8,325	16
2,5,8	Unknown	35	32
3	0	1,218	0
4	0	0.152	0
6	944	11,004	393
7	Unknown	195.3	0
TOTAL	1657	20,776	441

Dual Jurisdiction

All of the parcels in the area proposed for annexation, with the exception of the single parcel in Area 4, are in State Responsibility Area (SRA). The SRA designation means that the California Department of Forestry and Fire Protection (CalFire) has

jurisdictional responsibility for suppression of fires involving, or threatening, the watershed and other resource values. CalFire will provide additional services when they can do so in the course of meeting their statutory mission, or when contracted to do so with an AHJ. Where a Fire District overlays SRA (as is proposed here), the District has jurisdiction for incidents involving technical rescue, auto extrication, hazardous materials, EMS, and for fires involving improved property and vehicles. Where a fire threatens both wildland and improvements, there is dual jurisdiction. Annexation to the Central Fire Protection District will not change the SRA designation, nor will it effect the deployment of State resources in any way.

Communications System

9-1-1 calls in the annexation area are routed to Santa Clara County Communications Department, which is the designated Public Safety Answering Point (PSAP) for the unincorporated areas of Santa Clara County. County Communications also provides dispatching services for SCCFD and for the County EMS system. When a 9-1-1 call is received that requires the response of fire resources, County Communications immediately dispatches the appropriate County Fire resources(s) by proximity based on pre-determined algorithms that are programmed in the Computer Aided Dispatch (CAD) system. Simultaneously, a message is sent to the CalFire Emergency Command Center (ECC) at Morgan Hill (for Santa Clara) and/or Felton (for Santa Cruz). The ECC will dispatch CalFire and/or CRZ resources if available.

All assigned resources operate with a common communications plan under the designated Incident Commander.

Emergency Medical Services

Municipal fire departments and fire districts in Santa Clara County are part of the EMS system. SCCFD is an Advanced Life Support (ALS) First-responder agency, having a contract with the County's EMS provider (AMR) to provide paramedic –trained firefighters on fire apparatus that respond first to EMS calls. The ALS First-Responder contract provides for response time performance standards based on the degree of urbanization (i.e. Metro/Urban, Suburban, Rural), with monetary penalties for performance falling below standard. An exception review process exists, with guidelines for exempting certain responses from the performance criteria. The following paragraph is excerpted from the "First Responder Exception Review Guidelines" document.

Access to certain areas within the County, even under ideal circumstances, is extremely limited, and, in some cases, impractical by ground resources. Although designated as "rural" for County response time parameters, the access limitations to these areas necessitates that the less stringent state recommended "as soon as possible" response time guideline be applied.

An exemption may be granted for an event in a remote area when it can be demonstrated that the first responder arrived as soon as possible.

In hard-to-serve areas, the use of waypoints has been established by the Exemption Review Committee as a means of determining appropriate response time standards for those areas. Waypoints are definable landmarks (highway intersections, mile-markers, etc.) in which through retrospective response time measurement (CAD and GPS), a response is considered on-time when the responding unit reaches/passes the waypoint before the established response time criteria is exceeded. The time criteria, is determined by population density, location of the call, and responder agency type (first response or transport provider).

All hard-to-serve response times will be reviewed.

Hard-to-serve response time waypoints have already been established for access points to most of the annexation areas. In many cases there is no historical data to validate appropriate response times. Additional waypoints can be verified, establishing quantifiable "as soon as possible" response time parameters that will exempt SCCFD from penalties, as long as the waypoints are reached within the established timeframe. A committee sanctioned by the County EMS Agency reviews all exemptions monthly.

CalFire and CRZ resources provide Basic Life Support level services and are not party to the ALS First Responder contract, thus they are not subject to response time standards or penalties, nor are they able to "stop the clock" for response time compliance purposes.

Response Time Expectations

The AHJ has the ability to establish performance measures and set standards for performance. SCCFD has created a Standard of Cover (SOC) (Appendix 2) documenting the Department's performance expectations.

SCCFD provides service to three distinct classes of development, known as urbanization codes: Metro/Urban, Suburban, and Rural.

Response time expectations are established by the AHJ and are based on urbanization codes, which are based on population density per square mile:

Metro / Urban

(Population over 30,000 and/or population density over 2,000 people per square mile)

Suburban

(Population between 10,000 and 29,999 and/or any area with a population density of 1,000 to 2,000 people per square mile)

Rural

(Population less than 10,000 or with a population density of less than 1,000 people per square mile)

Additionally, the "Wilderness" or "Undeveloped" designation applies to any area not readily accessible by a publically or privately maintained road.

SCCFD has established numerous performance baselines for response to emergencies. For areas designated "Rural", one example baseline statement (for Emergency Medical ALS) is:

"The first unit shall arrive on-scene in less than 14 minutes from dispatch of alarm, no less than 70% of the time."

A sample of 150 responses in the SOI areas meeting criteria for this baseline in 2007-2009 showed 71.3% compliance to the standard.

SCCFD will meet the baseline performance standard in Area 2, 5, and 8 with response from the closest SCCFD stations. In contrast to the discussion on EMS, fire resources from Santa Cruz County and CalFire do "stop the clock" on other types of responses. Thus, the parcels nearest the Santa Cruz County stations (and the CalFire stations in Santa Clara County when they are staffed) may receive service within the Rural response baseline parameters.

There is no established response time standard for areas classified "Wilderness / Undeveloped." By definition these areas are not readily accessible by roads.

"Hard to Serve" designation

As with the EMS system, exceptions to the baseline performance standard are made when, because of topography, geography, or road design a responding apparatus cannot get to the location within the adopted response goal. The AHJ determines which areas are designated "hard to serve." Responses to these areas are exempt from the baseline performance standards; the response time expectation is "as soon as possible." This approach is necessary to avoid skewing the data on the department's performance to those rural densities that are within a reasonable distance of a fire station and readily accessible by roads.

The developed portions of Area 1, 6, and 7 are classified "Rural", however, due to the extreme nature of the topography and geography (particularly changes in elevation), together with the limited road network and narrow, winding roads, much of the territory in these areas is designated "hard to serve."

In practical terms, the response time to an emergency at a particular address is based on the time it takes the responding apparatus to travel the roads from the point of departure (usually the fire station) to the address. Long distances, winding narrow roads, and extreme changes in elevation necessarily increase the time required for the first responders to arrive. Response times of 40 minutes or more should be expected for the most remote locations in the annexation areas.

Compliance Methodology

The established baselines are evaluated regularly by the Department on an overall basis and by each community served, typically in the form of reports that are sent to the elected officials of the communities served on a monthly or quarterly basis, depending on their preference. These report cards provide information on a number of items, including the number of responses, type of responses, and how well the Department is meeting its pre-established baselines. An annual report card (Appendix 3) is also produced and distributed. Lastly, to ensure the Department baselines are met and to determine what, if any changes or modifications need to be made, a manager has been assigned to evaluate and monitor baseline progress throughout the year, and recommend any necessary Policy or Operational changes.

Fire Service Infrastructure

Santa Clara County Fire Department

Approximately 307 Department personnel provide fire protection and life safety services on 21 staffed fire companies, out of 17 fire stations and 6 support facilities. The population served is over 251,950, within approximately 114.5 square miles.

At the direction of the Board of Directors, the Santa Clara County Fire Department (SCCFD) has been providing fire service to all the annexation areas since approximately 1980. Though the areas are not within the Fire District boundaries, resources are dispatched from the closest County Fire station as though they were in the District. Incremental costs incurred have been absorbed by the District.

All SCCFD companies are fully staffed by paid professionals 24/7 and include a paramedic-firefighter providing Advanced Life Support (ALS). Further, since the SCCFD operates a regional fire protection system, resources from throughout the region respond either to the incident or to backfill vacated stations. The SCCFD also staffs up to 5 supplemental Type 3 engines during weather events that precipitate high fire danger or high call volume.

SCCFD Stations in proximity to the annexation areas: <u>http://www.sccfd.org/stations.html</u>

Los Gatos Fire Station (Area 1, Area 3) 306 University Avl Los Gatos, CA 95030 -Engine 3 (Type 1, ALS) -Rescue 3 (Type 1, ALS) -Battalion 3 (Battalion Chief) Total Staffing 8 per shift

Redwood Fire Station (Area 1, Area 3, Area 6, Area 7) 21452 Madrone Drl Redwood Estates, CA 95030 -Engine 4 (Type 1, ALS) Total Staffing 3 per shift

Saratoga Fire Station (Area 5, Area 6, Area 8, Area 2)

14380 Saratoga Avl Saratoga, CA 95070 -Engine 17 (Type 1, ALS) -Rescue 17 (Type 1, ALS) Total Staffing 6 per shift

Monta Vista Fire Station (Area 5, Area 6, Area 8, Area 2) 22620 Stevens Creek Blvd Cupertino, CA 95014 -Engine 7 (Type 1, ALS) Total Staffing 3 per shift

West Valley Fire Station (Area 5, Area 8, Area 2) 19800 Cox Avl Saratoga, CA 95070 -Engine 9 (Type 1, ALS) Total Staffing 3 per shift

Quito Fire Station (Area 3, Area 4) 18870 Saratoga/Los Gatos RdI Los Gatos, CA 95030 -Engine 8 (Type 1, ALS) Total Staffing 3 per shift

Shannon Fire Station (Area 1) 16565 Shannon Rd Los Gatos, CA 95030 -Engine 6 (Type 1, ALS) Total Staffing 3 per shift

California Department of Forestry and Fire Protection (CalFire)

In proximity to the annexation area, Cal Fire accomplishes their mission with engines and a helicopter from four State-funded fire stations, along with aircraft and other ground resources deployed from CalFire's statewide system.

Generally speaking, the Calfire resources are staffed seasonally, typically June through October, and provide Basic Life Support (BLS) level Emergency Medical Services.

CalFire Stations and resources directly serving the annexation area are listed below:

Santa Clara Unit <u>http://www.fire.ca.gov/about/contacts/units.php?UID=34</u>

Alma Forest Fire Station (Area 1, 3) (Seasonally Staffed) 9650 Santa Cruz Highway Los Gatos California 95030 -Engine 1673 (Type 3, BLS) -Copter 106 (Type 2, with Crew) -Battalion 1613 (Battalion Chief)

2

Stevens Creek Forest Fire Station (Areas 5, 6, 8, 9) (Seasonally Staffed) 13326 Stevens Canyon Road, Cupertino, CA 95014 -Engine 1663 (Type 3, BLS)

San Mateo/Santa Cruz Unit http://www.fire.ca.gov/about/contacts/units.php?UID=28

> Burrell Forest Fire Station (Area 1, 7) 25050 Highland Way Los Gatos, CA 95030 -Engine 1768 (Type 3, BLS)

Saratoga Summit Forest Fire Station (Area 6) 12900 Skyline Boulevard Los Gatos, CA 95033 -Engine 1762 (Type 3, BLS)

Santa Cruz County Fire Department

http://santacruzcountyfire.com

The County of Santa Cruz contracts with CalFire to operate the Santa Cruz County Fire Department (CRZ). In the proximity of the annexation area, the County of Santa Cruz provides funding that enables Calfire to keep the Saratoga Summit and Burrell stations staffed during the off-season, when the State would close the stations. Santa Cruz County Fire Department resources are staffed by CalFire employees and provide Basic Life Support (BLS) level Emergency Medical Services.

Santa Cruz County resources have responded into the mountainous rural areas of the Central Fire District along Summit Road under the terms of a 1990 Automatic Aid Agreement (Appendix 4). As time passed, Santa Clara County began requesting the Santa Cruz resources into Areas 1, 6, and 7; these requests were honored and resources dispatched, even though the locations were outside the Central Fire District boundary, and therefore not covered by the Automatic Aid agreement.

It is important to note that SCCFD has become the de-facto ALS First –Responder service into Santa Cruz County (CRZ is not an ALS provider), far beyond the boundaries outlined in the automatic aid agreement.

The Santa Cruz County Fire Department operates (under CalFire supervision) volunteer companies located in proximity to the annexation area. The volunteer companies are not part of the Automatic Aid agreement, but are available and have responded to Areas 1, 6, and 7 through the Mutual-Aid system.

A set of amendments to the 1990 Automatic Aid Agreement (Appendix 5) have been developed and will be ratified when the annexation is complete.

Santa Cruz County Fire Department Volunteer Stations:

Loma Prieta Volunteer Fire and Rescue 17445 Old Summit Road, Los Gatos, CA 95033 (408) 353-3529 <u>http://www.lomaprietafire.org/</u>

> Loma Prieta Station (Area 1, Area 7) -Rescue 3661 (BLS) -Engine 3621 (Type 2, BLS) <u>Burrell Station</u> (Area 1, Area 7) -Water Tender 3651

South Skyline Fire and Rescue 18271 Las Cumbres Road Los Gatos, CA 95033 (408) 395-5811 <u>http://southskylinefire.org</u>

Las Cumbres Station (Area 6)

-Rescue 2961 (BLS) -Engine 2921 (Type 2, BLS) Saratoga Summit Station (Area 6) -Engine 2922 (Type 2, BLS)

Stevens Creek Volunteer Fire Department http://www.scvfd.org

The Stevens Creek Volunteer Fire Department operates in Area 6. SCVFD has been serving the community since 1978, as a First Responder Organization providing fire suppression, first aid, rescue evacuation, CPR and hazardous materials containment. SCVFD services Montebello Road, Stevens Canyon Road, and Redwood Gulch Road. There are approximately 170 residents and businesses in this area. According to their website, SCVFD has 16 active members and "one Class A fire engine and three 3/4-ton, 4-wheel-drive, quick-attack patrols equipped and ready for both fire and medical emergencies". SCVFD is not a governmental agency and has no jurisdictional authority and therefore it is not party to any automatic or mutual aid agreements. Funding for the SCVFD comes through donations, grants, and an annual BBQ and raffle. SCVFD is dispatched by CalFire Morgan Hill ECC, and responded to approximately 50 calls in 2009.

In anticipation of the annexation of Area 6 into the Fire District, the SCVFD and the SCCFD have developed an "Operational Agreement" (Appendix 6) that outlines the roles and responsibilities of each organization when operating together at an incident.

Service Provision

The District proposes to serve the annexation areas using excess capacity^{*} of existing resources from SCCFD stations and through an Automatic Aid agreement with Santa Cruz County Fire Department. CalFire will retain jurisdictional authority for fires in or threatening watershed or other resource values, and will respond to other types of events as appropriate, if available. The SCCFD is in the process of developing an operational agreement with the Stevens Creek Volunteer Fire Department that will continue their service to the community and clarify roles and responsibilities when operating together.

