

Local Agency Formation Commission
of Santa Clara County

MINUTES
WEDNESDAY, JUNE 11, 2003

1. ROLL CALL

The Local Agency Formation Commission (LAFCO) of Santa Clara County convenes this 11th day of June 2003 at 1:20 p.m. in the Chambers of the Board of Supervisors, County Government Center, 70 West Hedding Street, San Jose, California, with the following members present: Chairperson Blanca Alvarado and Commissioners Donald Gage, John Howe and Susan Vicklund-Wilson.

The LAFCO staff in attendance include Neelima Palacherla, LAFCO Executive Officer; Kathy Kretchmer, LAFCO Counsel; Dunia Noel, LAFCO Analyst; and Ginny Millar, LAFCO Surveyor.

The meeting is called to order by Chairperson Alvarado and the following proceedings are had, to wit:

2. PUBLIC PRESENTATION

There are no public presentations.

3. APPROVE MINUTES OF APRIL 9, 2003 MEETING

On motion of Commissioner Gage, seconded by Commissioner Wilson, with Commissioner Howe abstaining, it is ordered on a 3-0 vote that the minutes of the April 9, 2003 meeting be approved, as submitted.

Commissioner LeZotte arrives at 1:24 p.m.

4. ADOPTION AND PRESENTATION OF RESOLUTION COMMENDING DON WEDEN AS HE RETIRES AFTER 33 YEARS OF SERVICE FOR THE COUNTY OF SANTA CLARA PLANNING DEPARTMENT

The Commission presents a Resolution of Commendation to Don Weden upon his retirement after 33 years of service to Santa Clara County Planning Department. The Chairperson expresses the Commission's gratitude for his numerous accomplishments in preventing urban sprawl, promoting orderly growth and

WEDNESDAY, JUNE 11, 2003

development, and protection of agricultural land and open space resources for the benefit of present and future generations of residents in the County.

In accepting the commendation, Mr. Weden states that LAFCO played an important role in the establishment of countywide development policies. In the next 5 to 10 years as cities encroach into prime agricultural lands, LAFCO, which is a major policy body must require mitigation for the loss of those agricultural lands.

PUBLIC HEARINGS

5. EVERGREEN NO. 188 REORGANIZATION (CITY OF SAN JOSE)

This being the time and place set for public hearing to consider the request of the City of San Jose to annex Evergreen No. 188 and detach it from the County Fire Protection District and the County Library Service Area, the Chairperson declares the public hearing open.

Ms. Palacherla reports that the City of San Jose had initially proposed to annex an 11 acre property (APN 654-03-009) with a portion that is outside of the City's Urban Service Area (USA). LAFCO had approved the City's USA amendment at its December 11, 2002 hearing, with the conditions that future annexation should include the entire parcel with the appropriate pre-zoning designations. She continues by saying that City revised its proposal this week and requested that the annexation include two other parcels (APNs 654-03-008 and 654-15-022) as all three parcels form a legal lot. She states that staff is recommending approval of the reorganization of the entire legal lot to San Jose. She adds that the City has applied a pre-zoning designation which allows about seven dwelling units on the portion within the City's USA. She adds staff is recommending that annexation be conditioned that the City will not provide services to the area outside the City's USA.

Ms. Palacherla reports that APN 654-03-009 is under Williamson Act contract,

WEDNESDAY, JUNE 11, 2003

however, the contract will terminate on January 1, 2011 because the landowner has filed a notice of non-renewal with the County. State law allows annexation of such lands if a notice of non-renewal has been filed and the annexing agency agrees that no services will be provided during the remaining life of the contract. The City has indicated that the property owner will file a cancellation of the Williamson Act contract after the annexation. She states that the City must succeed to the contract, and must adopt rules, regulations and procedures required by the Williamson Act, including those required by Government Code Sections 51231, 51237, 51237.5. She states that staff has received consent to waive protest from agencies losing and gaining territories as a result of this reorganization. Finally, she advises that staff recommends approval of the reorganization, subject to County Surveyor's approval of maps and the legal description of the boundaries and with conditions as described in the staff report.

