



**Local Agency
Formation Commission
of Santa Clara County**

777 North First Street
Suite 410
San Jose, CA 95112

SantaClaraLAFCO.org

Commissioners

Sylvia Arenas
Jim Beall
Rosemary Kamei
Yoriko Kishimoto
Otto Lee
Russ Melton
Terry Trumbull

Alternate Commissioners

Domingo Candelas
Helen Chapman
Cindy Chavez
Teresa O'Neill
Mark Turner

Executive Officer
Neelima Palacherla

**LAFCO MEETING MINUTES
WEDNESDAY, JUNE 5, 2024**

CALL TO ORDER

The meeting was called to order at 1:21 p.m.

1. ROLL CALL

Commissioners

- Russ Melton, Chairperson
- Sylvia Arenas, Vice Chairperson (Absent)
- Jim Beall (Arrived at 1:20 p.m.)
- Rosemary Kamei (Arrived at 1:22 p.m.)
- Yoriko Kishimoto (Absent)
- Otto Lee (Absent)
- Terry Trumbull (Absent)

Alternate Commissioners

- Domingo Candelas (Absent)
- Helen Chapman (Voting for Yoriko Kishimoto)
- Cindy Chavez (Absent)
- Teresa O'Neill (Voting for Terry Trumbull)
- Mark Turner

Staff

- Neelima Palacherla, Executive Officer
- Dunia Noel, Assistant Executive Officer
- Emmanuel Abello, Associate Analyst
- Sonia Humphrey, Clerk
- Mala Subramanian, Counsel

2. PUBLIC COMMENTS

There were none.

3. APPROVE CONSENT CALENDAR

MOTION: Beall	SECOND: Kamei	
AYES: Beall, Chapman, Kamei, Melton, O'Neill		
NOES: None	ABSTAIN: None	ABSENT: Arenas, Lee

Commission Action: Chairperson Melton added Agenda Item #9.1 to the Consent Calendar and the Commission approved the Consent Calendar, including items #4, #6, #7, and #9.1.

***4. TAKEN ON CONSENT: APPROVE MINUTES OF APRIL 3, 2024 LAFCO MEETING**

The Commission approved the minutes of the April 3, 2024 meeting.

PUBLIC HEARINGS

5. FINAL WORK PLAN AND BUDGET FOR FY 2025

MOTION: Beall	SECOND: Kamei	
AYES: Beall, Chapman, Kamei, Melton, O'Neill		
NOES: None	ABSTAIN: None	ABSENT: Arenas, Lee

Commission Action:

1. The Commission adopted the Work Plan for Fiscal Year 2024-2025, as revised by the Commission at its April 3, 2024 meeting.
2. The Commission adopted the Final Budget for Fiscal Year 2024-2025.
3. The Commission found that the Final Budget for Fiscal Year 2025 is expected to be adequate to allow the Commission to fulfill its statutory responsibilities.
4. The Commission authorized staff to transmit the Final Budget adopted by the Commission including the estimated agency costs to the cities, the special districts, the County, the Cities Association of Santa Clara County, and the Santa Clara County Special Districts Association.
5. The Commission directed the County Auditor-Controller to apportion LAFCO costs to the cities; to the special districts; and to the County; and to collect payment pursuant to Government Code §56381.

ITEMS FOR ACTION / INFORMATION

***6. TAKEN ON CONSENT: WEST VALLEY SANITATION DISTRICT 2024-01 (BIG BASIN)**

Commission Action:

CEQA Action

- 1. As Lead Agency under CEQA, determined that the proposal is categorically exempt from the provisions of CEQA pursuant to State CEQA Guidelines §15319 (a) & (b), and §15303(d).

Project Action

- 2. Approved the annexation of approximately 1.23 acres of land (APN 503-48-029) located within the City of Saratoga, to the West Valley Sanitation District.
- 3. Waived protest proceedings pursuant to Government Code §56662(a).

***7. TAKEN ON CONSENT: WEST VALLEY SANITATION DISTRICT 2024-02 (HIGH STREET)**

Commission Action:

CEQA Action

- 1. As Lead Agency under CEQA, determined that the proposal is categorically exempt from the provisions of CEQA pursuant to State CEQA Guidelines §15319 (a) & (b), and §15303(d).

Project Action

- 2. Approved the annexation of approximately 0.66 acres of land (APN 532-23-034) located within the Town of Los Gatos, to the West Valley Sanitation District.
- 3. Waived protest proceedings pursuant to Government Code §56662(a).

8. IMPLEMENTATION OF RECOMMENDATIONS FROM LAFCO’S COUNTYWIDE FIRE SERVICE REVIEW

MOTION: Chapman	SECOND: Kamei	
AYES: Beall, Chapman, Kamei, Melton, O’Neill		
NOES: None	ABSTAIN: None	ABSENT: Arenas, Lee

Commission Action: The Commission accepted the report.

9. CALAFCO RELATED ACTIVITES

9.1 *Approved on Consent: Report on the 2024 CALAFCO Staff Workshop (April 24 – 26, 2024)

For Information Only.

9.2 2024 CALAFCO Annual Conference (October 16 – 18, 2024)

MOTION: Kamei	SECOND: O'Neill	
AYES: Beall, Chapman, Kamei, Melton, O'Neill		
NOES: None	ABSTAIN: None	ABSENT: Arenas, Lee

Commission Action: The commission authorized commissioners and staff to attend the Annual Conference and directed that associated travel expenses be funded by the LAFCO Budget for Fiscal Year 2025.

9.3 Nominations to the CALAFCO Board of Directors

Commission Action: The commission nominated Vice Chairperson Arenas, and Commissioner Kishimoto (in their absence) if they would be interested in serving on the CALAFCO Board, with a decision to be finalized by the Chair before the September 16 deadline.

9.4 Designate Voting Delegate and Alternate for 2024 CALAFCO Board of Directors Election

Commission Action: The commission delegated to the Chairperson, the appointment of a voting delegate and an alternate voting delegate.

10. COMMISSIONER REPORTS

11. NEWSPAPER ARTICLES / NEWSLETTERS

11.1 CALAFCO Quarterly Newsletter (May 2024)

11.2 Article from Mercury News, "It's not just skyscrapers and high-density—'builder's remedy' is also bringing more urban sprawl" (April 22, 2024)

12. WRITTEN CORRESPONDENCE

13. ADJOURN

The Commission adjourned at 1:50 p.m., to the next regular LAFCO meeting on August 7, 2024, at 1:15 p.m., in the Board of Supervisors' Chambers, 70 West Hedding Street, San Jose.

Approved on October 2, 2024

DocuSigned by:
Russ Melton

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Russ Melton, Chairperson
Local Agency Formation Commission of Santa Clara County

Prepared by: DocuSigned by:
Sonia Humphrey
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Sonia Humphrey, LAFCO Clerk