The annexation will not impact the number of calls any agency responds to, nor will it increase or decrease the level of service seen by the residents, motorists, or visitors to the area. No new facilities, personnel, apparatus, or equipment are envisioned.

• Fire service best practices generally hold that a fire company is considered "fully utilized" when the number of responses reaches the 2500-3000 per year range. Beyond this number, the reliability of the company begins to degrade to the point that an additional unit should be placed in service. 2009 call data for companies directly providing service to the annexation areas follows (includes all responses in the District, in the SOI, and Auto-aid to other jurisdictions)

Engine 17	1323
Engine 3	1238
Engine 7	1229
Engine 6	1135
Engine 9	836
Engine 8	542
Engine 4	457

It can be seen from these indicators that each of the fire companies that responds into the annexation areas has a significant amount of remaining capacity before workload issues will become a factor.

Specific Area Plans

Area 1

Area 1 consists of 8,325 acres situated south of the Town of Los Gatos, east of Lexington Reservoir, and north of Summit Road. The east boundary of Area 1 follows the Mount Diablo Base Meridian line, and will form the easternmost boundary of the fire district. The topography is steep hillsides, canyons, and ridge tops. Much of the land is undeveloped open space and watershed. Area 1 contains portions of the 17,000 acre Sierra Azul Open Space Preserve held by the Midpeninsula Regional Open Space District, and watershed lands owned by San Jose Water Company. The developed portions of Area 1 lie immediately south of the Los Gatos Town Limits, and east of Lexington Reservoir along Soda Springs Road. Development consists primarily of large single-family residences and associated outbuildings. Population estimated at 713 persons, based on 2000 Census information.

County EMS waypoints for fire response in the area are:

Alma Bridge / Soda Springs Aztec Ridge / Inca Ct Soda Springs / Alma Bridge Soda Springs / Pemerel Soda Springs / Weaver Rd Wagner Rd

12 minutes no data 12 minutes 21 minutes 30 minutes no data

911 calls in Area 1 are answered by County Communications, which will immediately dispatch the closest SCCFD ALS engine (typically Engine 4, Engine 3, or Engine 6); simultaneously alerting the CalFire ECC in Morgan Hill and/or the ECC at Felton, depending on the location. Additional SCCFD resources may be assigned depending on the call type, according to pre-determined proximity-based response algorithms.

Depending on the location and call type, Morgan Hill ECC may dispatch the CalFire BLS Engine from Alma Forest Fire Station (if staffed). Felton ECC would, if requested (again based on predetermined algorithms), dispatch a BLS engine from the Burrell Forest Fire Station. CRZ resources from Loma Prieta VFD may also be requested if needed.

For the period January 1, 2008 to May 1, 2010, there were a total of 16 calls for service in all of Area 1. Response time to the furthest end of Soda Springs road will exceed 40 minutes.

Area 2, Area 5, and Area 8

These three areas comprise just less than 35 acres in 9 parcels in the rural Eden Valley west of Saratoga, with access off of Mt. Eden Rd. The area contains scattered homes, stables, and vineyards. These parcels were left as remnants following several annexations to the Saratoga and Central fire districts in the early 1990's.

911 calls in Area 2, 5, and 8 are answered by County Communications, which will immediately dispatch the closest SCCFD ALS engine (typically Engine 17); simultaneously alerting the CalFire ECC in Morgan Hill. Additional SCCFD resources may be assigned depending on the call type, according to pre-determined proximity-based response algorithms.

Depending on the call type, Morgan Hill ECC may dispatch the CalFire BLS Engine from Stevens Creek Forest Fire Station (if staffed) and the SCVFD, which will respond if available.

For the period January 1, 2008 to May 1, 2010, there were a total of 32 calls for service in all of Area 2, 5, and 8 combined. Response time is consistently about 12 minutes, which is within the standard for rural densities.

Area 3

Area 3 consists of 1,218 acres south of Monte Serno and Saratoga, the vast majority of which is contained in the El Sereno Open Space Preserve, with a few privately held small parcels on the fringes. Access from the Saratoga side is at the end of Bohlman Rd; from the Lexington basin access is at the end of Montevina Rd. Access from the Monte Sereno area is off Linda Vista Ave. County EMS waypoints for fire response in the area are:

Bohlman Rd/ Bay Springs	15 minutes
El Sereno Open Space	no data
Linda Vista / Overlook	no data
Montevina / Aeronaut	21 minutes

911 calls in Area 3 are answered by County Communications, which will immediately dispatch the closest SCCFD ALS engine (typically Engine 3, Engine 4, Engine 8, or Engine 17); simultaneously alerting the CalFire ECC in Morgan Hill. Additional SCCFD resources may be assigned depending on the call type, according to pre-determined proximity-based response algorithms.

Depending on the call type, Morgan Hill ECC may dispatch the CalFire BLS Engine from Alma Forest Fire Station (if staffed).

For the period January 1, 2008 to May 1, 2010, there were a total of 0 calls for service in all of Area 3. We expect any responses in the Open Space Preserve will require at least 30 minutes response time.

Area 4

Area 4 is a 0.152 acre portion of APN 517-38-004 on Pelio Lane in the City of Saratoga. This portion of the parcel was at some point detached from the Saratoga Fire District, when it was combined with the main part of the parcel that is in the Central Fire District.

911 calls in Area 4 are answered by County Communications, which will immediately dispatch the closest SCCFD ALS engine (typically Engine 17); additional SCCFD resources may be assigned depending on the call type, according to pre-determined proximity-based response algorithms. Response time to Area 4 would be within normal parameters for an urban area, due to close proximity to Saratoga Fire Station.

For the period January 1, 2008 to May 1, 2010, there were a total of 0 calls for service in all of Area 4.

Area 6

Area 6 consists of 11,004 acres west of Cupertino and Saratoga. Major geographic features are Stevens Canyon, Monetbello Ridge (to the Palo Alto City Limit), and the Summit of the Santa Cruz Mountains. Much of the land is open space, held by Midpeninsula Regional Open Space District and Santa Clara County Parks. Population is estimated at 944 persons. For the period January 1, 2008 to May 1, 2010, there were just less than 400 calls for service in all of Area 6.

For purposes of emergency response, the area can be viewed as two zones; the Stevens Canyon / Montebello area, and the Skyline area. County EMS waypoints for fire response in the area are:

Stevens Canyon / Montebello Zone

Montebello Rd / Casa De Pino	no data
Montebello Rd / Ridge Vineyards	no data
Montebello Rd / Swiss Creek Ln	17 minutes
Stevens Canyon / Charcoal Rd	no data
Stevens Canyon / Redwood Gulch	no data
Stevens Canyon / Canyon Terrace gate	no data

Skyline Zone

Congress Springs / Big Basin	no data
Hwy 9 / Redwood Gulch	no data
Hwy 9 / Hwy 35	no data

911 calls in Area 1 are answered by County Communications, which will immediately dispatch the closest SCCFD ALS engine, simultaneously alerting the CalFire ECC in Morgan Hill and/or the ECC at Felton, depending on the location. Additional SCCFD resources may be assigned depending on the call type, according to pre-determined proximity-based response algorithms.

Stevens Canyon / Montebello Zone

SCCFD Engine 7 (Monta Vista Fire Station) is first-in to this area. Morgan Hill ECC will dispatch the CalFire BLS Engine from Stevens Creek Forest Fire Station (if staffed) and the SCVFD, which will respond if available. For the period January 1, 2008 to May 1, 2010, there were a total of 109 calls for service in this portion of Area 6.

We have documented response times of 23 minutes to Stevens Canyon Rd at Charcoal Rd; and 18-20 minutes to the 17000 block of Montebello Rd.

Response time to the end of Montebello could exceed 30 minutes. SCVFD units, when they arrive first, are generally in the 10 minute range.

Skyline Zone

SCCFD Engine 17 is the closest ALS resource to this area. Because of proximity, Felton ECC will dispatch a BLS engine from the Saratoga Summit Forest Fire Station. Depending on the location and nature of the incident, CRZ South Skyline VFD resources may also be requested if needed. For the period January 1, 2008 to May 1, 2010, there were a total of 284 calls for service in this portion of Area 6. The great majority of calls are traffic related incidents on Highway 9 and Highway 35.

Response times to Highway 9 and Highway 35 are in the 5 to 10 minute range for the automatic aid engine from Saratoga Summit (CRZ); County units from the Saratoga Fire Station have a response time of 20-25 minutes to the top.

Area 7

Area 7, located off of Loma Prieta Avenue north of Summit Road, is outside the adopted SOI for the Central Fire District. The District is proposing a minor sphere of influence amendment in order to facilitate annexation of 195.3 acres consisting of four parcels, three of which are developed. The District believes annexation of Area 7 is appropriate because the service plan is very similar to the other annexation areas. Area 7 is adjacent to the District boundary and comprises the last four developed/developable parcels along this section of the County boundary; beyond these parcels is a vast undevelopable watershed area. Again, SCCFD units are the closest ALS, 24/7 staffed resources to each of the parcels proposed for annexation. County EMS waypoints for fire response in the area are:

Loma Prieta / Summit 17 minutes

911 calls in Area 7 are answered by County Communications, which will immediately dispatch the closest SCCFD ALS engine (typically Engine 4); simultaneously alerting the CalFire ECC in Morgan Hill and the ECC at Felton. Additional SCCFD resources may be assigned depending on the call type, according to pre-determined proximity-based response algorithms.

Depending on the call type, Morgan Hill ECC may dispatch the CalFire BLS Engine from Alma Forest Fire Station (if staffed). Felton ECC would, if requested (again based on predetermined algorithms), dispatch a BLS engine from the Burrell Forest Fire Station. CRZ resources from Loma Prieta VFD may also be requested if needed.

All assigned resources operate with a common communications plan under the designated Incident Commander.

For the period January 1, 2008 to May 1, 2010, there were 0 calls for service to any of the three addresses in Area 7. We expect response times in the 20-30 minute range.

Other Services

Fire Code, Fire Prevention, Plan Checking

Application of the Fire Code in the SOI is currently the responsibility of the Santa Clara County Fire Marshall. SCCFD personnel staff the Fire Marshall's office under the provisions of a contract. Upon annexation, responsibility for application of the Fire Code will shift to SCCFD. There will be no increase in the workload, simply a redirection of the work to other employees. The small number of parcels that could potentially be developed will translate into an insignificant workload impact on the SCCFD fire prevention staff.

Summary

The Central Fire District is proposing to annex over 20,000 acres in 8 different areas. With one exception, all the areas are within the District's adopted SOI. The district has been providing service to these areas on a "good neighbor" basis for over 30 years without receiving any revenue. The annexation will result in no increased demands on the District beyond what it has been absorbing for three decades. Service is, and will continue to be provided from existing facilities with existing personnel and equipment. The sparse population density and the minimal level of development translate to a negligible impact on the District's ability to serve the remainder of its territory.

The primary financial impact is the cost of pursuing the annexation itself; it is estimated that \$100,000 will have been spent by the time the annexation is finalized. The District hopes that the annexation costs, as well as the incremental cost of providing service (fuel, expendable supplies, wear and tear), will be recovered over time through the District's share of the property tax stream pursuant to the Master Tax Sharing Agreement.

The purpose of the annexation is to impart jurisdictional authority to the Central Fire District, which will allow the District to enter into an automatic-aid agreement with Santa Cruz County Fire Department. The driving factor in this project is Santa Cruz County's assertion that they have been providing service in Santa Clara County in the absence of an agreement and without reciprocation or compensation. An amendment to the current automatic-aid agreement between the two agencies will satisfy this concern.

This proposal will not result in any adverse effect on the environment, and the District has determined it is exempt from CEQA. It is not a proposal to develop land, or to extend water or sewer or other utilities that might encourage growth.

DJ:cr

Plan For Services/cr/03.30.10

Fiscal Impact Analysis: Central Fire Annexation May 2010

47,000

S

Assumed 2% Annual Increment in FY2010-11:

Jurisdiction name

Santa Clara County Importation Water-Misc District Guadalupe Coyote Resource Conservation District Santa Clara Valley Water District North West Z1 Santa Clara Valley Water District North Central Santa Clara Valley Water District Central Zone Midpeninsula Regional Open Space District Bay Area Air Quality Management District West Valley-Mission Community College Foothill-DeAnza Community College Santa Clara Valley Water District **Central Fire Protection District** Loma Prieta Union Elementary Cupertino Union Elementary Los Gatos Union Elementary Saratoga Union Elementary Saratoga Cemetery District Santa Clara County Library Los Gatos-Saratoga High **County School Service** Fremont Union High Santa Clara County Total

138,000 263,000 260,000 110,000 15,000 98,000 97,000 45,000 7,000 4,000 24,000 5,000 5,000 5,000 1,000 15,000 125,000 260,000 174,000 2,347,000 696,000 Annexation (Base Tax (round to the nearest **1% Tax Share Before** After Annexation) thousand)

Before Annexation (rou 2,5 3 3 0 0	puno Lonnd	After Annevation		
1	Lound	Alter Allickation	B	Difference
	0000	(round to the nearest hundred)	-	
	13,900	\$ 9,400	\$	(4,500)
	2,500	1,700		(800)
	5,200	5,200		ł
	300	300		ŧ
	2,800	2,800		ŧ
	3,500	3,500		ŧ
	5,300	5,300		ł
	5,200	5,200		۴
	2,200	2,200		\$
	2,000	2,000		,
	1,900	1,900		ï
	ł	6,000		6,000
	906	600		(300)
	100	100		Ŧ
	100	t		(100)
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	1			ı
	300	200		(100)
4	47,000	\$ 47,000	Ş	ı

ITEM NO. 4

ATTACHMENT E

S:\Property Tax\Ab8-Process\LAFCO-SBE\LAFCO Fiscal Impact Analysis\Central Fire 2010\Centarl Fire Annx fiscal impact analysis_May 2010.xls

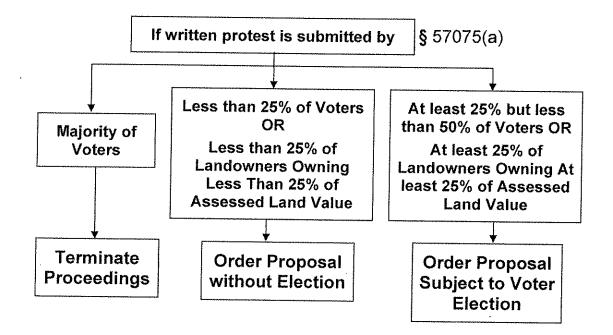
ITEM NO. 4 ATTACHMENT F

OVERVIEW OF LAFCO PROTEST PROCEEDINGS PROCEDURES

This application is a Non-100% Consent annexation proposal because it does not have consent from all of the property owners in the proposed annexation area. Therefore, following LAFCO approval of a Non-100% Consent annexation proposal, the LAFCO Executive Officer must hold protest proceedings (Government Code Section 57000(c)) as follows:

- 1. Within 35 days of the adoption of the resolution by the Commission, and not prior to the 30day reconsideration period for a Commission decision, the Executive Officer shall notice the proposal for protest hearing (Government Code Section 57002(a)).
- 2. Notices are required to be posted and published 21 days prior to the hearing. Notices are required to be sent to each affected city, district or county, all landowners owning land within the subject area, all registered voters within the subject area, and to anyone requesting special notice (Government Code Section 57025(b), (c), and (d)). As part of the protest hearing notice, landowners and registered voters in the affected area will receive a written protest form which they may mail or deliver to the LAFCO office. Protest may be filed with LAFCO from the date of the notice until the conclusion of the protest hearing.
- 3. The hearing date should be between 21 to 60 days from the date of the notice (Government Code Section 57002(a)).
- 4. At the protest hearing, the Commission's resolution is summarized and any oral or written protests are heard or received. Protests may be filed with LAFCO from the date of the notice until the conclusion of the protest hearing. Written protests may be withdrawn anytime prior to conclusion of the protest hearing. The law specifies rules for a valid protest. (Government Code Section 57050(b))
- 5. Within 30 days after the hearing, a finding is made on the value of written protests filed and not withdrawn (Government Code Section 57052), and based on that value ((Government Code Section 57075(a)) a resolution is adopted that:
 - a. Terminates proceedings (Government Code Section 57075(a)(1))
 - b. Orders the proposal without an election (Government Code Section 57075 (a)(3)), or
 - c. Orders the proposal subject to confirmation by the registered voters, i.e., an election must be conducted (Government Code Section 57075 (a)(2)).
- 6. The finding is based solely on the percentage of valid written protests that were submitted prior to the close of hearing.
- 7. If an election must be conducted, LAFCO is required to inform the Board of Supervisors of the Commission's determination and request them to direct the elections official to conduct the election.