There being no other speakers from the public, the Chairperson declares the public hearing closed.

In response to an inquiry by Commissioner LeZotte, Ms. Palacherla states that upon annexation, the City must succeed to the Williamson Act contract and its cancellation may be processed thereafter. Ms. Kretchmer adds that only if the contract is actually terminated prior to annexation, the City would not need to adopt the rules and procedures, however, for the span of time between annexation and the contract termination the City needs to adopt the rules and procedures. She proposes that staff recommendation be amended to state, "As necessary, the City of San Jose shall adopt the rules and procedures required by law."

On motion of Commissioner Gage, seconded by Commissioner Wilson, it is unanimously ordered that the staff recommendation be approved as amended.

6. SPHERE OF INFLUENCE AMENDMENT (SOI) AND ANNEXATION TO THE PURISSIMA HILLS COUNTY WATER DISTRICT (PHCWD)

This being the time and place set for public hearing to consider the request of

WEDNESDAY, JUNE 11, 2003

PHCWD to expand its SOI and annex properties located at 12661 (lands of Wu), 13441 and 13445 (lands of Corrigan) Robleda Road, Los Altos Hills, the Chairperson declares the public hearing open.

Ms. Palacherla reports that PHCWD is seeking to amend its SOI in order to annex the lands of Wu (APN 175-47-016) and Corrigan (APNs 175-36-036 and 003). The district is currently providing water service to these parcels with existing single family homes as it was unaware that state law requires agencies to seek LAFCO approval prior to providing services to properties located outside their boundaries. To amend the SOI, LAFCO is required to make certain findings per state law as described in the staff report. The Wu property had no previous water utility and the existing home is currently being served by the district contingent on annexation. The Corrigan property was served by the California Water Service Company (CWSC), a private water service company, however, since it has low water pressure, property owners are seeking annexation to PHCWD. She reports that the surrounding area is developed with single family homes and is either served by the district or the private water provider. PHCWD, which is currently serving these properties, has the capacity to continue to serve. Staff is recommending approval of the SOI and annexation, contingent on the verification by the County Surveyor that the maps and legal description comply with the Surveyor's comments.

There being no other speakers from the public, the Chairperson declares the public hearing closed.

On motion of Commissioner Gage, seconded by Commissioner LeZotte, it is unanimously ordered that staff recommendation be approved and protest proceedings be waived.

7. MORGAN HILL 2002 URBAN SERVICE AREA (USA) AMENDMENT: AREA 1 (DIANA-KUBO/PATEL)

This being the time and place set for the continuation of public hearing to

WEDNESDAY, JUNE 11, 2003

consider the request by the City of Morgan Hill to amend its USA to include Area 1 (Diana-Kubo/Patel), the Chairperson declares the public hearing open.

Ms. Palacherla reports that the City is proposing to include into its USA, an area totaling 39 acres and a 19 acre portion of Highway 101. Staff has divided this proposal into three sub-areas, namely, Sub-Area 1 which consists of three parcels initiated by the applicant and designated as office-industrial by City's General Plan but with no development proposal at this time; Sub-Area 2 which consists of Madrone Channel and a portion of Highway 101 which are outside the City's USA; and Sub-Area 3 which is outside the USA but is within its City limits. The inclusion of Sub-Area 2 would not result in a development. Sub-Area 3 has been designated for commercial use and the city could provide services to these properties whether or not they are within its USA. Staff recommends approval of Sub-Areas 2 and 3.

