



**Local Agency
Formation Commission
of Santa Clara County**
777 North First Street
Suite 410
San Jose, CA 95112
SantaClaraLAFCO.org

Commissioners
Sylvia Arenas
Jim Beall
Rosemary Kamei
Yoriko Kishimoto
Otto Lee
Russ Melton
Terry Trumbull

Alternate Commissioners
Domingo Candelas
Helen Chapman
Cindy Chavez
Teresa O'Neill
Mark Turner
Executive Officer
Neelima Palacherla

LAFCO MEETING MINUTES WEDNESDAY, APRIL 5, 2023

CALL TO ORDER

The meeting was called to order at 1:15 p.m.

1. ROLL CALL

The following commissioners were present:

- Chairperson Susan Vicklund Wilson
- Commissioner Sylvia Arenas
- Commissioner Jim Beall
- Commissioner Rosemary Kamei
- Commissioner Yoriko Kishimoto
- Commissioner Otto Lee
- Commissioner Russ Melton
- Alternate Commissioner Helen Chapman
- Alternate Commissioner Terry Trumbull
- Alternate Commissioner Mark Turner

The following commissioners was absent:

- Alternate Commissioner Domingo Candelas
- Alternate Commissioner Cindy Chavez

The following staff members were present:

- Neelima Palacherla, LAFCO Executive Officer
- Dunia Noel, LAFCO Assistant Executive Officer
- Emmanuel Abello, Associate LAFCO Analyst
- Mala Subramanian, LAFCO Counsel

2. LAFCO MEMBERSHIP CHANGES

Chairperson Vicklund Wilson welcomed Russ Melton who has been appointed as a regular member representing the cities, Mark Turner as the alternate cities member, and Domingo Candelas as City of San Jose's alternate member.

3. PUBLIC COMMENTS

Rob Rennie, Los Gatos Councilmember, and former LAFCO Commissioner indicated that he is representing the Fire Safe Council and is attending the meeting since

LAFCO has an important role in overseeing orderly growth and efficient delivery of fire services.

Chairperson Vicklund Wilson determined that there are no other members of the public who would like to speak on the item.

4. APPROVE CONSENT CALENDAR

Chairperson Vicklund Wilson proposed to add Item #11 to the consent calendar, and determined that there are no members of the public who would like to speak on the item.

The Commission approved the consent calendar.

Motion: Kamei Second: Kishimoto

AYES: Arenas, Beall, Kamei, Kishimoto, Lee, Melton, Vicklund Wilson

NOES: None ABSTAIN: None ABSENT: None

MOTION PASSED

***5. CONSENT ITEM: APPROVE MINUTES OF FEBRUARY 1, 2023 LAFCO MEETING**

The Commission approved the minutes of February 1, 2023 meeting.

6. GILROY URBAN SERVICE AREA AMENDMENT 2021 (WREN INVESTORS & HEWELL)

Chairperson Vicklund Wilson informed that the City of Gilroy has requested to continue the public hearing to June 7, 2023.

Chairperson Vicklund Wilson determined that there are no members of the public who would like to speak on the item, who will not be able to attend the meeting on June 7th.

The Commission continued the public hearing to June 7, 2023.

Motion: Lee Second: Arenas

AYES: Arenas, Beall, Kamei, Kishimoto, Lee, Melton, Vicklund Wilson

NOES: None ABSTAIN: None ABSENT: None

MOTION PASSED

7. PROPOSED WORK PLAN AND BUDGET FOR FY 2024

Ms. Palacherla presented the staff report.

Chairperson Vicklund Wilson declared the public hearing open, determined that there are no members of the public who would like to speak on the item, and declared the public hearing closed.

The Commission:

1. Adopted the Proposed Work Plan for Fiscal Year 2023-2024.
2. Adopted the Proposed Budget for Fiscal Year 2023-2024.
3. Found that the Proposed Budget for Fiscal Year 2024 is expected to be adequate to allow the Commission to fulfill its statutory responsibilities.
4. Authorized staff to transmit the Proposed Budget adopted by the Commission including the estimated agency costs as well as the LAFCO public hearing notice for the adoption of the Fiscal Year 2024 Final Budget to the cities, the special districts, the County, the Cities Association of Santa Clara County and the Santa Clara County Special Districts Association.