PROTEST THRESHOLD: INHABITED*



* Areas with 12 or more registered voters (§56046)

Ø0002/0002



PROVIDED AT THE MEETING

COMMENTS RECEIVED ON ITEM # H

OFFICE OF THE CITY MANAGER

CITY HALL 10300 TORRE AVENUE • CUPERTINO, CA 95014-3255 (408) 777-3212 • FAX (408) 777-3366 • <u>WWW.CUPERTINO.ORG</u>

May 28, 2010

Ms. Neelima Palacherla LAFCO Executive Officer 70 West Hedding Street 11th Floor, East Wing San Jose, CA 95110

RE: PRELIMINARY COMMENTS ON SANTA CLARA COUNTY CENTRAL FIRE PROTECTION DISTRICT'S SOI AMENDMENT AND ANNEXATION 2010-01

Dear Neelima:

Thank you for your Notice of Intent on the above proposal by the Santa Clara County Central Fire Protection District. We have downloaded a copy of the Central Fire District's application for Change of Organization.

The City of Cupertino receives fire protection/emergency services from the Central Fire District, and we would be concerned about any lowering of fire protection/emergency service levels in the City as a result of the annexation of 20,000+ acres in the Santa Cruz Mountains.

We understand that the Central Fire District is already providing some fire protection service to this area without benefit of tax revenues and that annexation of the territory would allow the Fire District to secure property tax revenue that it is currently not receiving. So long as that tax revenue is large enough to offset the cost to service that territory, the District should be able to maintain Cupertino's service levels.

LAFCO is currently conducting a comprehensive, countywide review of fire protection services. It would seem premature to move forward with this proposal if the LAFCO review recommended, based on logical service areas, a different set of boundaries.

Thank you for the opportunity to offer our preliminary comments. We look forward to reviewing more detailed information on this proposal as it develops. Should you have any questions, feel free to contact Colin Jung of my staff at 408-777-3257 or <u>colinj@cupertino.org</u>.

Sincerely Dave Knapp

City Manager

PROVIDED AT THE MEETING

Palacherla, Neelima

From: Sent: To: Subject: Sue Schectman [sschectman@openspace.org] Tuesday, June 01, 2010 6:27 PM Palacherla, Neelima RE: LAFCO Meeting Agenda - June 2, 2010

Dear Neelima,

Thank you for the staff report. I will try to attend tomorrow's hearing, but in the event I cannot, I'd like to state on behalf of the District that we have no objection to the proposal in its current form and fiscal impact.

However, in the event there is any change in the proposal that occurs tomorrow which could have a fiscal impact on the District any greater than that stated in the attached Controller's analysis, the District respectfully requests that the matter be continued to Lafco's next hearing in August to enable study of the matter.

We would object to any additional fiscal impacts as a result of the proposal, or any term or condition proposed by Lafco or the applicant that would result in any additional fiscal impact on the District. I'm sure Lafco staff would concur that there would be a need to study any material change in the annexation proposal.

Thank you for noting the District's comment.

I'd appreciate it if you could e-mail me at the conclusion of the Lafco meeting inform the District of the outcome of Lafco's decision on this proposal.

Thanks for your responsiveness and attention to our concerns.

Sincerely, Sue Schectman General Counsel Midpeninsula Regional Open Space District

From: Palacherla, Neelima [mailto:Neelima.Palacherla@ceo.sccgov.org]
Sent: Friday, May 28, 2010 2:18 PM
To: Sue Schectman
Subject: FW: LAFCO Meeting Agenda - June 2, 2010
Importance: High

Hi Sue:

The agenda and staff reports for the June 2, 2010 LAFCO meeting are now available on our website at <u>http://www.santaclara.lafco.ca.gov/lafcomeetings.html</u>.

The Fire District annexation is Item #4. Let me know if you have any questions. Neelima.

Neelima Palacherla Executive Officer LAFCO of Santa Clara County 70 West Hedding Street San Jose CA 95110 Ph: (408) 299-5127 Fax: (408) 295-1613 www.santaclara.lafco.ca.gov

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LAFCO MEETING:	June 2, 2010
то:	LAFCO
FROM:	Neelima Palacherla, Executive Officer
SUBJECT:	Proposed Draft LAFCO Budget FY 2010-2011 Agenda Item # 5

STAFF RECOMMENDATION

- 1. Adopt the Final LAFCO Budget for fiscal year 2010-2011. (Attachment A)
- 2. Find that the Final Fiscal Year 2011 Budget is expected to be adequate to allow the Commission to fulfill its statutory responsibilities.
- 3. Authorize staff to transmit the final budget adopted by the Commission including the estimated agency costs to each of the cities, the County and the Cities Association.
- 4. Direct the County Auditor-Controller to apportion LAFCO costs to cities and the County using the most recent edition of the Cities Annual Report published by the Controller, and collect payments pursuant to Government Code § 56381.

LAFCO BUDGET AND ADOPTION PROCESS

The Cortese Knox Hertzberg Local Government Reorganization Act of 2000 (CKH Act) which became effective on January 1, 2001, requires LAFCO to annually adopt a draft budget by May 1 and a final budget by June 15 at noticed public hearings. Both the draft and the final budgets are required to be transmitted to the cities and the County. Government Code §56381 establishes that at a minimum, the budget must be equal to that of the previous year unless the Commission finds that reduced staffing or program costs will nevertheless allow it to fulfill its statutory responsibilities. Any unspent funds at the end of the year may be rolled over into the next fiscal year budget. After adoption of the final budget by LAFCO, the County Auditor is required to apportion the net operating expenses of the Commission to the agencies represented on LAFCO.

NO CHANGES SINCE THE DRAFT / PRELIMINARY BUDGET

The Commission on April 21, 2010, adopted the preliminary budget for Fiscal Year 2010-2011. No changes are proposed to the draft budget adopted by LAFCO in April 2010.

COST APPORTIONMENT TO CITIES AND COUNTY

The CKH Act requires LAFCO costs to be split in proportion to the percentage of an agency's representation (excluding the public member) on the Commission. Since the City of San Jose has permanent membership on Santa Clara LAFCO, the law requires

costs to be split between the County, the City of San Jose and the remaining cities. Hence the County pays half the LAFCO cost, the City of San Jose a quarter and the remaining cities the other quarter. The cities' share (other than San Jose's) is apportioned in proportion to each city's total revenue as reported in the most recent edition (2007-2008) of the Cities Annual Report published by the Controller, as a percentage of the combined city revenues within a county.

The CKH Act requires the County Auditor to apportion the costs to the various agencies and to request payment from the cities and the County no later than July 1 of each year for the amount each agency owes based on the net operating expenses of the Commission and the actual administrative costs incurred by the Auditor in apportioning costs and requesting payment. Provided in the table is the draft apportionment to the agencies based on LAFCO's net operating expenses for fiscal year 2011. (\$585,201). Cost to individual cities is detailed in Attachment B.

Costs to Agencies

······································	FY 09-10 Costs	FY 10-11 Costs
County of Santa Clara	\$267,656	\$292,601
City of San Jose	\$133,828	\$146,300
Remaining 14 cities in the County	\$133,828	\$146,300

Apportionment of the costs among the 14 cities will be based on a percentage of the cities' total revenues and will be calculated by the County Controller/Auditor's Office after LAFCO adopts the final budget in June. A draft of the estimated apportionment to the cities is included as Attachment B to provide the cities a general indication of the LAFCO costs.

ATTACHMENTS

Attachment A:	Final Budget for FY 2010-2011
Attachment B:	2010-2011 LAFCO Cost Apportionments to Cities and the County Based on the 2007/2008 Cities Annual Report

FINAL LAFCO BUDGET FISCAL YEAR 2010 - 2011 ITEM NO. 5 ATTACHMENT A

ITEM #	TITLE	APPROVED FY 2009-10 BUDGET	ACTUALS Year to Date 3/8/2010	END OF FY 2010 PROJECTIONS	FINAL FY 2010-2011 BUDGET
EXPEND			5/0/2010	TRODECTIONS	
Object 1:	Salary and Benefits	\$391,198	\$261,256	\$405,620	\$408,826
Object 2:	Services and Supplies	407 47470	4_0,100	\$ 20070-0	+ - + - + - +
5258200	Intra-County Professional	\$55,000	\$5,386	\$40,000	\$55,000
5255800	Legal Counsel	\$70,800	\$40,634	\$70,800	\$55,000
5255500	Consultant Services	\$110,000	\$19,138	\$110,000	\$90,000
5285700	Meal Claims	\$750	\$213	\$500	\$750
5220200	Insurance	\$603	\$550	\$550	\$6,033
5250100	Office Expenses	\$2,000	\$657	\$1,200	\$2,000
5255650	Data Processing Services	\$3,837	\$2,934	\$3,837	\$2,463
5225500	Commissioners' Fee	\$9,000	\$2,000	\$5,000	\$9,000
5260100	Publications and Legal Notices	\$2,500	\$64	\$200	\$2,500
5245100	Membership Dues	\$7,000	\$7,000	\$7,000	\$7,000
5250750	Printing and Reproduction	\$1,500	\$0	\$200	\$1,500
5285800	Business Travel	\$13,000	\$2,464	\$6,000	\$12,000
5285300	Private Automobile Mileage	\$2,000	\$646	\$1,500	\$2,000
5285200	Transportation&Travel (County Car Usage)	\$1,500	\$512	\$1,500	\$1,000
5281600	Overhead	\$49,077	\$36,808	\$49,077	\$46,626
5275200	Computer Hardware	\$2,000	\$0	\$1,500	\$2,000
5250800	Computer Software	\$2,000	. \$0	\$1,400	\$2,000
5250250	Postage	\$2,000	\$127	\$500	\$2,000
5252100	Staff Training Programs	\$2,000	\$0	\$1,000	\$2,000
5701000	Reserves	\$100,000	\$0	\$0	\$100,000
TOTAL E	XPENDITURES	\$827,765	\$380,389	\$707,384	\$809,698
REVENU	ES				
4103400	Application Fees	\$40,000	\$11,558	\$20,000	\$30,000
4301100	Interest: Deposits and Investments	\$7,000	\$3,722	\$5,000	\$7,000
	Total Interest / Application Fee Revenue	\$47,000	\$15,281	\$25,000	\$37,000
4600100	Cities (Revenue from other Agencies)	\$267,657	\$267,657	\$267,657	
5440200	County	\$267,657	\$267,657	\$267,657	
	Savings/Fund Balance from previous FY	\$245,451	\$334,567	\$334,567	\$187,497
TOTAL R	EVENUE	\$827,765	\$885,162	\$894,881	
NET LAP	CO OPERATING EXPENSES	\$535,314			\$585,201
COSTS	TO AGENCIES				
	County	\$267,657	\$267,657	\$267,656.79	\$292,601
	City of San Jose	\$133,829	\$133,829	\$133,828	\$146,300
	Other Cities	\$133,829	\$133,829	\$133,829	\$146,300

ITEM NO. 5 ATTACHMENT B

2010/2011 LAFCOCOST APPORTIONMENT

Estimated Costs to Agencies Based on the Final Budget

			for 2010/2011	\$585,201
Jurisdictions	Revenue per 2007/2008 Report	Percentage of Total Revenue	Allocation Percentages	Allocated Costs
County	N/A	N/A	0.5000000	\$292,600.50
San Jose	N/A	N/A	0.25000000	\$146,300.25
Campbell	38,244,424	2.1678349%	0.5419587%	\$3,171.55
Cupertino	57,764,219	3.2742889%	0.8185722%	\$4,790.29
Gilroy	66,082,813	3.7458175%	0.9364544%	\$5,480.14
Los Altos	45,666,717	2.5885579%	0.6471395%	\$3,787.07
Los Altos Hills	13,239,141	0.7504433%	0.1876108%	\$1,097.90
Los Gatos	35,111,318	1.9902389%	0.4975597%	\$2,911.72
Milpitas	98,670,590	5.5930128%	1.3982532%	\$8,182.59
Monte Sereno	3,072,897	0.1741831%	0.0435458%	\$254.83
Morgan Hill	61,064,613	3.4613674%	0.8653418%	\$5,063.99
Mountain View	175,514,445	9.9488058%	2.4872014%	\$14,555.13
Palo Alto	402,989,000	22.8429021%	5.7107255%	\$33,419.22
Santa Clara	462,443,209	26.2129859%	6.5532465%	\$38,349.66
Saratoga	20,437,685	1.1584833%	0.2896208%	\$1,694.86
Sunnyvale	283,874,941	16.0910782%	4.0227695%	\$23,541.29
Total	1,764,176,012	100.0000000%	100.0000000%	\$585,200.99

Total Cities (minus San Jose)

\$146,302.24



LAFCO MEETING:	June 2, 2010
TO:	LAFCO
FROM:	Neelima Palacherla, Executive Officer
SUBJECT:	Workers Compensation Insurance Coverage Agenda Item # 6

STAFF RECOMMENDATION

- 1. Obtain workers compensation insurance coverage for LAFCO commissioners from the Special District Risk Management Authority (SDRMA), a non-profit agency associated with the California Special Districts Association (CSDA). The following actions are needed in order to obtain SDRMA coverage:
 - a. Adopt the attached Resolution authorizing participation in the SDRMA workers compensation program, subject to approval by the SDRMA Board.
 - b. Adopt the attached Resolution authorizing application to the Director of Industrial Relations, State of California, for a certificate of consent to self-insure workers compensation liabilities.
 - c. Direct LAFCO Executive Officer to make annual payments for workers compensation coverage (\$1,020). Based on the policy effective date, the invoice will be pro-rated.
- 2. Retain workers compensation coverage with the County of Santa Clara for the three LAFCO staff persons who are County employees.