On Sub-Area 1, she advises that the three parcels comprising this proposal are identified by the Department of Conservation as prime agricultural land and designated in the County General Plan as medium-scale agriculture. A large portion is currently used for agricultural production (mushroom farm). She notes that the area is adjacent to unincorporated lands zoned by the County for agricultural uses, this proposal would result in conversion of about 19 acres of prime farm lands to non-agricultural uses. She advises that since the City has a 9.57 years supply of vacant industrial lands within its boundaries. LAFCO policies require explanation as to why additional land is needed if there is more than five years worth of vacant industrial lands. The City staff has indicated there is no adequate market alternative since half of the vacant industrial lands are under single ownership and there is only one other parcel designated as office-industrial within the city limits. She notes, however, that these are not LAFCO criteria for USA expansion. She adds that including this property into the City's USA would induce growth. She states that for these reasons, staff recommends denial of the USA expansion for Sub-Area 1.

WEDNESDAY, JUNE 11, 2003

In response to an inquiry by Commissioner Gage, Ms. Terry Linder, Senior Planner, City of Morgan Hill, adds that the City needs to amend the General Plan in order to change the zoning designation of Sub-Area 1, and that the state law requires a two year moratorium after the LAFCO action before the City is allowed to amend the zoning designation for the area in the General Plan. On a follow-up inquiry of Commissioner Gage, Ms. Linder states that the area is not under a Williamson Act contract. She notes that this property is within the City's Urban Growth Boundary (UGB). She adds that only one of the three parcels fits the designation for viable agricultural land. She explains that the landowners want to end mushroom production since its odor affects the surrounding residences and businesses. She notes that while the City has 9.7 acres of industrially zoned land, half of this area belongs to just one business park. She adds that the only other office-industrial site in the City is not visible from the freeway and does not have access roads. She states that the inclusion of this site into the City's USA would not induce growth since services are already available there, and that agriculture is no longer viable on this parcel. She concludes by saying that this USA amendment is a logical adjustment to the City's boundaries.

Dennis Kennedy, Mayor, City of Morgan Hill, states that the City Council voted unanimously in support of the inclusion of these properties into the City's USA. He states that the landowners want to get out of the mushroom business and sell their property. He states that there was a proposal in the City Council for an auto dealership, however, the City has decided that it is no longer part of the plan. Since the auto dealership policy was made in February 2002, the Council has scaled down the number of auto dealerships to three or four. He states that the City struggles to balance the need to protect agriculture and open space, against the need for economic growth. He requests that the Commission approve the proposal since Morgan Hill has a good record in adhering to its UGB, and it will draw up the ultimate growth line which includes a greenbelt to protect agriculture and open space in its community.

In response to an inquiry by the Chairperson, Ms. Linder advises that the

WEDNESDAY, JUNE 11, 2003

environmental review finds the proposed annexation as a minor loss of prime agricultural lands, however, she does not have exact figures of the converted agricultural lands in the last 10 years. Mayor Kennedy adds that there have been some lands annexed into the USA, particularly those with inactive agricultural production within the last 10 years. On an inquiry by the Chairperson, Mayor Kennedy states that the City has designated this parcel as office-industrial about three years ago.

Michael Lawson, member, Murphy-Condit Action Group, referring to the Minutes of the February 27, 2002 Morgan Hill City Council meeting, advises that the Council approved a list of potential sites for the auto dealership strategy, and directed staff to implement the strategy. Citing the staff report for that meeting, he cites an item which directs staff to attract more dealerships, proposes to work to annex the 19-acre mushroom farm property on Condit Road, and apply PUD zoning limited to motor vehicle sales uses. He notes that a March 21, 2003 memorandum from Joyce Maskell, BAHS Manager, to Ed Tewes, City Manager, stresses the importance of Kubo/Patel application, stating that the primary argument is that the City needs additional office-industrial land, and recommending that the Council lobbyist do not discuss potential uses such as auto dealerships. Ms. Lawson notes that auto dealerships in the area will result in traffic and pollution and observes that the office-industrial zoning of this area is a deception because the City will rezone it to motor vehicle sales after inclusion to its USA as the documents indicate. He therefore advises that the application be denied, and when approved, motor vehicle sales be prohibited for the next 20 years.

John Telfer, South County Realty, states that office-industrial classification has different uses. He adds that a high-end type of development that needs good exposure from the highway and excellent access road is being proposed for the site.

