



**Local Agency
Formation Commission
of Santa Clara County**
777 North First Street
Suite 410
San Jose, CA 95112
SantaClaraLAFCO.org

Commissioners
Rich Constantine
Susan Ellenberg
Sergio Jimenez
Yoriko Kishimoto
Linda J. LeZotte
Mike Wasserman
Susan Vicklund Wilson

Alternate Commissioners
Helen Chapman
Cindy Chavez
Matt Mahan
Russ Melton
Terry Trumbull
Executive Officer
Neelima Palacherla

LAFCO MEETING MINUTES WEDNESDAY, AUGUST 3, 2022

CALL TO ORDER

The meeting was called to order at 1:15 p.m.

Pursuant to the provisions of Government Code section 54953(e), this meeting was held by teleconference only.

1. ROLL CALL

The following commissioners were present:

- Chairperson Rich Constantine
- Commissioner Ellenberg
- Commissioner Yoriko Kishimoto
- Commissioner Linda J. LeZotte
- Commissioner Mike Wasserman
- Commissioner Susan Vicklund Wilson
- Alternate Commissioner Helen Chapman
- Alternate Commissioner Russ Melton
- Alternate Commissioner Terry Trumbull

The following commissioners were absent:

- Commissioner Sergio Jimenez
- Alternate Commissioner Cindy Chavez
- Alternate Commissioner Matt Mahan

The following staff members were present:

- Neelima Palacherla, LAFCO Executive Officer
- Dunia Noel, LAFCO Assistant Executive Officer
- Emmanuel Abello, Associate Analyst
- Mala Subramanian, LAFCO Counsel

2. PUBLIC COMMENTS

There were none.

LAFCO went through an RFP process and did its due diligence by checking the previous consultant's prior work and references, but there was no indication about their poor performance on prior projects. He stated that there was only a limited pool of consultants at that time since the County had also initiated its fire study at the same time. He noted that there was no way to foresee and avoid this. In response to another inquiry by **Commissioner Ellenberg**, Ms. Palacherla indicated that to ensure quality data, the request for information is now detailed and specifies the format and date range, and that AP Triton is in the process of obtaining data from the fire chiefs and their designated lead persons for the project. Ms. Noel added that AP Triton's team includes a consultant who had worked on LAFCO's previous service reviews and is familiar with the County, so it will be a different approach this time with better results expected.

Chairperson Constantine observed that staff did an excellent job and has maintained control over the process, recognized the issues with the prior consultant early, and quickly halted work before incurring further costs, rather than proceeding with the project and producing a poor report. **Commissioner Kishimoto** stated that she and Commissioner Wilson are on the Technical Advisory Committee (TAC), along with other representatives from the Santa Clara County City Managers Association and the Santa Clara County Fire Chiefs Association. She informed that at the August 1st TAC meeting, AP Triton introduced a large team of consultants who will work on the various aspects of the project. She stated that the TAC is impressed with the new consultant and their approach to data collection. She noted that data collection is a major challenge for the project given that cities and fire agencies vary in scope of services and have different standards, formats and timelines.

Commissioner Wasserman expressed appreciation to Commissioner Ellenberg for raising questions about the service review. He stated that it is important to gather information relevant to the study and noted that there will be some duplication between LAFCO's service review and the County's study. In response to his inquiry, Ms. Palacherla stated that the data obtained from the County's consultants has been shared with AP Triton. **Commissioner Wasserman** recalled his proposal at the start of the service review process to hire the same consultant for the LAFCO and the County studies so there would be no duplication of work or conflicting findings and recalled that it was explained that the County's study is different from LAFCO's mandated service review. He proposed that AP Triton consider the County's report as an information resource.

Chairperson Constantine determined that there are no members of the public who would like to speak on the item.

The Commission accepted the report.

Motion: Constantine

Second: Kishimoto

AYES: Constantine, Ellenberg, Kishimoto, LeZotte, Wasserman,
Vicklund Wilson

NOES: None

ABSTAIN: None

ABSENT: Jimenez

MOTION PASSED

7. UPDATE ON COUNTY'S CLASSIFICATION STUDY FOR LAFCO

Ms. Palacherla presented a brief report.

Chairperson Constantine determined that there are no members of the public who would like to speak on the item.

The Commission directed LAFCO staff to work with County to recruit for and fill the vacant LAFCO Clerk position.

Motion: Ellenberg

Second: Vicklund Wilson

AYES: Constantine, Ellenberg, Kishimoto, LeZotte, Wasserman,
Vicklund Wilson

NOES: None

ABSTAIN: None

ABSENT: Jimenez

MOTION PASSED

***8. CONSENT ITEM: FY 2021-2022 ANNUAL REPORT**

Ms. Palacherla presented a brief report.

The Commission accepted the Annual Report for FY 2021-2022.

Motion: Constantine

Second: Vicklund Wilson

AYES: Chapman, Constantine, Ellenberg, Jimenez, LeZotte, Wasserman,
Vicklund Wilson

NOES: None

ABSTAIN: None

ABSENT: Jimenez

MOTION PASSED

***9. CONSENT ITEM: EXECUTIVE OFFICER'S REPORT**

The Commission noted the report.

***9.1 Community Workshops on County's 2023-2031 Housing Element Update**

***9.2 Presentations to Santa Clara County Civil Grand Jury**

***9.3 First Amendment to the Website Hosting and Maintenance Agreement
between LAFCO and Covive**

***9.4 Special Districts Association Meeting**

10. CALAFCO RELATED ACTIVITIES

10.1 Nominations to the CALAFCO Board of Directors

Ms. Noel presented the staff report.

16. REPORT OUT OF CLOSED SESSION

Chairperson Constantine reconvened the meeting at 1:59 p.m. and stated that there is no reportable action from the Closed Session.

17. ADJOURN

The Commission adjourned at 2:00 p.m., to the next regular LAFCO meeting on October 5, 2022, at 1:15 p.m., in the Board of Supervisors' Chambers, 70 West Hedding Street, San Jose.

Approved on December 7, 2022.

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Rich Constantine, Chairperson
Local Agency Formation Commission of Santa Clara County

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By: Emmanuel Abello, LAFCO Clerk