Motion: Melton

Second: Lee

AYES: Arenas, Beall, Kamei, Kishimoto, Lee, Melton, Vicklund Wilson

NOES: None

ABSTAIN: None

ABSENT: None

MOTION PASSED

8. APPOINTMENT OF PUBLIC MEMBER AND ALTERNATE PUBLIC MEMBER

Ms. Palacherla provided brief staff report and an overview of the interview and selection process, and noted that the Chairperson will facilitate the interviews but will not participate in the selection of the public or alternate public member.

Chairperson Vicklund Wilson welcomed the candidates for Public Member and Alternate Public Member positions, reiterated the interview process and requested the staff to escort the candidates outside of the Board Chambers. The Commission discussed and finalized the interview questions and designated each member, except Chairperson Vicklund Wilson, to ask those questions.

Chairperson Vicklund Wilson directed staff to invite the candidates back into the Board Chambers one at a time for the interviews in the following order: Jane Howard, Jerry Karp, Teresa O'Neill and Jake Tonkel. Ms. Noel informed that Mr. Karp has withdrawn his application due to a possible conflict of interest as he currently serves on the Civil Grand Jury. Each of the candidates were interviewed in turn.

Doug Muirhead, a resident of Morgan Hill, expressed support for the appointment of Terry Trumbull as the Public Member and his appreciation to Chairperson Wilson for her many years of service to LAFCO and the residents of the Santa Clara County. He congratulated Commissioner Melton and Alternate Commissioner Turner for their appointment on LAFCO representing the cities.

Chairperson Vicklund Wilson determined that there are no other members of the public who would like to speak on the item.

Commissioner Melton expressed appreciation to the candidates for their interest in serving on LAFCO, and he acknowledged that selection will be difficult as all of the candidates have excellent qualifications. He then nominated Terry Trumbull to the

Public Member position since it is important to LAFCO to have someone who has the institutional knowledge in view of the significant change in the composition of the Commission. **Commissioner Kishimoto** expressed agreement.

Motion: Melton

Second: Kishimoto

AYES: Arenas, Beall, Kamei, Kishimoto, Lee, Melton

NOES: None

ABSTAIN: Vicklund Wilson

ABSENT: None

MOTION PASSED

Commissioner Arenas nominated Teresa O'Neill to the Alternate Public Member position. **Commissioner Kamei** seconded. **Commissioner Kishimoto** expressed support for Ms. O'Neill and she expressed appreciation to the other candidates for their participation in the selection process. **Commissioner Lee** expressed support for Ms. O'Neill. He then noted that from what he had heard during the interviews, all of the candidates do certain voluntary work in their communities, and he expressed appreciation for all that they do. **Commissioner Arenas** indicated her support for Ms. O'Neill, and she expressed her appreciation to all the candidates for their interest to serve on LAFCO.

Motion: Arenas

Second: Kamei

AYES: Arenas, Kamei, Kishimoto, Lee, Melton

NOES: Beall

ABSTAIN: Vicklund Wilson

ABSENT: None

MOTION PASSED

9. UPDATE ON COUNTYWIDE FIRE SERVICE REVIEW

Chairperson Vicklund Wilson acknowledge the work of Commissioner Kishimoto as the chair of the Countywide Fire Service Review Technical Advisory Committee (TAC), and she informed that Commissioner Beall has expressed interest to serve on the TAC.

Chairperson Vicklund Wilson determined that there are no members of the public who would like to speak on the item.

Commissioner Beall indicated he has been interested in fire services since he started his public career as an urban planner in Los Gatos and County supervisor, and that he worked on the budget committee for CalFire when he was on the State legislature.

Commissioner Lee nominated Commissioner Beall to serve on the TAC. **Commissioner Kishimoto** seconded.

The Commission:

1. Appointed Commissioner Jim Beall to serve on the Countywide Fire Service Review Technical Advisory Committee in place of Commissioner Vicklund Wilson, whose term on LAFCO ends May 31, 2023.