Robert Burkhardt, resident of Morgan Hill, advises that this proposal is part of the City's long-term strategy to attract car dealerships, however, this poses a problem

WEDNESDAY, JUNE 11, 2003

because this area is among the most traveled section of Highway 101. He advises that the City Council is currently reviewing a Ford dealership, however, it disavowed knowledge of auto strategy in its June 6, 2003 meeting although it was part of the February 27, 2002 minutes. He reports that Mayor Kennedy spoke with the car dealers several days ago. He notes that the Council found that an optimum land area for a dealership is about three or five acres, looked at proposed sites and decided to chose the Highway 101-Dunne Avenue interchange. Mr. Burkhardt observes that there should be no backroom negotiations and private discussions that cause change in the community, and that the public must be well-informed the City's plans. He proposes that this annexation be postponed until a cumulative EIR is completed in support of this and other plans for Highway 101-Dunne Avenue interchange.

Gloria Ballard, MH Engineering staff, representing the Kubo and Patel families, requests the Commission to approve the proposal because the odor from mushroom farm poses threat to health and safety of the community, the proposal is not growth inducing because the future expansion would be blocked by Diana Avenue and Condit Road, the City owns wells in the property and wants control over these lands, and A-zoning in the County is not compatible with the proposed uses of the property. She notes that these properties are not under a Williamson Act contract.

There being no other speakers from the public, the Chairperson declares the public hearing closed.

Commissioner Wilson observes that conversion of Sub-Area 1 is premature given the City's nine years supply of vacant industrial lands, it has a growth inducing element, and that LAFCO's policies do not allow the fiscalization of land use or warrant conversion due to inactivity. For these reasons, she moves to accept staff recommendation. Commissioner LeZotte seconds the motion.

In response to an inquiry by Commissioner Gage, Ms. Linder states that it would be difficult to change the land use designation from office industrial to car dealerships

WEDNESDAY, JUNE 11, 2003

because the General Plan would have to be amended. In response to an inquiry by the Chairperson, Ms. Kretchmer states that the Commission is unable to set land use conditions on any project. In response to an inquiry by the Chairperson, Ms. Linder states that other lands zoned as office-industrial are neither visible nor accessible from Highway 101. Commissioner LeZotte observes that even if the change to land use designation is difficult, it is not impossible. She also notes that the City has over nine years supply of vacant industrial lands. In response to an inquiry by the Chairperson, Commissioner Wilson clarifies that her motion is to include Sub-Areas 2 and 3 into the City's USA, and to deny the inclusion of Sub-Area 1. Commissioner Alvarado proposes that the Commission first vote on Sub-Area 1 and vote again for Sub-Areas 2 and 3. Commissioners Wilson and LeZotte accept the amendment to the motion.

Commissioner Howe states that the City should be allowed to incorporate Sub-Area 1 given its location and since LAFCO staff's concerns are minor when weighed against the testimonies of the speakers.

The motion fails on a 2-3 vote, with Commissioners Alvarado, Gage and Howe voting against.

On motion of Commissioner Howe, seconded by Commissioner Gage, it is ordered on a vote of 3-2, with Commissioners LeZotte and Wilson voting against, that the entire Area 1, including all three sub-areas, be included into the City's USA.

The Chairperson notes that the role of the Commission is to uphold the policies of LAFCO. However, sometimes LAFCO policies contradict with the desires of the communities as in the case of certain applications by the cities of Gilroy and Morgan Hill. She proposes to find a process to redefine LAFCO policies to look at the present need and its impact on the future. Ms. Palacherla advises that the SOI, USA and Service Review policies have been adopted in December 2002 to reflect the changes in state law. The Chairperson proposes a workshop in October 2003 to review LAFCO policies in relation to the recent changes in the state law. On an inquiry by Commissioner Gage,

the Chairperson states that the Commission voted 3-2 to approve the inclusion of Sub-Area 1 into the city's USA.

