



**Local Agency
Formation Commission
of Santa Clara County**

777 North First Street
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SantaClaraLAFCO.org

Commissioners

Sylvia Arenas
Jim Beall
Rosemary Kamei
Yoriko Kishimoto
Otto Lee
Susan Vicklund Wilson
Vacant

Alternate Commissioners

Helen Chapman
Cindy Chavez
Russ Melton
Terry Trumbull
Vacant

Executive Officer
Neelima Palacherla

COUNTYWIDE FIRE SERVICE REVIEW TECHNICAL ADVISORY COMMITTEE

**SPECIAL MEETING AGENDA
February 17, 2023 • 1:00 PM**

Technical Advisory Committee (TAC) Members:

Yoriko Kishimoto, LAFCO Commissioner • Susan Vicklund Wilson, LAFCO Commissioner
James Lindsay, Saratoga City Manager • Ed Shikada, Palo Alto City Manager • Christina Turner, Morgan Hill City Manager
Chief Suwana Kerdkaew, Santa Clara County Central Fire Protection District
Chief Ruben Torres, City of Santa Clara Fire Dept. • Chief Jim Wyatt, City of Gilroy Fire Dept.

***** BY VIRTUAL TELECONFERENCE ONLY *****

Pursuant to Government Code section 54953(e), this meeting will be held by teleconference only due to the COVID-19 state of emergency. No physical location will be available for this meeting. However, members of the public will be able to access and participate in the meeting as noted below.

PUBLIC ACCESS AND PUBLIC COMMENT INSTRUCTIONS

PUBLIC ACCESS

Members of the public may access and watch a live stream of the meeting on Zoom at <https://sccgov-org.zoom.us/j/92555135859>. Alternately, the public may listen in to the meeting by dialing **(669) 900-6833** and entering **Meeting ID92555135859#** when prompted.

WRITTEN PUBLIC COMMENTS may be submitted by email to LAFCO@ceo.sccgov.org. Written comments will be distributed to the Commission as quickly as possible. Please note that documents may take up to 24 hours to be posted on the LAFCO website.

SPOKEN PUBLIC COMMENTS will be accepted through the teleconference meeting. To address the Commission, click on the link <https://sccgov-org.zoom.us/j/92555135859> to access the Zoom-based meeting.

1. You will be asked to enter an email address and name. We request that you identify yourself by name as this will be visible online and will be used to notify you that it is your turn to speak.
2. When the Chairperson calls for the item on which you wish to speak, click on “raise hand” icon. The Clerk will activate and unmute speakers in turn. Speakers will be notified shortly before they are called to speak.
3. When called, please limit your remarks to the time limit allotted (3 minutes).

NOTICE TO THE PUBLIC

1. Pursuant to Government Code §84308, no LAFCO commissioner shall accept, solicit, or direct a contribution of more than \$250 from any party, or his/her agent; or any participant or his /or her agent, while a LAFCO proceeding is pending, and for three months following the date a final decision is rendered by LAFCO. Prior to rendering a decision on a LAFCO proceeding, any LAFCO commissioner who received a contribution of more than \$250 within the preceding 12 months from a party or participant shall disclose that fact on the record of the proceeding. If a commissioner receives a contribution which would otherwise require disqualification returns the contribution within 30 days of knowing about the contribution and the proceeding, the commissioner shall be permitted to participate in the proceeding. A party to a LAFCO proceeding shall disclose on the record of the proceeding any contribution of more than \$250 within the preceding 12 months by the party, or his or her agent, to a LAFCO commissioner. For forms, visit the LAFCO website at www.santaclaralafco.org. No party, or his or her agent and no participant, or his or her agent, shall make a contribution of more than \$250 to any LAFCO commissioner during the proceeding or for 3 months following the date a final decision is rendered by LAFCO.
2. Pursuant to Government Code Sections 56100.1, 56300, 56700.1, 57009 and 81000 et seq., any person or combination of persons who directly or indirectly contribute(s) a total of \$1,000 or more or expend(s) a total of \$1,000 or more in support of or in opposition to specified LAFCO proposals or proceedings, which generally include proposed reorganizations or changes of organization, may be required to comply with the disclosure requirements of the Political Reform Act (See also, Section 84250 et seq.). These requirements contain provisions for making disclosures of contributions and expenditures at specified intervals. More information on the scope of the required disclosures is available at the web site of the FPPC: www.fppc.ca.gov. Questions regarding FPPC material, including FPPC forms, should be directed to the FPPC's advice line at 1-866-ASK-FPPC (1-866-275-3772).
3. Pursuant to Government Code §56300(c), LAFCO adopted lobbying disclosure requirements which require that any person or entity lobbying the Commission or Executive Officer in regard to an application before LAFCO must file a declaration prior to the hearing on the LAFCO application or at the time of the hearing if that is the initial contact. In addition to submitting a declaration, any lobbyist speaking at the LAFCO hearing must so identify themselves as lobbyists and identify on the record the name of the person or entity making payment to them. Additionally, every applicant shall file a declaration under penalty of perjury listing all lobbyists that they have hired to influence the action taken by LAFCO on their application. For forms, visit the LAFCO website at www.santaclaralafco.org.
4. Any disclosable public records related to an open session item on the agenda and distributed to all or a majority of the Commissioners less than 72 hours prior to that meeting are available for public inspection at the LAFCO Office, 777 North First Street, Suite 410, San Jose, California, during normal business hours. (Government Code §54957.5.)
5. In compliance with the Americans with Disabilities Act, those requiring accommodation for this meeting should notify the LAFCO Clerk 24 hours prior to the meeting at (408) 993-4705.