BACKGROUND

LAFCO Counsel recommends that commissioners must be provided workers compensation coverage:

Labor Code section 3351(b) defines an employee for workers' compensation insurance as every person in the service of an employer under any appointment or contract of hire or apprenticeship, express or implied, oral or written, whether lawfully or unlawfully employed, and includes all elected and appointed paid public officers. However, Labor Code section 3352(i) specifically excludes employees that include any person performing voluntary service for a public agency or a private, nonprofit organization who receives no remuneration for the services other than meals, transportation, lodging, or reimbursement for incidental expenses. Here, the Commissioners receive \$100 per diem stipend for attending LAFCO meetings that exceeds the costs for transportation or reimbursement for incidental expenses associated with attending a meeting. Therefore, Commissioners would be considered paid public officers and therefore, employees that must have workers' compensation insurance.

The County currently provides workers compensation coverage for LAFCO staff through payroll (current annual charge is \$1,740). LAFCO Commissioners are not included in the coverage provided by the County. Since the County will not extend their coverage to LAFCO commissioners, the Budget Subcommittee recommends that LAFCO obtain workers compensation for commissioners from SDRMA. The SDRMA Workers' Compensation Program has a minimum premium of \$1,200. With a 15% rate decrease for the 2010-2011 program year, the estimated premium is \$1,020 for the Commissioners to be covered.

The SDRMA Board of Directors must approve that the Santa Clara County LAFCO can join the SDRMA Workers' Compensation Program without meeting the requirement of having at least one full time employee since LAFCO has no paid employees (LAFCO contracts with the County for staffing) and the coverage is for the LAFCO Commissioners only. It is expected that such an exception may be granted to LAFCO because LAFCO is a member of SDRMA's property/liability insurance program. The next SDRMA Board meeting is scheduled for June 25, 2010.

NEXT STEPS

Upon LAFCO's approval of insurance purchase from SDRMA, staff will prepare the necessary paperwork. Additionally, in cooperation with County staff, LAFCO staff will revise the Memorandum of Understanding between the County and LAFCO for approval from LAFCO and the County Board of Supervisors.

ATTACHMENTS

Attachment A: Resolution authorizing participation in the SDRMA workers compensation program

Attachment B: Resolution authorizing application to the State for a certificate of consent to self-insure workers compensation liabilities.

RESOLUTION NO. 2010-05

A RESOLUTION OF THE LOCAL AGENCY FORMATION COMMISSION OF SANTA CLARA COUNTY (LAFCO) APPROVING THE FORM OF AND AUTHORIZING THE EXECUTION OF A SIXTH AMENDED JOINT POWERS AGREEMENT AND AUTHORIZING PARTICIPATION IN THE SPECIAL DISTRICT RISK MANAGEMENT AUTHORITY WORKERS COMPENSATION PROGRAM

WHEREAS, LAFCO, duly organized and existing under and by virtue of the laws of the State of California (the "Agency"), has determined that it is in the best interest and to the advantage of the Agency to participate for at least three full years in the workers compensation program offered by the Special District Risk Management Authority (the "Authority"); and

WHEREAS, California Government Code Section 6500 *et seq.*, provides that two or more public agencies may by agreement jointly exercise any power common to the contracting parties; and

WHEREAS, Special District Risk Management Authority was formed in 1986 in accordance with the provisions of California Government Code 6500 *et seq.*, for the purpose of providing its members with risk financing and risk management programs; and

WHEREAS, California Government Code Section 990.4 provides that a local public entity may self-insure, purchase insurance through an authorized carrier, or purchase insurance through a surplus lines broker, or any combination of these; and

WHEREAS, participation in Special District Risk Management Authority programs requires the Agency to execute and enter into a Sixth Amended Joint Powers Agreement (the "Amended JPA Agreement"); which states the purpose and powers of the Authority; and

WHEREAS, all acts, conditions and things required by the laws of the State of California to exist, to have happened and to have been performed precedent to and in connection with the consummation of the transactions authorized hereby do exist, have happened and have been performed in regular and due time, form and manner as required by law, and the Agency is now duly authorized and empowered, pursuant to each and every requirement of law, to consummate such transactions for the purpose, in the manner and upon the terms herein provided.

NOW, THEREFORE, BE IT RESOLVED BY THE BOARD OF DIRECTORS OF THE AGENCY AS FOLLOWS:

Section 1. <u>Findings</u>. The Agency Board of Directors hereby specifically finds and determines that the actions authorized hereby relate to the public affairs of the Agency.

Section 2. <u>Sixth Amended JPA Agreement</u>. The Amended JPA Agreement, proposed to be executed and entered into by and between the Agency and members of the Special District Risk Management Authority, in the form presented at this meeting and on file with the Agency Secretary, is hereby approved. The Agency Board and/or Authorized Officers ("The Authorized Officers") are hereby authorized and directed, for and in the name and on behalf of the Agency, to execute and deliver to the Authority the Amended JPA Agreement in substantially said form, with such changes therein as such officers may require or approve, such approval to be conclusively evidenced by the execution and delivery thereof.

Section 3. <u>Program Participation</u>. The Agency Board of Directors approves participating for three full program years in Special District Risk Management Authority Property/Liability Program.

Section 4. Other Actions. The Authorized Officers of the Agency are each hereby authorized and directed to execute and deliver any and all documents which is

	order to consummate the transactions authorized hereby and all such offore taken by such officers are hereby ratified, confirmed and approved.
Section 5. <u>E</u> passage.	fective Date. This resolution shall take effect immediately upon its
PASSED AND AD	OPTED this day of, 20 by the following vote:
AYES:	
NOES:	
ABSENT:	

Susan Vicklund-Wilson, Chairperson LAFCO of Santa Clara County

ATTEST:

APPROVED AS TO FORM & LEGALITY:

Emmanuel Abello, LAFCO Clerk

Malathy Subramanian, LAFCO Counsel State of California Department of Industrial Relations Self Insurance Plans 2265 Watt Avenue, Suite 1 Sacramento, CA 95825 Phone (916) 483-3392 FAX (916) 483-1535



Federal Tax ID No.:

Zip + 4:

Our File: _____

APPLICATION FOR A PUBLIC ENTITY CERTIFICATE OF CONSENT TO SELF INSURE

NOTE: All questions must be answered. If not applicable, enter "N/A". Workers' compensation insurance must be maintained until certificate is effective.

APPLICANT INFORMATION

State:

Legal Name of Applicant (show exactly as on Charter or other official documents): Local Agency Formation Commission of Santa Clara County

Street Address of Main Headquarters:

70 West Hedding Street, 11th Floor, East Wing, San Jose, CA 95110

Mailing Address (if different from above):

same as above

City:

TO WHOM DO YOU WANT CORRESPONDENCE REGARDING THIS APPLICATION ADDRESSED?

Name: Neelir	na Palacherla	
Title: LAFCC	Executive Officer	
Company Name:	LAFCO of Santa Clara County	
Mailing Address:	70 West Hedding Street, 11th Floor, East Wing	
0	Se <u>State:</u> <u>CA</u> <u>Zip + 4</u> : <u>95110</u>	
Type of Public Entity (check one):		
City and/or County School District Police and/or Fire District Hospital District Joint Powers Authority		
Other (describe)	LAFCO	
Type of Application (check one):		
New Application	Reapplication due to Merger or Unification Reapplication due to Name Change Only	
Other (specify):		
Date Self Insurance Program will begin: <u>JUIY 1, 2010</u>		

CURRENT PROGRAM FOR WORKERS' COMPENSATION LIABILITIES				
Currently Insured with State Compensation Insuranc	e Fund, Policy Nu	mber:		
Policy Expiration Date:				
Current Yearly Incurred (paid & unpaid) Losses: \$				
Currently Self Insured, Certificate Number:		·	,	
Name of Current Certificate Holder: Other (describe): Santa Clara County				
	WERS AUTHO			
Will the applicant be a member of a workers' compensation compensation liabilities?	on Joint Powers A	uthority for the purpose of pooling worke	ers'	
Yes No If yes, then complete the followi	ng:			
Effective date of JPA Membership:		Certificate No.: 5806		
Name and Title of JPA Executive Officer:				
Gregory S. Hall, CEO Name of Joint Powers Authority Agency:				
Special District Risk Managemen	t Authority			
Mailing Address of JPA:	<u></u>			
1112 "I" Street, Suite 300				
City:	State:	Zip + 4:		
Sacramento	CA	95814-2865		
Telephone Number: (800) 537-7790				
PROPOSED CI	.AIMS ADMINI	STRATOR		
Who will be administering your agency's workers' comp	ensation claims? (check one)		
JPA will administer, JPA Certificate No.:				
Third party agency will administer, TPA Certificate 1	No.: <u>132</u>		-	
Public entity will self administer	surance carrier wil	l administer		
Name of Individual Claims Administrator:				
York Insurance Services Group,	Inc.	Tom McCampbell		
Name of Administrative Agency:	·			
York Insurance Services Group,	Inc.			
Mailing Address:				
Post Office Box 619058	<u> </u>	71 4		
City: Roseville	State:	Zip + 4: 95661		
R OSEVIIIE	U.A	7.766 I	•	

Telephone Number: (916) 960-0900

FAX Number: (916) 783-0338

Number of claims reporting locations to be used to handle the agency's cla	aims: _1
Will all agency claims be handled by the administrator listed on previous p	page? Yes No
AGENCY EMPLOYME	ENT
Current Number of Agency Employees: 9 commissioners	
Number of Public Safety Officers (law enforcement, police or fire):	
If a school district, number of certificated employees: <u>NA</u>	
Will all agency employees be included in this self insurance program? If no, explain who is not included and how workers' compensation coverage agency employees:	Yes No ge is to be provided to the excluded
INJURY AND ILLNESS PREVENT	ION PROGRAM
Does the agency have a written Injury and Illness Prevention Program?	\square Yes \square No
Individual responsible for agency Injury and Illness Prevention Program: Name and Title: Neelima Palacherla Company or Agency Name:	
LAFCO of Santa Clara County	
Mailing Address: 70 West Hedding Street, San Jose, CA 951	110
City: State:	Zip + 4:
Telephone Number: (408) 299-5127	
SUPPLEMENTAL COVE	RAGE
Will your self insurance program be supplemented by any insurance or poor workers' compensation insurance policy? Yes V No If yes, then complete the following:	oled coverage under a standard
Name of Carrier or Excess Pool:	
Policy Number:	
Effective Date of Coverage:	

...

Page 3

Will your self insurance program be supplemented by any insurance or pooled compensation insurance policy? If yes, then complete the following:	
Name of Carrier or Excess Pool: California States Association of Cou	unties - Excess Insurance Authority
Policy Number: EIA-PE 08 EWC-30	
Effective Date of Coverage: July 1, 2010 through June 30, 2011	
Retention Limits: <u>\$4,650,000</u>	·····
Will your self insurance program be supplemented by any insurance or pooled co workers' compensation insurance policy? If yes, then complete the following:	overage under an aggregate excess (stop loss)
Name of Carrier or Excess Pool:	
Policy Number:	
Effective Date of Coverage:	
Retention Limits:	
RESOLUTION OF GOVERNING B	OARD
See Attached Resolution—Page 5	
CERTIFICATION	
The undersigned on behalf of the applicant hereby applies for a Certificate workers' compensation liabilities pursuant to Labor Code Section 3700. T purpose of procuring said Certificate from the Director of Industrial Relativi issued, the applicant agrees to comply with applicable California statutes ar compensation that may become due to the applicant's employees covered by	he above information is submitted for the ons, State of California. If the Certificate is 1d regulations pertaining to the payment of
Signature of Authorized Official:	Date:
Typed Name: Susan Vicklund Wilson	Seal
Title: Chairperson	
Agency Name: LAFCO of Santa Clara COunty	

(Emboss seal above or Notarize signature)

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RESOLUTION NO.: 2010-07 DATED:	June 2, 2010				
A RESOLUTION AUTHORIZING APPLICATION TO THE DIRECTOR OF INDUSTRIAL RELATIONS, STATE OF CALIFORNIA FOR A CERTIFICATE OF CONSENT TO SELF INSURE WORKERS' COMPENSATION LIABILITIES					
At a meeting of the Board of Commission	ners				
	(enter title) Commission of Santa Clara County				
	(enter name of public agency, district)				
^a public agency	organized and existing under the laws of the State of California,				
(enter type of agency)					
held on the 2nd day of JUNE	, 20, the following resolution				
was adopted:					
RESOLVED, that the					
(enter position titles) be and they are hereby severally authorized and empowered to make application to the Director of Industrial Relations, State of California, for a Certificate of Consent to Self Insure workers' compensation liabilities on behalf of the					
Local Agency Formation C	Commission of Santa Clara County				
(enter	r name of district)				
and to execute any and all documents requir	red for such application.				
, Susan Vicklund Wilson	, the undersigned Chairperson (enter title)				
I, (enter name)	(enter title)				
of the Board of the said Local Agency Fo	ormation Commssion of Santa Clara County ,				
	(enter name of agency)				
a public agency	, hereby certify that I am the Chairperson				
(enter type of agency)	(enter title)				
of said LAFCO of Santa Clara CC)Uniy , that the foregoing is a full, true and correct copy of the				
(enter type of agency) resolution duly passed by the Board at the meeting of said Board held on the day and at the place therein specified and that said resolution has never been revoked, rescinded, or set aside and is now in full force and effect.					
IN WITNESS WHEREOF: I HAVE SIG	NED MY NAME AND AFFIXED THE SEAL OF THIS				
Seal	LAFCO of Santa Clara County				
	(enter type of agency)				
	THIS <u>2nd</u> DAY OF <u>June</u> , <u>20</u> .				
	(Cionatana)				
	(Signature)				
	``				



LAFCO MEETING:	June 2, 2010
то:	LAFCO
FROM:	Neelima Palacherla, Executive Officer
SUBJECT:	CALAFCO Bylaws Amendment Agenda Item # 7

STAFF RECOMMENDATION

Support the proposed changes to the CALAFCO Bylaws regarding the election of the CALAFCO Board of Directors by region and authorize the chairperson to complete the official mail ballot.