8. OUT OF AGENCY EXTENSION OF SEWER AND WATER SERVICE BY THE CITY OF MORGAN HILL TO THE PROPOSED SOBRATO HIGH SCHOOL

This being the time and place set for the public hearing to consider the request by the City of Morgan Hill to provide sewer and water services to the proposed Ann Sobrato High School, located outside the City's boundaries, the Chairperson declares the public hearing open.

Ms. Palacherla reports that the City is seeking LAFCO approval to extend sewer and water services to the Sobrato High School which is currently under construction. It consists of four parcels with a combined area of 151.7 acres. Two of the parcels are within the City's SOI, however, they are unincorporated. The other two parcels are within the City of San Jose's boundaries and its SOI. The current service request is only for the unincorporated parcels within the SOI of Morgan Hill. She further reports that in December 2000, prior to the state law which required LAFCO approval of contracts for services between two public agencies, the City and the Morgan Hill Unified School District (MHUSD) had entered into an agreement for Morgan Hill to provide services to the proposed school. The City of San Jose initially opposed the construction of the school, however, a settlement was reached. The proposed school, located in the unincorporated area on Burnett Avenue, is designed to accommodate 1,500 students and is scheduled to open in Fall 2004. The classrooms will be constructed on the unincorporated properties, athletic fields and agriculture program facilities will be located on the parcels in San Jose, and 75 acres will be set aside for open space. As part of the agreement, San Jose allowed Morgan Hill to provide services to the entire school site, including the portions that are within San Jose's SOI. Ms. Palacherla continues by saying that the current request is only for sewer and water services for the Morgan Hill

WEDNESDAY, JUNE 11, 2003

parcels. Currently, no service is requested for the parcels located in San Jose and that any future requests must be brought to LAFCO. She adds that the two properties on Burnett Avenue are outside the USA and UGB of Morgan Hill. The site is contiguous to the City boundary on the west and that the settlement agreement between San Jose, Morgan Hill and MHUSD requires that Morgan Hill and MHUSD pursue annexation of the site into Morgan Hill. Annexation requires that the site be first included into Morgan Hill's UGB and USA. The City's General Plan allows amendment to UGB as part of a comprehensive general plan update or in conjunction with a greenbelt urban limit line which is currently underway and will be completed by Spring 2004.

She notes that provision of services to the school site may induce growth on the agricultural parcels to the south of Burnett Avenue. The City has reported that the wells nearby have tested positive for high nitrate levels and a septic system will not be feasible for such a large project. She reports that the site has not been irrigated during the last 20 years. Sixty percent of the site is designated as prime agricultural land while the remaining forty percent has been designated as "farmland of statewide importance." The EIR found that the impact to agriculture is less significant on this site than the two alternative sites considered. For these reasons staff is recommending approval of the request for out of agency services in anticipation of annexation. She notes, however, that in the future, LAFCO must be involved in the front end before agencies enter into service agreements so that LAFCO policies are taken into account.

In response to an inquiry by Commissioner Wilson, Ms. Palacherla states annexation of this area will not technically create a pocket or an island although it will result in unincorporated lands being surrounded by the City further more.

Ms. Linder states that she and MHUSD representatives are available and ready to respond to questions from the Commission.

There being no other speakers from the public, the Chairperson declares the public hearing closed.

WEDNESDAY, JUNE 11, 2003

Commissioner Gage moves for approval. Commissioner LeZotte seconds the motion. Commissioner Wilson proposes to amend the motion and direct staff to notify all agencies that LAFCO be included at the start of any such discussions on out of agency contracts for services. Ms. Kretchmer advises that this particular application was started before LAFCO assumed jurisdiction over out of agency contracts for public agencies in 2001. Ms. Palacherla proposes that the approval be conditioned on the City paying the remaining balance to the processing fee. Commissioners Gage and LeZotte accepts the amendments to the motion.