1. ROLL CALL

2. PUBLIC COMMENTS

This portion of the meeting provides an opportunity for members of the public to address the Committee on matters not on the agenda, provided that the subject matter is within the jurisdiction of the Commission. No action may be taken on off- agenda items unless authorized by law. Speakers are limited to THREE minutes. All statements that require a response will be referred to staff for reply in writing.

3. CONSULTANT TEAM INTRODUCTIONS

4. UPDATE ON PREPARATION OF AGENCY PROFILES AND SERVICE PROVIDER VALIDATION OF PROFILES

5. FURTHER OPPORTUNITIES FOR PUBLIC, COMMUNITY, AND STAKEHOLDER INPUT

6. DISCUSSION OF PRELIMINARY FINDINGS

7. NEXT STEPS IN SERVICE REVIEW PROCESS

8. SET DATE & TOPICS FOR NEXT TAC MEETING (APRIL 2023)

9. ADJOURN

Agenda Item #3

Introductions – AP Triton Team

- **Dan Petersen**, Project Manager (Assumed from Kurt Latipow)
- **Melissa Swank**, Project Support
- **Randy Parr**, Finance
- **Clay Steward**, Service Delivery and Performance
- **Eric Schmidt**, GIS and Mapping
- **Laura Blaul**, Fire Prevention and Community Resiliency
- **Chris Waters**, Wildland Urban Interface and Climate Issues
- **Frank Blakely**, Land Use and Population
- **Don Trapp**, Facilities
- **Jennifer Stephenson**, Service Review Determinations, SOI Reviews, Governance Options

Agenda Item #4

Data Acquisition and Profiles

- Triton received 95% of the data necessary in mid-November
- Profiles are the basis for making the determinations, establishing the focus issues, and the service review determinations
- Data challenges for a few agencies with their incident statistics and performance
- Each profile is 30 to 90 pages in length
 - Fire Chiefs are beginning to review their profiles and provide feedback on the technical accuracy

Agenda Item #5

Key Steps & Timeline

LAFCO resumes service review with new consultant	June 2022
Consultant collects data from service provider	August - November
Service providers validate agency profiles compiled by consultant	January - February 2023
Consultant prepares findings, and Draft Service Review Report	February - Early May
*LAFCO releases Draft Report for public review and comment	May
*Community workshops on Draft Report	Late May - June
*LAFCO public hearing on Draft Report	Early August
*LAFCO releases Revised Draft Report for public review/ comment	Late August
*LAFCO public hearing to adopt Final Report	Early October
Publication of Adopted Final Report	October

*Future opportunities for public/stakeholder engagement

Agenda Item #6

Preliminary Findings

Service Delivery - Dan

- Nine Agencies providing Fire / EMS Response
- EMS Transport by AMR except for Palo Alto FD in their response area
- 413 Firefighters on duty each day countywide
 - 88 Engines, 19 Trucks, 14 BC's and 26 specialty units
- 89 Fire Stations
 - 58% Not Seismically protected; 43% rated poor condition
- 157,000 Emergency Incidents each year
 - Unit Utilization Hours
 - 90th Percentile performance

Preliminary Findings

Finance - Randy

- Most agencies were financially stressed by the COVID-19 events and CalPERS liability
- Good growth in property tax valuations
- Approximately 50% of the agencies anticipate their expenses exceeding funding in near future
- Funding for station replacement or seismic retrofit in several communities

Preliminary Findings

Fire Prevention - Laura

- Overview of the fire code process and desired outcomes
- 16 different amendments to the fire code adopted at the municipal level
- Community Risk Reduction messaging appears inconsistent and confusing to public from a countywide perspective
- Lack of coordination on a countywide level
 - More vulnerable to natural disasters such as wildfire and earthquake
 - Focus follows jurisdictional boundaries rather than risk

Preliminary Findings

Wildfire Concerns in the WUI - Chris

- Overview of CWPP goals and desired outcomes
- CWPP is a good document and describes risks well for the County
- Jurisdictional annexes not as effective or coordinated
- Work on the plan is not consistent compared to the risk in each community
- Recently received a grant from California Fire Safe Council

Preliminary Findings

Emergency Communications - Dan

- 18 separate Public Safety Answer Points (PSAP)
- 9 separate Fire/EMS Dispatch Centers (One for each agency)
- Disparate CAD systems – Manual requests for assistance
 - Impacts requests for EMS Transport and Mutual Aid
- Common Radio System – SVRIA / SVRCS

Preliminary Findings

Service Review, SOI Reviews, Governance Options - Jennifer

- Capabilities to meet demand for service
- Financial ability to provide service
- Opportunities for shared services
- Accountability to the Community
- Sphere of Influence Review for Districts
- Governance Structure Options

Agenda Item #7