BACKGROUND

The CALAFCO Board of Directors, over the past year, has been working on ways to restructure the composition of the Board and its election process in order to address concerns raised by members regarding imbalanced geographic representation on the Board. After studying various options, and seeking input from its membership, the CALAFCO Board unanimously approved a proposal for Bylaws amendment that would:

- 1. Establish four geographic regions within the state. Santa Clara LAFCO is within the Coastal region that includes the nine bay area ABAG counties, Santa Cruz, Monterey, San Luis Obispo, Santa Barbara and Ventura. See map in the attachment. Currently Board members are elected at large.
- 2. Provide for each region to elect four members to the Board from that region (city, county, special district and public). This would increase the CALAFCO Board from 15 to 16 members by adding a public member to the current composition.

This proposal would provide for a more balanced representation on the Board which is critical for CALAFCO as a statewide organization, in order for it to continue its strong relationship with the legislature and to participate with its peer associations such as California State Association of Counties, League of Cities and California Special Districts Association.

In order to implement the new election process at the CALAFCO Annual Conference in October 2010, the Board is seeking approval of the Bylaws Amendments from its membership by mailed ballot. More detailed information on the specific changes to the bylaws and policies is included in the attached packet provided by CALAFCO.

ATTACHMENTS

Attachment A: Proposal to the Membership – Reshaping the CALAFCO Board of Directors Election Process

2010 Board of Directors

Chair ROGER ANDERSON Santa Cruz LAFCo

Vice Chair SUSAN VICKLUND WILSON Santa Clara LAFCo

> Treasurer JERRY GLADBACH Los Angelos LAFCo

Secretary SEPI RICHARDSON San Mateo LAFCo

BILL CONNELLY Butte LAFCo

MARY JANE GRIEGO Yuba LAFCo

> KAY HOSMER Colusa LAFCo

GAY JONES Sacramento LAFCo

GEORGE LANGE

Ventura LAFCo THEODORE NOVELLI

Amador LAFCo DENISE RUSHING

Lake LAFCo

CATHY SCHLOTTMANN Santa Barbara LAFCo

> ALLEN SETTLE San Luis Obispo LAFCo

STEPHEN SOUZA Yolo LAFCo

CHRIS TOOKER Sacramento LAFCo

Staff

WILLIAM S. CHIAT Executive Director

> SR JONES Executive Officer

CLARK ALSOP Legal Counsel

LOU ANN TEXEIRA Deputy Executive Officer

KATE MCKENNA Deputy Executive Officer

1215 K Street, Suite 1650 Sacramento, CA 95814

> Voice 916-442-6536 Fax 916-442-6535

www.calafco.org



14 May 2010

Chair and Members of the Commission Member Local Agency Formation Commissions

RE: CALAFCO Bylaws Amendment Mail Ballot

Dear LAFCo Commissioners:

Over the last 18 months the CALAFCO Board of Directors has studied how to insure a sustained, balanced representation on the Board. After examining a number of options and much input from members, the Board unanimously approved a Bylaws change for consideration by the membership. Attached please find 1) detailed information describing the proposed amendments, and 2) a mail-in ballot to approve the amendments.

The proposal creates four regions for nominating and electing members to the Board and replaces the current at-large system. The regions have no other required function. The regional elections will take place during the CALAFCO annual conference. This modification is not expected to result in any additional costs for member LAFCos or the Association.

The primary goal is to assure a sustained, balanced Board whose members represent interests and viewpoints from throughout the state. Under the current at-large system the Board could be – and has been – unbalanced in the past and important LAFCo perspectives may have been missed.

The membership of all LAFCos is important. Some LAFCos have signaled their intent to leave CALAFCO unless a more balanced election system is implemented.

A truly statewide association of LAFCos allows us to:

- Benefit from staff and commissioner experience and expertise from all LAFCos including membership on the Board of Directors.
- Share and learn from the expertise and resources of all LAFCos at workshops, conferences, educational courses and the CALAFCO website.
- Participate as a peer with other statewide local government associations such as the League, CSAC and CSDA.
- Serve as the recognized voice for LAFCos and their interests. Continue our respected relationships with the Legislature and regulatory agencies such as the Public Utilities Commission, Housing & Community Development, Conservation Department, Air Resources Board, Office of Planning & Research and many more.
- Sustain the broad range of services the Association is able to offer member LAFCos and other stakeholders.

We are much stronger together than separately. The Board feels so strongly about resolving this issue that it wants to amend the Bylaws by mailed ballot so the revised elections system can be implemented at this year's Annual Conference in Palm Springs.

The Board's commitment is further exemplified by our unanimous vote to put all of our seats up for election this year.

Please review the attached materials. Any members of the Board and our executive director are available and would be pleased to answer your questions.

Please Note: To be counted, all ballots must be received in the CALAFCO office by the close of business on Friday, 9 July 2010.

The Board unanimously recommends a YES vote on the proposed Bylaw amendment. Thank you for your consideration. I look forward to seeing you in Palm Springs in October.

Sincerely,

ORE

Roger Anderson, Ph.D., Chair CALAFCO Board of Directors and Commissioner, Santa Cruz LAFCo

PROPOSAL TO THE MEMBERSHIP

IN A NUTSHELL

What the Proposal Does

Creates four regions within the state only for the purpose of electing the CALAFCO Board of Directors. Each region will elect four Directors. The regions have no other required function or responsibility.

The Question Before Each Member LAFCo

The Board of Directors has asked Member LAFCos to approve the recommended Board election process. Each Member has the opportunity to vote on the change to the Bylaws to enact the recommendation. The Board has already approved the necessary policy changes required, pending Member approval of the Bylaw amendments.

Cost to Members

The new elections process is not expected to add any additional costs to members, will not require any additional meetings, nor result in any increase in CALAFCO dues to fund it. The process may reduce the costs for Board candidates to run for office.

What Happens Next

Assuming a majority of the members voting approve the Bylaw change, the new process will take affect at the next elections to be held at the annual conference in October, 2010.

All 16 seats on the Board will be up for election by the new process.

The Board of Director's Recommendation

The Board unanimously recommends a **YES** vote.

Reshaping the CALAFCO Board of Directors Election Process

The CALAFCO Board of Directors is recommending approval of an Association Bylaws amendment to improve the process for electing Board members. The Board has directed that a mail ballot be conducted in order to implement the new process in October.

The proposal creates four geographic regions within the state solely for the purpose of electing Directors to the CALAFCO Board. The proposal does not require regions to meet or collaborate outside of elections at the conference. It is not expected to add any significant cost to Association operations, and does not require any additional travel or costs for Member LAFCos. The only required meeting of regions will be a caucus during the CALAFCO annual conference to elect its Directors to the Board of Directors.

Background

2011 will mark the 40th anniversary of the California Association of Local Agency Formation Commissions. Over those years the Association has been served by over a hundred outstanding members of the Board of Directors who have guided this organization to its success today.

During the Association's 40 years there have been times when the membership of the Board has been well-balanced by geography and population level (urban, suburban, rural). However, the current process has sometimes resulted in the Board's membership being more heavily tilted toward one geographic area of the state or toward a specific population level (i.e., rural, suburban or urban).

California has a rich diversity of perspectives and needs that vary geographically and demographically. With the growth of California over the last 40 years it has become particularly critical that all of those perspectives are represented on the Board. That breadth helps assure better policy, legislative and member service decisions by the Board on behalf of all the Members.

Board's Efforts Since 2009

A number of Member LAFCos have objected to the current manner of electing Directors and requested a review of the process. They believe as a result of the current process a significant portion of the state is not represented on the Board or in the policy and legislative decisions of the Association.

CALAFCO Board of Directors

Chair Roger Anderson Santa Cruz LAFCo

Vice Chair Susan Vicklund Wilson Santa Clara LAFCo

Treasurer JERRY GLADBACH Los Angeles LAFCo

Secretory SEPI RICHARDSON San Mateo LAFCo

BILL CONNELLY Butte LAFCo

MARY JANE GRIEGO Yuba LAFCo

KAY HOSMER Colusa LAFCo

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THEODORE NOVELLI Amador LAFCo

DENISE RUSHING Lake LAFCo

CATHY SCHLOTTMANN Santa Barbara LAFCo

ALLEN SETTLE San Luis Obispo LAFCo

> Stephen Souza Yolo LAFCo

CHRIS TOOKER Sacramento LAFCo



BYLAW AMENDMENT PROPOSAL TO MEMBERSHIP FOR APPROVAL

> Reshaping the Board Election Process

> > May, 2010

Page 2

The Board appreciates this concern and since early 2009 has focused on the issue of how to best structure the membership of the Board for sustained representation of diverse interests.

A number of approaches were evaluated. The Board conducted extensive research of the various approaches used by peer associations and considered many suggestions from members. A preliminary "regional" proposal was presented to the membership during the annual meeting at Tenaya Lodge last October. That proposal was designed to promote communication and collaboration among neighboring LAFCos. Members responded that they (1) already participate in regional discussions, and (2) were not interested in directing additional resources to a new set of meetings.

Based on this feedback the Board significantly modified the proposal so that it now focuses only on establishing regions for the sole purpose of electing members to the Board of Directors at caucuses held during the annual conference.

The proposal does not require regions to meet outside of elections at the conference. It is not expected to add any significant cost to Association operations or require any additional travel or costs for Member LAFCos. The only required meeting of regions will be a caucus during the CALAFCO annual conference to elect Directors.

Urgency Action

Some member LAFCos feel strongly enough about this issue that they have decided to drop their membership in CALAFCO unless a process for a more balanced Board is implemented.

The CALAFCO Board recognizes the critical importance of retaining all Member LAFCos. It acknowledges that if this proposal is not approved by the membership a number of members will leave.

The Board is concerned that any loss of members will severely impact the ability of the Association to provide member services and serve as a statewide advocate for LAFCo. That includes loss of expertise in LAFCo issues, political influence and financial resources.

To demonstrate the commitment of the Association to address this issue, the Board felt it was important that a new elections process be implemented at the next election – October, 2010 in Palm Springs. In order to implement the new process, the Association Bylaws must be amended prior to the beginning of the election process. Therefore the Board chose to conduct this mail ballot of the members to change the Bylaws. That will allow for the new elections process to be implemented this fall. The Board further agreed that rather than a phase-in period for the new process, all 16 seats would be up for election this fall. All current Board members agreed to put their seat up for election.

Goals of the Proposed Elections Process

The Board of Directors identified four goals the new process will achieve:

- Assure a sustained, balanced Board, representing statewide interests and viewpoints
- 2. Enhance CALAFCO's reputation statewide as a profession, wellrespected organization.
- 3. Not increase the costs, dues or time required of Member LAFCos to elect Directors.
- 4. Continue CALAFCO's effective and cohesive voice and services by retaining all LAFCos as Members.



Reshaping the Board Election Process

May, 2010

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Description of the Proposal Before Members

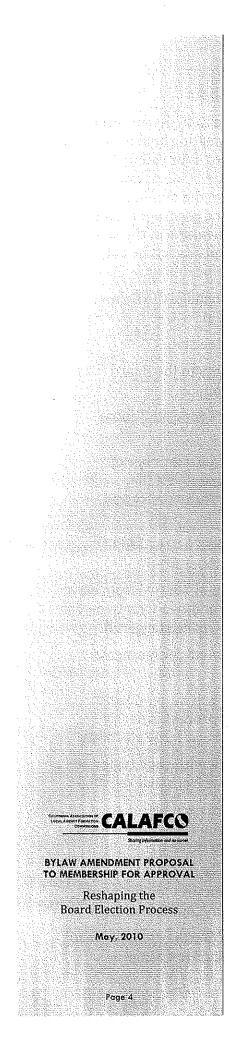
Currently Board Directors are elected at-large to two-year terms by all Member LAFCos at the CALAFCO Annual Meeting held during the annual conference. The Board has 15 members: four county members; four city members; four special district members; and three public members. CALAFCO policy directs the nominations committee to seek nominees that represent the geographic and population density (urban-suburban-rural) diversity of the state. Ultimately, however, the Directors elected depends on the vote of all Members at the Annual Meeting.

If the membership approves this proposal to change the Bylaws, it will do three things:

- 1. Establish four geographic regions within the state.
- 2. Provide that each region elect four members to the Board (city, county, special district, public) from that region.
- 3. Increase the Board from 15 to 16 members (one additional public member).

In addition, the Board of Directors has approved a number of Association policy changes that will be implemented if the membership approves the change in Bylaws. Those policy and procedure changes would:

- Implement the new elections process at the 2010 CALAFCO Annual Conference in Palm Springs on October 6th-8th.
- Put all 16 Directors seats up for election in 2010; two from each region will be for an initial one-year term and two for a two-year term. All subsequent terms would be two-years, staggered.
- Require elections to be held during the annual conference in regional caucuses.
- Establishes the process for how elections will be conducted during each of the regional caucuses. The process is nearly identical to the current process used for the at-large elections.
- Direct the Recruitment Committee to work with each region to secure an adequate number of nominations from that region.
- Assign a volunteer CALAFCO staff officer to each region to coordinate with the recruitment committee. This will increase the number of volunteer staff officers from three to four.
- Require the Directors elected from each region to be commissioners from within that region, but provide for an atlarge election at the Annual Meeting for any unfilled seats.
- Identify which LAFCos are in each region. See the attached map for initial assignments. This allows the Board to change a



LAFCo's region if requested without going back to the membership for a vote. The new Board will have the responsibility to determine the process for a LAFCo to request to change regions.

The change to the Association's Policy and Procedures is attached to this packet. A complete Association Policy and Procedure Manual is available on the website at:

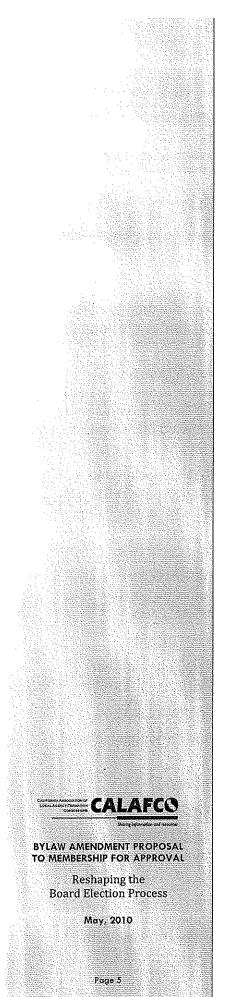
www.calafco.org/members/Docs/Library Documents/CALAFCO Policy Manual-Feb09.pdf.