It is unanimously ordered that out of agency contract for sewer and water services to Sobrato High School be approved, conditioned upon the City paying \$718.00 in additional processing fees, and staff be directed to inform all agencies in the County that LAFCO should be included in negotiations of out of agency contracts.

Commissioner LeZotte leaves at 2:36 p.m.

9. OUT OF AGENCY EXTENSION OF WATER SERVICE BY THE CITY OF MORGAN HILL TO THE COUNTY'S LAKE ANDERSON BOAT LAUNCH FACILITY

This being the time and place set for the public hearing to consider the request by the City of Morgan Hill to provide out of agency water service to the County's Lake Anderson Boat Launch facility, the Chairperson declares the public hearing open.

Ms. Palacherla reports that this is a request by the City on behalf of the County Parks and Recreation Department to extend water services to the County's Anderson Lake Boat Launch facility's restrooms, drinking water fountain and landscape irrigation at its parking area. The project is in the unincorporated area, outside of the City's USA and within its SOI. The County has installed a water line up to the City limits which has to be extended by another 50 feet to allow connection to the City water line. LAFCO policy requires that annexation be considered prior to extending service beyond an agency's boundary. In this case, the project is located outside of the USA and UGB of Morgan Hill and annexation into the City would require that the area be

WEDNESDAY, JUNE 11, 2003

first included into the City's USA. The site is not contiguous to the City's boundaries and is part of an existing County park. For these reasons, annexation is not a feasible alternative for extending services beyond the City's boundaries. However, there is a provision in the contract between the City and the County which requires that property owners in the area waive their right if the site is annexed in the future. She notes that in terms of alternate options for water supply, there is an old well which no longer meets the state's requirement for a public water system, and that drilling a new well is not feasible because of the geo-hydrology of the site. She reports that the County Department of Environmental Health has indicated that the new septic system, which is located more than 200 feet away from the high water mark of the Lake, will not impact the lake's water quality. She notes that the project has no impact on agricultural lands and open space and recommends approval of the request to extend water services to the boat launch facility.

Scott Plambaeck, Planner, City of Morgan Hill, states that he is available to answer any questions about the project.

There being no other speakers from the public, the Chairperson declares the public hearing closed.

On motion of Commissioner Gage, seconded by Commissioner Howe, it is unanimously ordered that the staff report be approved.

10. FINAL LAFCO BUDGET FOR FISCAL YEAR 2003-2004

This being the time and place set for the public hearing to consider the final LAFCO budget for Fiscal Year 2003-2004, the Chairperson declares the public hearing open.

Ms. Palacherla reports that the Commission adopted the preliminary budget for FY 2004 on April 9, 2003. Since then, new information showed that actual revenues exceeded the projections. LAFCO received about \$21,000 in excess of the projected \$45,000 in revenues. LAFCO also received about \$2,000 more than the projected on

interests, deposits and investments. Based on discussion at the April 9, 2003 public hearing, staff is proposing to add \$10,000 of the excess in revenues to the reserves, bringing it to a total of \$60,000, which is about 10 percent of the total LAFCO budget. The remaining amount will help to offset costs for the County and the cities. The County pays half of the costs; the City of San Jose, a quarter; and the rest of the cities in the County pay the other quarter based on the percentage of their annual revenue against their combined annual revenues. She notes that most cities will see a reduction in costs, and a few cities' share will increase slightly due to their increased revenues.

In response to an inquiry by Commissioner Gage, Ms. Palacherla states that the savings will be used to reduce the costs to the County and the cities. The costs to the County will go down from \$182,165 last year to \$175,021 this year.

There being no other speakers from the public, the Chairperson declares the public hearing closed.

On motion of Commissioner Gage, seconded by Commissioner Wilson, it is unanimously ordered that (a) the LAFCO Budget for Fiscal Year 2003-2004 be adopted, (b) staff transmit the proposed budget to each city, the County and the Santa Clara County Cities Association; and, (c) the County Auditor-Controller apportion LAFCO costs to cities and County and collect payments pursuant to Government Code Section 56831.