2. Accepted report.

Motion: Lee

Second: Kishimoto

AYES: Arenas, Kamei, Kishimoto, Lee, Melton, Vicklund Wilson

NOES: None

ABSTAIN: Beall

ABSENT: None

MOTION PASSED

***10. CONSENT ITEM: AMENDMENT TO MOU BETWEEN COUNTY OF SANTA CLARA AND LAFCO OF SANTA CLARA REGARDING WEBCASTING SERVICES FOR LAFCO MEETINGS**

The Commission approved the proposed amendment to the Memorandum of Understanding (MOU) between County of Santa Clara and LAFCO of Santa Clara regarding the County’s provision of webcasting services for LAFCO meetings held in the County Board Chambers, extending the term, and updating the rates for reimbursable expenses.

***11. CONSENT ITEM: EXECUTIVE OFFICER’S REPORT**

The Commission accepted the report.

***11.1 Update on LAFCO Clerk Recruitment**

***11.2 Presentation on LAFCO to Santa Clara Valley Open Space Authority**

***11.3 Meeting on Bay Area People’s Food & Farm Project**

***11.4 Special Districts Association Meeting**

***11.5 Laserfische Server Migration Services**

12. APPOINTMENT OF 2023 LAFCO CHAIRPERSON AND VICE-CHAIRPERSON

Chairperson Vicklund Wilson informed that Commissioner Melton is interested in serving as chair, and she expressed her support indicating that he has been serving on the Finance Committee for a number of years, attended CALAFCO conferences and has actively supported many LAFCO endeavors.

The Commission appointed Commissioner Melton as Chairperson for 2023.

Motion: Lee

Second: Kishimoto

AYES: Arenas, Beall, Kamei, Kishimoto, Lee, Melton, Vicklund Wilson

NOES: None

ABSTAIN: None

ABSENT: None

MOTION PASSED

The Commission appointed Commissioner Arenas as Vice Chairperson for 2023.

Motion: Lee

Second: Kamei

AYES: Arenas, Beall, Kamei, Kishimoto, Lee, Melton, Vicklund Wilson

NOES: None

ABSTAIN: None

ABSENT: None

MOTION PASSED

13. PENDING APPLICATIONS / UPCOMING PROJECTS

14. COMMISSIONER REPORTS

15. NEWSPAPER ARTICLES / NEWSLETTERS

16. WRITTEN CORRESPONDENCE

- A letter from Burbank Sanitary District re. Burbank Annexation 44, 1881 West San Carlos, APNs 274-16-050, 052, 053, 069 and 070 – March 28, 2023 City Council Agenda (March 21, 2023)

17. ADJOURN

Commissioner Kishimoto expressed her appreciation to Chairperson Vicklund Wilson, who has served on LAFCO since 1995 and attended almost all of the LAFCO meetings, and that she has been diligent and enthusiastic in ensuring that LAFCO carry out its mission which benefitted the county.

Commissioner Kamei informed that while she did not have the opportunity to work with Chairperson Vicklund Wilson, through her work in Morgan Hill and San Jose communities, she had known of Commissioner Vicklund Wilson's work on LAFCO. And she expressed appreciation for her work that led to decisions about preserving open space and agricultural lands, and promoting orderly growth, which would benefit Santa Clara County for generations to come.

Commissioner Melton expressed appreciation to Chairperson Vicklund Wilson for her legendary service to the County and the State through LAFCO. He recalled her steady hand, calm demeanor, clear thought, and her ability to work through difficult situations during a meeting on the El Camino Healthcare District Audit and Service Review. He also noted her leadership at CALAFCO, the statewide association of LAFCOs, particularly in setting of LAFCO policies and legislative agenda.

Commissioner Lee expressed agreement and noted that Chairperson Vicklund Wilson has participated in LAFCO decisions over three decades that have help shaped the county today. And he indicated that such dedication to public service is very commendable and difficult to emulate.

Chairperson Vicklund Wilson expressed her appreciation to all and especially to staff for supporting her work on LAFCO.

EO Palacherla indicated that a reception and formal presentation is being planned for Commissioner Wilson at the June LAFCO meeting.

The Commission adjourned at 2:42 p.m., to the next regular LAFCO meeting on June 7, 2023, at 1:15 p.m., in the Board of Supervisors' Chambers, 70 West Hedding Street, San Jose.

Approved on June 7, 2023.

DocuSigned by:

Russ Melton

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Russ Melton, Chairperson
Local Agency Formation Commission of Santa Clara County

DocuSigned by:

Emmanuel Abello

By:

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Emmanuel Abello, Associate Analyst