The changes to the Policies and Procedures will take affect ONLY if the membership approves the proposed Bylaw change.

Description of the Specific Recommended Changes to the Association Bylaws

The proposal only affects language in Article IV-Directors. The remaining Association Bylaws are unchanged. You can view the complete, current Association Bylaws on the website at <u>www.calafco.org/docs/CALAFCO%20Bylaws-2006.pdf</u>. A description of the proposed changes to each section of Article IV is below, followed by the specific language. New language is <u>underlined</u> and deleted language is struck through.

- 4.1.1 Increases the number of Board members from 15 to 16 with the addition of one public member. Makes several clarifying changes to the language that are unrelated to the elections process.
- 4.1.3 Creates four regions in the state for the purpose of Director elections: Northern, Central, Coastal and Southern. Specifies that each region elects four Directors; one each city, county, special district, and public.
- 4.2.1 Specifies that the Recruitment Committee consists of Directors from each region and identifies the role of the Committee.
- 4.2.2 Provides for at-large election by the entire membership for regional Director seats if less than 50% of the region's members vote or if no one is elected to a region's seat.
- 4.2.3 Provides for nominations from the floor at the Association's Annual Meeting for any open Director seats not filled by the regions.
- 4.2.5 Specifies that if an at-large seat is filled by a Director from outside the region, that Director may not run for reelection to that seat. The seat reverts back to the region for election.
- 4.2.7 Specifies that the Board by policy may determine how to fill vacancies of unexpired terms. This has been the practice of the Board for many years.



4.2.9 Allows the Board to adopt any other policies or procedures necessary to carry out the elections.

PROPOSED CHANGES TO THE BYLAWS

California Association of Local Agency Formation Commissions

ARTICLE IV DIRECTORS

4.1 Number.

4.1.1 The authorized number of Directors of the Corporation shall be eighteen <u>nineteen</u> (19), of which fifteen (15) <u>sixteen (16) shall be voting members and</u> elected from among the Commission Members as follows:

- Four (4) Directors shall be city members or alternates of LAFCOs, <u>of</u> <u>which and</u> two (2) Directors shall be elected at each annual meeting;
 - (2) Four (4) Directors shall be county members or alternates of LAFCOs, <u>of</u> <u>which and</u> two (2) Directors shall be elected at each annual meeting;
 - (3) Four (4) Three (3) Directors shall be public members or alternates of LAFCOs, of which and two (2) Directors shall be elected at each annual meetings held in odd-numbered years and one (1) Director shall be elected at annual meetings held in even-numbered years;
- Four (4) Directors shall be special district members or alternates of LAFCOs, <u>of which</u> and two (2) Directors shall be elected at each annual meeting;

4.1.2 Three (3) nonvoting Directors shall be appointed as follows:

- (1)(5) One Director, appointed by the voting members of the Board, shall be an Executive Officer or a person functioning as executive officer of a Member LAFCO;
- (2)(6) One Director, appointed by the voting members of the Board, shall be the Executive Director of the Corporation; and
- (3)(7) One Director, appointed by the voting members of the Board, shall be a legal counsel or deputy legal counsel of a Member LAFCO.

Collectively, the Directors shall be known as the Board of Directors ("Board").

4.1.3 The State shall be divided into four (4) regions as follows for the purpose of electing Board Members: Northern, Central, Coastal and Southern. The counties in each of the four (4) regions shall be determined by the Board of Directors.

Each region shall elect four (4) Directors comprised of one city member, one county member, one public member and one special district member.

4.2 Nomination; Election; and Term.

4.2.1 Prior to the annual meeting, the Board shall appoint a recruitment committee consisting of one <u>member from each Region</u> Commissioner representing eities, one Commissioner representing special districts, in accordance with election procedures adopted by the Board. The committee shall <u>solicit</u> submit nominations <u>and conduct regional elections</u> for all positions on the Board, the terms of which will expire with <u>the annual</u> that meeting. Nominations may also be made from the floor at the annual meeting. The Board shall make such rules as are necessary to carry out the provisions of this section.

4.2.2 In the event that: (a) less than fifty (50) percent of the regions' Member LAFCOs vote, or (b) no nominations are received for an open director position in the region, then the open director position becomes at-large for one term and shall be elected at the annual meeting.

4.2.3 Nominations shall be made from the floor at the annual meeting for any atlarge position described in Section 4.2.2. The nominations shall be from the same category as the open director position.

4.2.4.2 Only Commissioners of Member LAFCOs in good standing and whose membership dues and assessments are fully paid may be nominated to be a Director by the method of nomination authorized by the Board or by any other method authorized by law.



On behalf of the Board, I urge each LAFCo to vote "yes" for the bylaws revisions in the ballot that you have received, and to support the other actions needed to keep CALAFCO together and improve the Association.

Dr. Roger Anderson Chair

CALAFCO Board of Directors, and Commissioner, Santa Cruz LAFCo



BYLAW AMENDMENT PROPOSAL TO MEMBERSHIP FOR APPROVAL

Reshaping the Board Election Process

May, 2010

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4.2.5.3 Directors shall be elected at a regular or special meeting or by written ballot as authorized by Section 3.8 of these Bylaws. Directors shall be eligible for reelection without limitation on the number of terms they may serve, <u>unless elected to an at-large position that is not within their region</u>.

4.2.<u>6-4</u> Directors are elected for a term of two (2) years.

4.2.7.5 A vacancy occurring in the office of Director may be filled by the Board for the balance of the unexpired term and until a successor has been elected and qualified by the Board in accordance with Board-adopted election procedures.

4.2.8.6 Each elected Director shall hold office until the expiration of the term for which elected and until a successor has been elected and qualified.

4.2.9 The Board shall make such rules as are necessary to carry out the provisions of Section 4.2.

Mail Ballot Process and Next Steps

In order to implement the new elections process, the membership must approve changes to the CALAFCO Bylaws prior to the annual conference in October 2010.

This mail ballot is being conducted pursuant to Section 3.8 (Written Ballot of the Members) of the Association Bylaws. To pass the proposal must be approved by a majority of the written ballots voting on the proposal. A quorum will be established once at least 50% of the Members have voted.

Each Member LAFCo has been sent this information packet and a ballot. Ballots must be received in the CALAFCO office by **Friday**, **9 July at 5:00 p.m.** An addressed envelope is included or the ballot may be faxed to 916/442-6535.

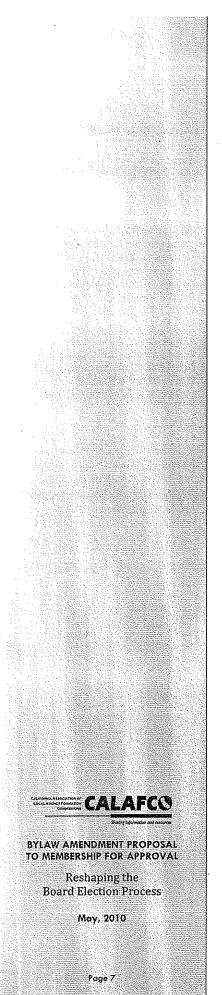
CALAFCO Bylaws (§3.7.1) provide that each Member LAFCo is entitled to one vote. That vote may be cast by either the commission, a designated member of the commission, or the executive officer as designated by the commission.

Key dates in the Bylaw vote and elections process include:

14 May	Distribution of information packets to Member LAFCos
17 May	Initiation of a 54-day mail ballot voting period
9 July	Deadline for Member ballots and announcement of results
9 July	Board of Directors nominations open
3 September	Deadline for submission of Board nominations
7 October	Regional Election Caucuses to elect Directors, and CALAFCO Annual Meeting – Palm Springs

Questions and More Information

Please contact CALAFCO Executive Director William (Bill) Chiat, Executive Officer SR Jones (Nevada LAFCo) or any Director with questions or for additional information.



SECTION 1

Definition of Organizational Structure and Primary Responsibilities

and Evaluation Criteria for CALAFCO Executive **Director and Staff Officers**

Governance 1.1

CALAFCO is governed by a 156 voting member Board elected by regions as described in the Association's Bylaws. The Bylaws establish four (4) regions for the purpose of electing Board Members.

The counties in each of the four regions shall consist of the following:

Northern Region	Coastal Region
Butte	<u>Alameda</u>
Colusa	<u>Contra Costa</u>
Del Norte	<u>Marin</u>
Glenn	Monterey
<u>Humboldt</u>	Napa
Lake	<u>San Benito</u>
Lassen	<u>San Francisco</u>
Mendocino	<u>San Luis Obispo</u>
Modoc	<u>San Mateo</u>
<u>Nevada</u>	<u>Santa Barbara</u>
<u>Plumas</u>	<u>Santa Clara</u>
<u>Shasta</u>	Santa Cruz
<u>Sierra</u>	<u>Solano</u>
<u>Siskiyou</u>	<u>Sonoma</u>
Sutter	<u>Ventura</u>
<u>Tehama</u>	
Trinity	<u>Central Region</u>
Yuba	<u>Alpine Tu</u>
	Amador <u>Tu</u>

Southern Region

Orange Los Angeles Imperial <u>Riverside</u> San Bernardino San Diego

Calaveras

El Dorado

Fresno

Invo

Kern <u>Kings</u>

Madera Mariposa

Merced Mono

Placer Sacramento

San Joaquin

<u>Stanislaus</u>

ulare Tuolumne Yolo

These policies and procedures were adopted by the CALAFCO Board of Directors on 12 January 2007 and amended on 9 November 2007⁴, 8 February 2008², 13 February 2009⁹ and 12 February 2010 (pending Member approval of Bylaw change). They supersede all previous versions of the policies.

Regional membership may be changed by amending these Policies & Procedures by the Board of Directors.

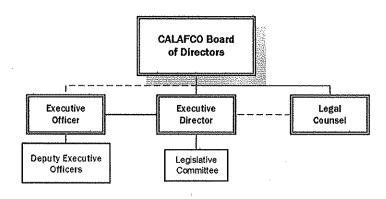
1.2 Appointment of Officials

The Association will be staffed by a combination of contract staff and volunteer staff officers from member agencies. The Executive Director will serve as the administrative director and manager of the Association. The Executive Officer and Deputy Executive Officers will serve as fiscal agent for the Association and manage various services and programs of the Association under the direction of the Board and the Executive Director. Legal Counsel will provide legal advice to the Board and, as needed, the Executive Director and volunteer staff officers in the operations of the Association, interpretation of LAFCo law, and in support of member LAFCo Counsel.

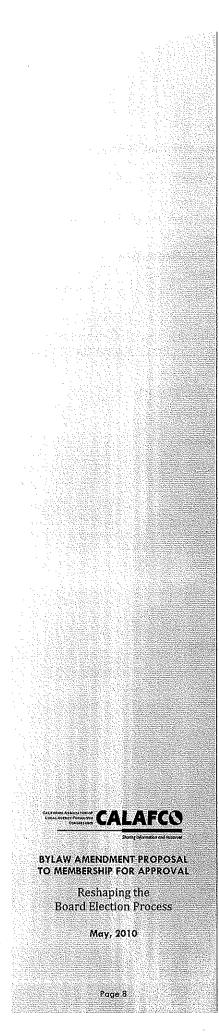
The Board of Directors shall appoint the Executive Director. The Board shall also appoint the Legal Counsel and Executive Officer upon recommendation of the Executive Director. The Executive Officer shall appoint the Deputy Executive Officers in consultation with the Executive Director. In as much as possible, the Executive Officer and Deputy Executive Officers shall include one member from each region.

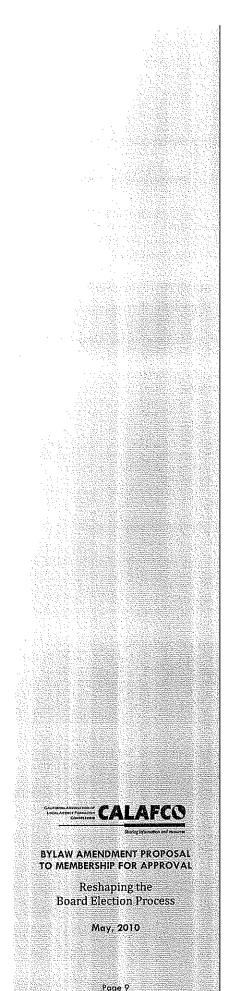
1.3 Assignment of Responsibilities

The Board of Directors (Board) determines that the California Association of Local Agency Formation Commission's (CALAFCO) stated purposes will best be achieved by assigning duties to the Executive Director, Executive Officer, two up to three Deputy Executive Officers, Legal Counsel, and Legislative Committee Chair. <u>The administrative structure of the</u> <u>Association shall be as follows</u>:



These policies and procedures were adopted by the CALAFCO Board of Directors on 12 January 2007 and amended on 9 November 2007⁴, 8 February 2008², 13 February 2009³ and 12 February 2010 (pending Member approval of Bylaw change), They supersede all previous versions of the policies.





SECTION 5 Board of Directors Operations

5.1 Bylaws

Meetings of the Board of Directors are governed by Article IV of the Association Bylaws with the additional clarifications contained in these policies.

Election of officers will occur at the next board meeting following the annual meeting and will include the seating of the president (chair) and vice president (vice chair) and new board members.

5.2 Meeting Agenda and Materials

The executive director is responsible for the distribution of the Board meeting agenda and available agenda item materials in advance of the meeting. The agenda and available board letters and support materials shall be mailed to Board members and posted on the CALAFCO website at least one week prior to the meeting.

5.3 Meeting Participation

Meetings of the Board of Directors are open to all member LAFCo staff and commissioners, and associate members.

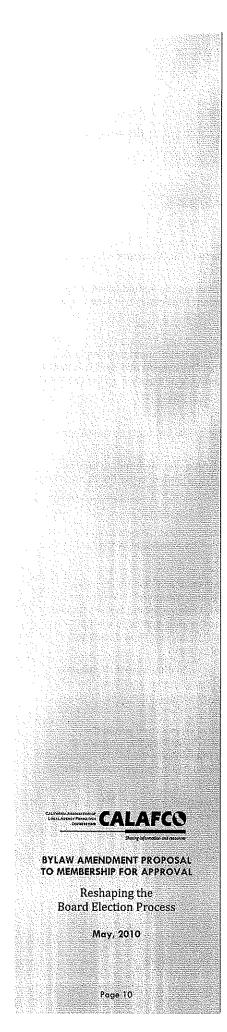
The Chair will designate appropriate times during the discussion for members to provide input on issues before the Board. Seating at the Board table is limited to the Board members and CALAFCO staff.