11. PROPOSED CHANGES TO LAFCO STAFF CLASSIFICATIONS

This being the time and place set for the public hearing to consider changes to LAFCO staff classifications, the Chairperson declares the public hearing open.

Ms. Palacherla reports that LAFCO and the County have a Memorandum of Understanding (MOU) that stipulates the terms and conditions by which the County provides staffing to LAFCO. She states that the MOU provides that LAFCO Executive Officer and LAFCO Analyst positions should be unique classifications with salaries tied to specific county classifications. However, these positions are not currently established

WEDNESDAY, JUNE 11, 2003

as unique classifications. In this regard, staff recommends the creation of unique classifications in compliance with the MOU, and to acknowledge LAFCO's separate source of funding and its status as an independent agency. She adds that the County has questioned the nature of the "unclassified" status positions because unclassified positions are not to be permanently used and are used only for certain periods. However, since LAFCO intends to continue to contract with the County for staffing, staff is recommending that these unclassified positions be changed to classified positions as requested by the County.

There being no other speakers from the public, the Chairperson declares the public hearing closed.

On motion of Commissioner Gage, seconded by Commissioner Wilson, it is unanimously ordered that staff be directed to work with the County to (a) follow through the implementation of the MOU between LAFCO and the County, (b) establish unique classifications entitled "LAFCO Executive Officer" and "LAFCO Analyst", and (c) to prepare amendment to the MOU to change the unique code for LAFCO Executive Officer and LAFCO Analyst from "unclassified" to "classified".

12. MAPS OF PECIAL DISTRICTS IN SANTA CLARA COUNTY

This being the time and place set for the public hearing to consider adoption of boundary and SOI maps for special districts in the County, the Chairperson declares the public hearing open.

There being no other speakers from the public, the Chairperson declares the public hearing closed.

On motion of Commissioner Gage, seconded by Commissioner Wilson, it is unanimously ordered that maps depicting boundaries and SOIs of Aldercroft Heights County Water District, San Martin County Water District, Lion's Gate Community Services District and Lake Canyon Community Services District be approved.

13. EXECUTIVE OFFICER'S REPORT

A. 2003 CALAFCO ANNUAL CONFERENCE IN SAN FRANCISCO

Ms. Palacherla reports that the 2003 CALAFCO Annual Conference will be held in San Francisco on September 24-26, 2003 and requests that the Commission authorize staff and commissioners to attend the conference and authorize travel expenses from the LAFCO budget.

On motion of the Chairperson, seconded by Commissioner Wilson, it is unanimously ordered that staff and commissioners be authorized to attend the 2003 CALAFCO Annual Conference and authorize travel expenses be funded by LAFCO budget.

B. LAFCO WORKSHOP ON CITY-CONDUCTED ANNEXATIONS

Ms. Palacherla reports that staff had organized a workshop for city planners, city clerk staff and public works staff on City-Conducted Annexations and annexations of Williamson Act lands on May 14, 2003. This workshop was attended by staff from seven cities and a staff person from the State Department of Conservation.

C. UPDATE ON COUNTYWIDE FIRE SERVICE REVIEWS

Ms. Palacherla reports that the consultant for the Countywide Fire Service Reviews has nearly completed the profiles of all fire agencies within the County. The next step is to come up with a list of preliminary issues and opportunities for discussion.

14. PENDING APPLICATIONS

There are no pending applications.

15. WRITTEN CORRESPONDENCE

There are no written correspondence.

16. ADJOURNMENT

WEDNESDAY, JUNE 11, 2003

On order of the Chairperson, there being no objection, the meeting is adjourned at 2:48 p.m. to the next regular meeting to be held on Wednesday, August 13, 2003 at 1:15 p.m. in the Chambers of the Board of Supervisors, County Government Center, 70 West Hedding Street, San Jose, California.

Blanca Alvarado, Chairperson
Local Agency Formation Commission

ATTEST:

Emmanuel Abello, LAFCO Clerk