5.4 Electronic Voting

The Board of Directors established an e-vote policy to accommodate decisions on urgent or critical issues that the Board must address, and that cannot be delayed until the next regularly scheduled Board meeting.

- 1. Making a Motion -- Any Board Member may request the chair or vice-chair to make a motion by corresponding electronically with all other Board Members. The substantive motion would also include a motion to call a "Special E-Meeting" of the Board. Should the chair or vice chair deny the motion, the Board Member may appeal to the CALAFCO Officers within 24 hours to reconsider the denial. The Officers may then decide to proceed with the vote or deny the request. This denial is final.
- Calling the Meeting The Chair, in consultation with the Vice Chair and the Executive Director will determine if the request meets the standard of urgent or critical. If it is determined to meet the criteria, the Chair will call the meeting to order and direct the Executive Director to begin the process.
- 3. Initiation and Opportunity for Discussion The Executive Director will e-mail the proposed motion to all Members. This will initiate a two (2) working day (excluding weekends and holidays) discussion period. Members may discuss the motion through "reply-all" e-mail at any time during this discussion period. No individual conversations (electronically or otherwise are permitted on the motion).
- 4. Formal Motion Following the discussion period, the Member who made the initial motion may change or modify it as they see fit. The Executive Director will resubmit the motion for a second and vote of the Board.

These policies and procedures were adopted by the CALAFCO Board of Directors on 12 January 2007 and amended on 9 November 20071, 8 February 20083, 13 February 20093 and 12 February 2010 (pending Member approval of Bylaw change). They supersede all previous versions of the policies.



- 5. Seconding the Motion A positive vote from any other Member is considered a second to the motion.
- 6. Voting Period Members vote by using the "reply-all" button so that every Board Member sees all votes. The voting process must be completed within two (2) working days, although a shorter time frame could be requested in the body of the motion. In no case can the motion stay alive longer than two (2) working days [this excludes weekends and holidays].
- 7. Quorum A quorum must be established by at least eight Board Members casting a vote.
- 8. Affirmative vote Assuming a quorum is established, an affirmative vote by a majority of those voting is sufficient to pass the motion.
- Amendments Once the discussion period has passed and the formal motion has been made, the motion may not be amended.
- 10. Minutes Will be prepared by the Deputy Executive Officer for each electronic vote and presented to the Board at the next actual Board meeting.

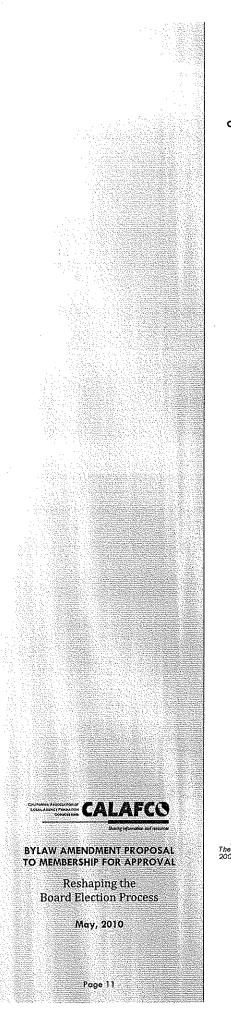
5.5 Board Nomination and Election Procedures

The procedures for nominations and election of the CALAFCO Board of Directors [Board] are designed to assure full, fair and open consideration of all candidates, provide confidential balloting for contested positions and avoid excessive demands on the time of those participating in the CALAFCO Annual Conference.

The Board nomination and election procedures shall be:

- 1. APPOINTMENT OF A NOMINATIONS <u>RECRUITMENT</u> COMMITTEE (identified as "Recruitment Committee in the By Laws):
 - At its first meeting Following the Annual Membership Meeting the Board no later than four months prior to the Annual Conference shall appoint a Nominations <u>Recruitment</u> Committee of four members of the Board. The Nominations <u>Recruitment</u> Committee shall consist of one <u>member from each region</u> eity member, one county member, one public member and one special district member whose term of office on the Board is are not ending.
 - b. The Board shall appoint one of the members of the Nominations <u>Recruitment</u> Committee to serve as Chairman. The <u>CALAFCO</u> Executive Officer of the Nominations Committee Chairman's LAFCO shall <u>appoint a CALAFCO staff member to</u> serve as staff for the <u>Nominations <u>Recruitment</u></u> Committee in cooperation with the CALAFCO Executive Director.
 - <u>Each region shall designate a regional representative to serve as staff liaison to the</u> <u>Recruitment Committee.</u>
 - d. A <u>Goals goal</u> of the Committee is <u>are</u> to encourage and solicit candidates <u>by region</u> who represent member LAFCos across the spectrum of geography, size, and urban-suburban-rural population, <u>and to provide oversight of the elections process</u>.
- 2. ANNOUNCEMENT TO ALL MEMBER LAFCOs:
 - a. No later than three months prior to the Annual <u>Membership Meeting Conference</u>, the <u>Nominations Recruitment</u> Committee Chairman shall send an announcement to each LAFCo for distribution to each <u>commissioner member</u> and alternate. The announcement shall include the following:

These policies and procedures were adopted by the CALAFCO Board of Directors on 12 January 2007 and amended on 9 November 2007⁴, 8 February 2008³, 13 February 2009³ and 12 February 2010 (pending Member approval of Bylaw change). They supersede all previous versions of the policies.



- i. A statement clearly indicating which offices are subject to the election.
- ii. A regional map including LAFCos listed by region.
- iii. The dates by which all nominations must be received by the Nominations <u>Recruitment</u> Committee. The deadline shall be no later than 30 days prior to the opening of the Annual Conference. Nominations received after the closing date shall be returned to the proposing LAFCo marked "Received too late for Nominations Committee action."
- iv. The names of the Nominations Recruitment Committee members with the Committee Chairman's LAFCo address and phone number, and the names and contact information for each of the regional representatives.

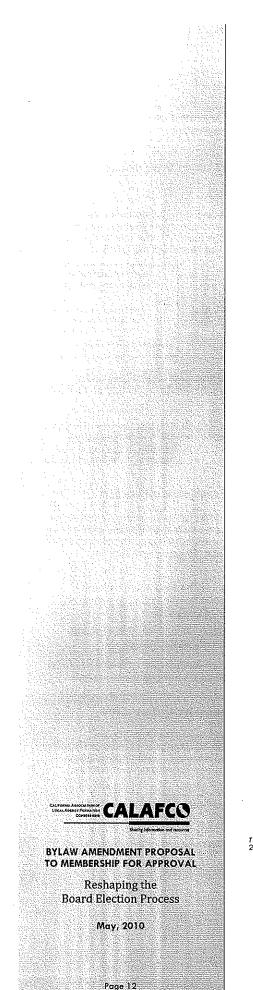
Key Timeframes for Nominations Process

- Days*

 90
 Nomination announcement

 30
 Nomination deadline
- 14 Committee report released *Days prior to annual mombership macing
- v. The address to send the nominations forms.
- v). A form for each LAFCo a Commission to use to nominate a candidate and a candidate resume form of no more than one page each to be completed for each nominee.
- b. <u>No later than four months before the annual membership meeting</u>, the <u>Nominations</u> <u>Recruitment</u> Committee Chairman shall send an announcement to the <u>Executive</u> <u>Director for distribution to each member LAFCo and for publication in the newsletter</u> <u>and on the website</u> newsletter editor for publication. The announcement shall include the following:
 - i. A statement clearly indicating which offices are subject to the election.
 - ii. The <u>specific</u> date by which all nominations must be received by the <u>Nominations</u> <u>Recruitment</u> Committee. The deadline shall be no later than 30 days prior to the opening of the <u>Annual Conference</u>. Nominations received after the closing dates shall be returned to the proposing LAFCo marked "Received too late for <u>Nominations Recruitment</u> Committee action."
 - iii. The names of the Nominations <u>Recruitment</u> Committee members with the Committee Chairman's LAFCo address and phone number, <u>and the names and</u> contact information for each of the regional representatives.
 - iv. <u>Requirement that nominated individual must be a commissioner or alternate</u> commissioner from a member in good standing within the region.
- c. The Nominations Committee Chairman shall cend an announcement to the CALAFCO "webmaster" for publication on the CALAFCO web site. The announcement shall include the following:
 - A statement clearly indicating which offices are subject to the election.
 - i. The date by which all nominations must be received by the Recruitment Committee. The deadline shall be no later than 30 days prior to the opening of the Annual Conference. Nominations received after the clocing date shall be returned to the proposing LAFCo marked "Received too late for Nominations Committee action."
 - ili. The names of the Nominations Committee members with the Committee Chairman's LAFCe address and phone number.

These policies and procedures were adopted by the CALAFCO Board of Directors on 12 January 2007 and amended on 9 November 2007¹, 8 February 2008³, 13 February 2009³ and 12 February 2010 (pending Member approval of Bylaw change). They supersede all previous versions of the policies.

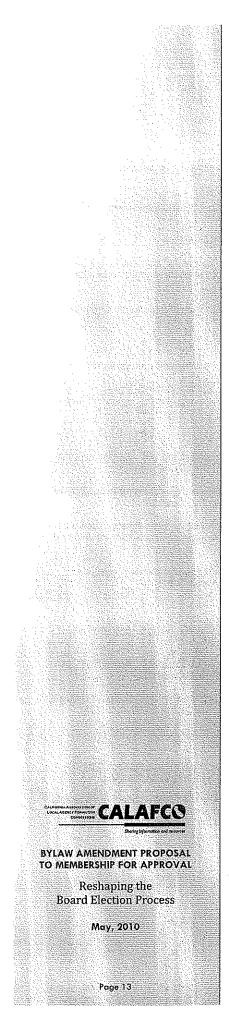


- d. A copy of these procedures shall be posted on the web site.
- 3. THE NOMINATIONS RECRUITMENT COMMITTEE:
 - a. <u>The Recruitment Committee and the regional representatives have the responsibility</u> to monitor nominations and help assure that there are adequate nominations from each region for each seat up for election. No later than two weeks prior to the Annual Conference, the <u>Nominations Recruitment</u> Committee Chair shall distribute to the members of the <u>Nominations Committee</u> the <u>Committee Report organized by regions</u>, including copies of all nominations and resumes, which are received prior to the end of the nomination period.
 - b. At the close of the nominations the Recruitment Committee shall prepare regional ballots. Each region will receive a ballot specific to that region. Each region shall conduct a caucus at the Annual Conference for the purpose of electing their designated seats. Caucus elections must be held prior to the annual membership meeting at the conference. The Executive Director or assigned staff along with a member of the Recruitment committee shall tally ballots at each caucus and provide the Recruitment Committee the names of the elected Board members and any open seats. In the event of a tie, the staff and Recruitment Committee member shall immediately conduct a run-off ballot of the tied candidates.
 - c. Make available sufficient copies of the Nominations Committee Report for each Conference participant Voting Member by the beginning of the <u>Annual</u> Conference Business Session.
 - d. Make available, along with the Nominations Committee Report, blank copies of the nomination forms and resume forms to accommodate nominations from the floor <u>at either the caucuses or the annual meeting (if an at-large election is required)</u>.
 - e. Advise the Annual Conference Planning Committee to provide "CANDIDATE" ribbons to all candidates attending the Annual Conference.
 - f. Post the candidate statements/resumes <u>organized by region</u> on a bulletin board near the registration desk.
 - g. <u>Regional elections shall be conducted as described in Section 4 below. The</u> representative from the Recruitment Committee shall serve as the Presiding Officer for the purpose of the caucus election.
 - h. <u>Following the regional elections</u> in the event that there are <u>open seats</u> incufficient nominations for <u>any all</u> offices subject to the election, the <u>Nominations</u> <u>Recruitment</u> Committee Chairman shall call a meeting of the Nominations Committee (which may be hold by phone) to: notify the Chair of the Board of Directors that an at-large election will be required at the annual membership meeting and to provide a list of the number and category of seats requiring an at-large election.

E-Determine the number and category of nominations needed to fill all offices;

- ii. Divide responsibilities among its mombers to soek candidates to fill those vacancies, giving consideration to, goographical diversity as well as category diversity between urban, suburban and rural LAFCes.
- —Once sufficient nominations are received to fill all offices subject to the election, the Recruitment Committee shall meet again, no later than 36 hours prior to the Business Session of the Annual Conference. The meeting may be held by telephone.

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- - i. The time and date of the Nominations Committee meeting.
 - il. The number of nominations received in each category.
 - iii. The names and resumes of all individuals nominated in each category.
- k. At a time approved by the Board, the Nominations Committee shall hold a <u>"Candidates Forum". Each candidate shall be given time to make a brief statement</u> for their candidacy.
- AT THE TIME FOR ELECTIONS <u>DURING THE REGIONAL CAUCUSES OR</u> ANNUAL MEMBERSHIP BUSINESS MEETING:
 - The Nominations <u>Recruitment</u> Committee Chairman, or another member of the <u>Nominations <u>Recruitment</u> Committee <u>or the Chair's designee</u> (hereafter called the Presiding Officer) shall:
 </u>
 - i. Review the election procedure with the membership.
 - ii. Present Neminations the Recruitment Committee Report (previously distributed).
 - iii. Call for additional nominations from the floor by category for those seats subject to this election:
 - 1. For city member.
 - 2. For county member.
 - 3. For public member.
 - 4. For special district member.
 - b. To make a nomination from the floor, a LAFCo, which is in good standing, shall identify itself and then name the category of vacancy and individual being nominated. The nominator may make a presentation not to exceed two minutes in support of the nomination.
 - When there are no further nominations for a category, the Presiding Officer shall close the nominations for that category.
 - <u>The Presiding Officer shall conduct a "Candidates Forum". Each candidate shall be</u> given time to make a brief statement for their candidacy.
 - e. Whon nominations in all categories have been closed. The Presiding Officer shall then conduct the election:
 - For categories where there are the same number of candidates as vacancies, the Presiding Officer shall:
 - 1. Name the nominees and offices for which they are nominated.
 - Call for a voice vote on all nominees and thereafter declare those unopposed candidates duly elected.

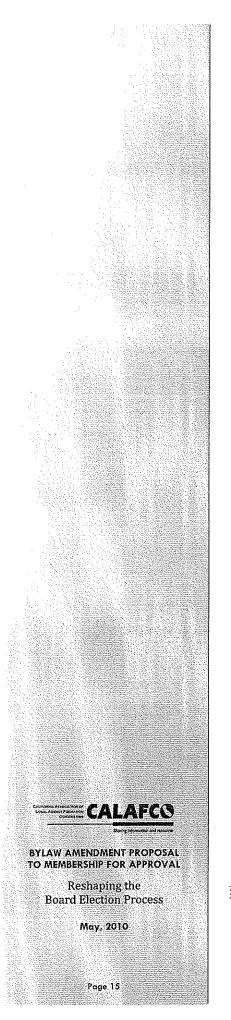
These policies and procedures were adopted by the CALAFCO Board of Directors on 12 January 2007 and amended on 9 November 2007¹, 8 February 2008², 13 February 2009³ and 12 February 2010 (pending Member approval of Bylaw change). They supersede all previous versions of the policies.

(@<u>`</u>] BYLAW AMENDMENT PROPOSAL TO MEMBERSHIP FOR APPROVAL Reshaping the **Board Election Process** May, 2010 Page 14

CHANGES TO CALAFCO POLICIES & PROCEDURES PENDING MEMBER APPROVAL OF BYLAWS AMENDMENT

- ii. For categories where there are more candidates than vacancies each contested category, the Presiding Officer shall:
 - 1. Poll the LAFCos in good standing by written ballot.
 - Each LAFCo in good standing may cast its vote for as many nominees as there are vacancies to be filled. The vote shall be recorded on a tally sheet.
 - 3. With assistance from CALAFCO staff, tally the votes and announce the results.
- ili. Election to the Board shall occur as follows:
 - 1. For one vacancy, the nominee receiving the highest number of votes is elected.
 - 2. For two vacancies, the two nominees receiving the two highest numbers of votes are elected.
 - 3. In case of tie votes:
 - a. For one vacancy, drop all nominees except the two who tied with the highest number of votes and repeat the election process.
 - b. If there are two vacancies and there is a two-way tie for second place, the person with the most votes is declared elected.
 - c. Remove from consideration all nominees with fewer votes than those tied for second and repeat the election process between the two tied to fill the remaining vacancy.
 - d. If three or more are tied, drop the nominees with fewer votes and conduct the runoff election among those tied.
- 5. ADDITIONAL PROCEDURES
 - a. For categories where there are more candidates than vacancies In all contected elections, names will be listed in the order nominated.
 - b. <u>The Recruitment Committee Chair shall announce and introduce all Board Members</u> elected at the Regional Caucuses at the annual business meeting.
 - c. In the event that Board seats remain unfilled after a Regional Caucus, an election will be held immediately at the annual business meeting to fill the position at-large. Nominations will be taken from the floor and the election process will follow the procedures described in Section 4 above. Any commissioner or alternate from a member LAFCo may be nominated for at-large seats.
 - d. <u>Seats elected at-large become subject to regional election at the expiration of the term. Only representatives from the region may be nominated for the seat.</u>
 - e. As required by the Bylaws, the members of the Board shall meet as soon as possible after election of new board members for the purpose of electing officers, determining meeting places and times for the coming year, and conducting any other necessary business.

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f. Examples of process for determining who is elected:

Number of Vacancies	Candidate	Votes	Result
	A	18	Runoff Election
One vacancy	В	18	between A & B.
	C	14	
	D	10	
	A	18	A is elected.
Two vacancies	8	1.5	Runoff election between
	С	15	B&C.
	D	9	
	A	18	A & B are both elected.
Two vacancies	В	18	
	С	10	
	D	10	
	A	18	A is elected.
Two vacancies	В	10	Runoff election among B.
	С	10	C, and D for 2nd vacancy.
	D	10	
	A	15	Runoff election among A,
Two vacancies	В	15	B, & C for two vacancies.
	C	15	D is dropped from
	D	10	consideration

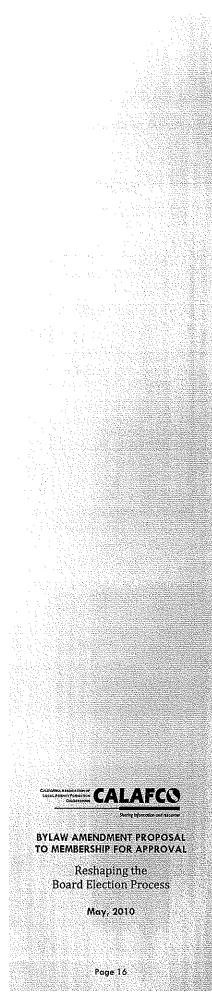
6. LOSS OF ELECTION IN HOME LAFCO

Board Members and candidates who lose elections in their home office shall notify the Executive Director PRIOR to the Annual Conference within 15 days of the certification of the election.

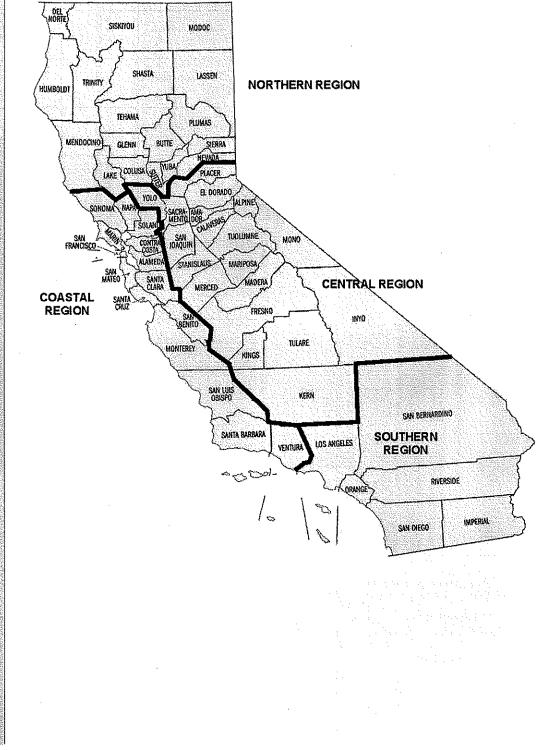
7. FILLING BOARD VACANCIES

Vacancies on the Board of Directors may be filled by appointment by the Board for the balance of the unexpired term. Appointees must be from the same category as the vacancy, and should be from the same region.

These policies and procedures were adopted by the CALAFCO Board of Directors on 12 January 2007 and amended on 9 November 2007¹, 8 February 2008², 13 February 2009³ and 12 February 2010 (pending Member approval of Bylaw change). They supersede all previous versions of the policies.



REGIONS FOR BOARD OF DIRECTORS ELECTIONS





LAFCO Meeting:	June 2, 2010		
TO:	LAFCO		
FROM:	Neelima Palacherla, Executive Officer Dunia Noel, Analyst		
SUBJECT:	Executive Officer's Report		
	Agenda Item # 8		

8.1 Update on Countywide Fire Service Review

For Information Only

Management Partners, LAFCO's Fire Service Review Consultant, has completed the data collection phase of the Countywide Fire Service Review and the various fire service providers have had an opportunity to review and verify their data. Based on the data collected, Management Partners has developed draft fire district and fire department profiles and is preparing an overview chapter on how fire and emergency medical services are provided in Santa Clara County. LAFCO staff will begin reviewing this information at the end of May. Staff expects to review Management Partners' draft analysis and findings in early June and to subsequently provide Management Partners with our comments.

The Fire Service Review TAC, LAFCO staff and Management Partners are scheduled to meet on June 24th to discuss the draft analysis and findings. LAFCO staff and Management Partners will also be meeting with the Fire Chiefs' Association on June 7th to discuss the draft analysis and findings. It is anticipated that a similar update will be provided to the City Managers' Association on June 14th.

8.2 Update on Implementation of LAFCO's Electronic Document Management System

For Information Only

Peelle Technologies has completed scanning the bulk of LAFCO's files. They will scan LAFCO's remaining files, which include USA amendments, SOI amendments, OACS requests, special district annexations, and historical documents, over the next couple of months. Staff continues to load the scanned records onto the LAFCO server, verify the quality of those scans, and to become more familiar with the LaserFische software. The new system has made it much easier to search through LAFCO's extensive records and to locate the requested information.

8.3 Update on Amendment to the Memorandum of Understanding between LAFCO and the County of Santa Clara

For Information Only

Staff anticipates bringing a revised MOU for the Commission's consideration at its next meeting. The current MOU was approved by the Santa Clara County Board of Supervisors and the Local Agency Formation Commission of Santa Clara County (LAFCO) on June 5, 2001 and has been effective since July 1, 2001. Since that time, there have been several changes in the way that LAFCO operates, including but not limited to staffing and general liability insurance changes.

8.4 Update on Island Annexation in Santa Clara County

For Information Only

San Jose is in the process of completing its third phase of island annexations which includes 5 large populated islands. One of the proposed island annexations (Cambrian #36) is controversial because the neighborhood it involves has expressed interest in annexing to the City of Campbell. However, in order for this to occur, the Cities of Campbell and San Jose would both need to request that LAFCO amend their Urban Service Area Boundary and Sphere of Influence Boundary accordingly.

LAFCO staff continues to help coordinate the overall island annexation program. In preparation for San Jose's third phase of island annexations, LAFCO staff assisted and advised city staff on their public outreach process, provided technical assistance on the island annexation process and law, and coordinated the preparation of maps and reports by the County Surveyor and Assessors' Offices. Once San Jose approves these island annexations, LAFCO staff will complete all necessary paperwork as required by the State Board of Equalization.

To date, no other cities have informed LAFCO about any upcoming island annexations. The provisions in State law which allow for the streamlined annexation process will expire on January 1, 2014.

8.5 2010 CALAFCO Annual Conference in Palm Springs, California October 6-8, 2010

Recommendation:

Authorize Commissioners and staff to attend the Annual Conference and direct that associated travel expenses be funded by the LAFCO Budget.

Attached is information concerning the upcoming CALAFCO Annual Conference which will be held in Palm Springs from October 6th through the 8th. The Conference provides an annual opportunity for Commissioners and staff to gain additional knowledge about changes in LAFCO legislation, LAFCO policies and practices, and issues facing LAFCOs, cities and special districts across the state. The proposed LAFCO Budget includes funds for staff and Commissioners to attend the Conference.

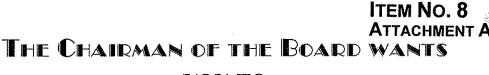
8.6 Nomination to the CALAFCO Board of Directors

Recommendation:

Nominate Commissioner Susan Vicklund Wilson to serve on the CALAFCO Board.

As part of its implementation plan for the new Bylaws, the CALAFCO Board has put all of its seats up for election this year. Commissioner Susan Vicklund-Wilson currently serves on the CALAFCO Board as Vice-Chair and as a member of CALAFCO's Legislative Committee and has worked on special issues such as the current bylaw amendment proposal to restructure the CALAFCO Board. She is well respected by her peers and by LAFCO staff across the state. She has expressed interest in continuing to serve on the CALAFCO Executive Board.

Commissioner Vicklund-Wilson will be running for the single seat for public members in the Coastal region.

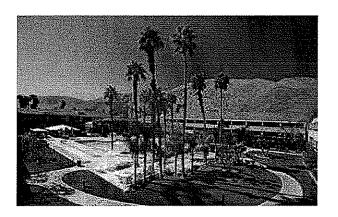


YOU TO



SAVE THE DATE!

CALAFCO & Riverside LAFCO invite you to PALM SPRINGS 2010 CALAFCO CONFERENCE OCTOBER 6 - 8, 2010



Hilton Palm Springs 400 East Tahquitz Canyon Way Palm Springs, CA 92262 (760) 320-6868



- Registration \$390/ person Registration materials will be sent to all LAFCos. Watch the CALAFCO website for details.
- Lodging \$84/night + resort fee and applicable taxes. Contact hotel for reservations at (800) 445-8667 and ask for the CALAFCO group rate. This rate will be available from Tuesday through Sunday.
- Program The draft program will be available soon on the CALAFCO website.
- Mobile Workshop We will be visiting the WINTEC Wind Energy Farms and the Whitewater Canyon Wildland Conservancy.



The California Association of Local Agency Formation Commissions 1215 K Street, Suite 1650 Sacramento, CA 95814 www.calafco.org (916) 442-6536





PROVIDED AT THE MEETING

May 28, 2010

Item No. 8.4 Attachment "A"

Vice Mayor Chirco San Jose District 9 200 E Santa Clara St. 18th Floor San Jose, CA 95113

RE: Cambrian 36 Community Outreach Meeting Addressing Annexation into San Jose

Vice Mayor Chirco,

The Community Outreach Meeting on May 19, 2010 did not meet its stated goals or obligations. San Jose Planning Director Horwedel stated at the beginning of the meeting, it would continue until all of our questions were answered. Unfortunately, the meeting was ended at 8 pm with very few questions being asked and fewer being answered. This does not meet the procedural obligation set forth in the San Jose answer book or LAFCO procedures for annexation.

The obligation and intent of the meeting was to inform the Cambrian 36 neighborhood of the new services to be delivered by San Jose after annexation. Simply, San Jose did not understand or explain how the core services of fire protection and EMS would be delivered to our area.

It is inconceivable San Jose would begin the annexation process without understanding how they will deliver public safety services to our area.

Furthermore, the Director of Planning stated a major objective of incorporating county pockets into a city is to improve the services delivered to that area. Clearly, relying on the San Jose Fire Department to provide fire and EMS services does not meet this goal. Our neighborhood currently receives fire and EMS services from our indigenous fire department, County Fire. Being annexed into San Jose would require an auto-aid agreement between County Fire and San Jose Fire Department to provide a reduced level of service. We would be serviced by two agencies not just one. This will cause service delays and delivery confusion. It certainly does not meet the stated strategy and goal of improving service efficiency.

The Campbell Annexation Group is asking the City of San Jose to stop the annexation process and return to talks with the City of Campbell. There are better alternatives to Cambrian 36 being annexed into San Jose. Please do not endanger the lives and property of our neighborhood.

Respectfully,

CAMPBELL ANNEXATION GROUP Mike Krisman 905 Sweetbriar Drive Tom Davis Cambrian Drive 329 Dallas Drive Jim Aspinwall

408/221-4192 chekrisman@vahoo.com 408/966-0339 tldecd@sbcglobal.net 408/371-6242 jim.aspinwall@yahoo.com

CC: San Jose Planning Director Joe Horwedel

Neelima Palacheria LAFCO

Campbell Mayor Evan Low

San Jose Mayor **Chuck Reed**

San Jose City Council

San Jose City Manager Ken Yeager Santa Clara County Supervisor Debra Figone